

NAPAVINE CITY COUNCIL MINUTES
July 11, 2017, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

Mayor Sayers called the City Council Meeting to order at 6:00 p.m. and led the flag salute.

ROLL CALL:

Councilor members present: Mike Wood, Scott Hamilton, Shawn O'Neill and Jim Haslett. Motion to excuse Councilor's Larry Stafford (on vacation) by Councilor Hamilton, second by Councilor O'Neill motion carried.

CONSENT/APPROVAL AGENDA:

Motion to approve agenda by Councilor Wood with an addition #4 under Council Consideration concerning Well 6, second by Councilor O'Neill, motion carried.

APPROVAL OF MINUTES FROM THE REGULAR MEETING & WORKSHOP MEETING:

Motion to approve the minutes of the June 22, 2017, workshop meeting by Councilor Haslett, second by Councilor Wood, motion carried.

Motion to approve the minutes of the June 27, 2017, regular meeting by Councilor Hamilton, second by Councilor O'Neill, motion carried.

STAFF & COUNCIL REPORTS

Bryan Morris, Working on getting the City ready for the Fun Time Festival for this weekend. Started working on the Grand Ave manhole today to fix the big leak.

Cris Dodd, FEMA update the City has 2 copies of one map and has requested a copy of the other, the maps available for public viewing here at City Hall or on the FEMA website. Mike Johnston and Cris have been gathering information concerning the parks and they will bring all of the information that they have gathered in a presentation to the council the next meeting. Cris also asked that the council review her staff report that was included in the council packet. Arby's is interested in building at exit 72 next to Taco Bell they will submit a plan in August. Meetings are scheduled with WASHDOT concerning exit 72 and connecting roads in the area.

Mary Wood, Informing the council of a billing error for water usage, the customer was charged for use of over 6,000 cubic square feet of water. Mary asked for direction from the council in reducing the \$600 the council agreed for a one time reduction.

Councilor Hamilton, Concerns of the continued issues of the rural postal deliveries and the citizens of Napavine receiving their mail who are living in the new development areas of Napavine. If the residences are not receiving their bills in a timely manner it would be up to the City to be more users friendly and give them a break on their late fees. Mary interjected and stated that the auditors told the City that they could not reverse late fees.

OLD BUSINESS:

ORDINANCE 510-C TEMPORARY NON-USE: (Second Reading)

Motion by Councilor Hamilton to adopt Ordinance 510-C on second reading, second by Councilor O'Neill, motion carried

ORDINANCE 510-C

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING SECTION 13.04.030 OF THE NAPAVINE MUNICIPAL CODE TO INCREASE THE SERVICE CHARGE FOR CUT-OFF OF WATER SERVICE; ESTABLISHING CONDITIONS FOR THE ABANDONMENT OF WATER CONNECTIONS; ESTABLISHING A PROCEDURE FOR THE TEMPORARY PARTIAL SUSPENSION OF WATER SERVICE; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

ORDINANCE 510-D WATER SERVICES: (Second Reading)

Motion by Councilor Haslett to adopt Ordinance 510-D on second reading, second by Councilor Hamilton, motion carried.

ORDINANCE NO. 510-D

AN ORDINANCE OF THE NAPA VINE CITY COUNCIL, CITY OF NAPA VINE, WASHINGTON, AMENDING SECTION 13.04.020 OF THE NAPA VINE MUNICIPAL CODE CONCERNING WATER SERVICE, AND PROVIDING AN EFFECTIVE DATE HEREOF.

ORDINANCE 561 SPRINT COMMUNICATIONS FRANCHISE: Clerk-Treasurer Wood explained this ordinance was tabled June 17, 2017, Wood stated that legal counsel requested the Ordinance be tabled so he can have time to review the franchise agreement since there were changes made and it went from five pages to eleven pages. Motion by Councilor O'Neill to table Ordinance 561 until we are provided a copy of the ordinance, second by Councilor Wood, motion carried.

FORFEITURE OF PEG BID BOND:

Clerk Treasurer Wood said that she had spoken with City Attorney Jim Buzzard on the phone since he would not be at the council meeting. Mr. Buzzard explained that it was up to the council in what they wanted to do with the PEG bid bond the city has the right to implement four options: 1) do nothing, 2) keep the bond (forfeit) 3) return the bond to PEG or 4) return half the bid bond to PEG. Councilor Wood suggested that the forfeiture bid bond be returned to PEG. Motion by Councilor Wood to return the forfeiture bid bond, second by Councilor Hamilton, discussion of including a letter drawn up by the City Attorney to include a caveat stating with the returning of these funds this terminates any relationship that the City of Napavine has had with PEG, motion by Councilor Wood to include a letter drawn up by legal counsel absolving any relationship and any further actions by PEG, second by Councilor Hamilton, motion carried.

NEW BUSINESS:

VOUCHERS – July 11, 2017 34057-34079, ACH Direct Deposit, and EFT: Vouchers 34057 – 34079 in the amount of \$24,530.50; Electronic payments from June 28, 2017 to July 11, 2017 in the amount of \$21,531.61 and ACH Direct Deposit in the amount of \$15,890.93 for a grand total of \$61,953.04. Motion by Councilor Haslett to approve the vouchers, second by Councilor Wood, motion carried.

ORDINANCE 563 – RULES PASSAGE:

ORIDNANCE NO. 563

AN ORINANCE FOR THE CITY OF NAPA VINE, WASHINGTON AMENDING ORDINANCE 149A, THE RULES AND REGULATIONS FOR THE READING OF ORDINANCE BY THE CITY COUNCIL OF THE CITY AT THE TIME OF THEIR ADOPTION.

Motion by Councilor O'Neill to adopt first reading Ordinance 563 second by Councilor Wood, motion carried.

TACO BELL:

A discussion regarding Taco Bell and their overall site plan and development regarding sidewalks, curbing and turn lanes and traffic issues. Motion by Councilor Haslett to schedule a workshop meeting with the Planning Commission, Community Development and City Council to be set by the Mayor second by Councilor O'Neill, motion carried

ORIDNANCE 511-B – TEMP NON-USE SEWER

ORDINANCE NO. 511-B

AN ORDINACE OF THE CITY OF NAPA VINE, WASHINGTON, AMENDING SECTION 13.08.145 OF THE NAPA VINE MUNICIPAL CODE ESTABLISHING CONDITIONS FOR THE ABANDONMENT OF WASTEWATER CONNECTIONS; ESTABLISHING A PROCEDURE FOR THE TEMPORARY PARTIAL SUSPENSION OF WASTEWATER SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

Motion by Councilor Haslett to adopt first reading Ordinance 511-B second by Councilor Wood, motion carried

ORDINANCE 564 – COMPERHENSIVE PLAN:

ORDINANCE NO. 564

ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, ADOPTING THE 2017 COMPREHENSIVE PLAN UPDATE AND EIS ADDENDUM, AND REPLACING THE 2006 COMPREHENSIVE PLAN.

Motion by Councilor O'Neill to table Ordinance 564 until legal council will be available to attend the next meeting, second by Councilor Haslett, motion carried.

STREET LIGHTS CONVERT TO LEDS:

Bryan Morris brought a request to the Council to convert from ballast lightbulbs to LED lightbulbs for the street lamps throughout the City the cost for the ballast lightbulbs were 220.00 the cost for the LED lightbulbs were 150.00. Council requested that Bryan Morris research the efficiency of the LEDS from other Cities that use them. To bring a proposal of costs and the amount of the line item transfer he is requesting and change out one section of neighborhood at a time.

SET PUBLIC HEARING 6 YEAR STREET PLAN:

Motion by Councilor O'Neill to set a public hearing on August 8, 2017 for 6 years Street Plan, second by Councilor Wood, motion carried.

COUNCIL CONSIDERATION:

Resolution Hamilton Walnut Shade Connections lieu of Water Rights:

Clerk-Treasurer Mary Wood advised council that the agreement between the city and Hamilton Walnut Shade's water and sewer connections in lieu of Water Rights expires August 14, 2017. Consent of the council to amend the resolution with no expiration date and bring back to council for approval.

Increase Sales Tax .02%:

Clerk-Treasurer Mary Wood brought the idea of increasing the sales tax by .02 percent, which would require a voter approval for a third officer and or street improvement. Councilor Hamilton and Councilor Haslett would like to see estimated revenues and a budget with and without the additional revenues before making a decision. Councilor O'Neill was opposed to the idea of increase sales tax, Councilor Wood approved the idea for a third officer to give the Chief and Officer Shields a break.

Parks:

Councilor Haslett discussed Mayme Shaddock Park needs replacing and repaired, which Councilor Hamilton has already gotten folks to assist the city with fixing up Mayme Shaddock Park. Discussion of using restricted funds from the sale of railroad property for park grants matching funds. Discussion of a Parks Commission for future improvement to city parks, Clerk-Treasurer Mary Wood advised council of the openings for the Parks Commission and not one person has stepped forward to sit on this board. Councilor Haslett stated he is supportive of Parks and would not approve cutting funds from the budget for parks maintenance.

Well #6:

Councilor Wood recommends to turn on Well #6 with blending with an estimate cost of \$52,000, recommend using for one month, Dept. of Health says the water is safe to drink. Councilor Hamilton questioned can the upper wells be used to blend with the lower well, Cris Dodd stated that the use of the upper wells uses the water rights from them to blend with the lower well. Councilor O'Neill and Councilor Wood would like to have an Engineer provide information to the council for the blending process, Cris Dodd stated she can arrange for Joe Plahuta from Gray & Osborne to attend the next council meeting. Public Works Director Bryan Morris stated the state has regulations regarding color in the water. Scott Collins asked why not use the water from the upper wells, Morris stated it is a water rights issue to use the upper well to service the lower region. Mike Hamilton questioned the posting notice to businesses, Councilor Haslett and Cris Dodd stated the water plan is being revised at this time to remove the posting notice requirement as it is not a requirement per Dept. of Health.

CITIZEN COMMENTS – Non-Agenda Items:

Mike Hamilton, Hamilton Corner 1 LLC: Stated it is great to see the Planning Commission present at the Council meetings and appreciate the discussions on tough issues. Steve Ashley shut down his 80,000 yard fill permit; can we bring it back and finish the fill permit? Hamilton asked what is the LOMAR, Councilor Hamilton stated Exit 72 per Dept. of Ecology came out and paint brushed the whole area a map with a flood area at, that no fill or build. The county requested all cities join in on the flood control plan the city hired Engineer's to show areas of Exit 72 that are high and low areas to flood to draw up LOMAR maps that shows areas of potential flood areas at Exit 72. The approved maps are available on the FEMA website to Napavine it will show the maps of Napavine and letters.

Debbie Graham, Hamilton Walnut Shade: Hamilton road section was annexed into the city, which there is three sections of Hamilton Road; from Hamilton Road to LaBree Road is Hamilton Road North. Her mother resides at 121 Hamilton Rd which she has a difficult time getting mail at her residence. Suggest maybe the city change the road to Hamilton Rd South. They have been to Chehalis Post Office and other places to try to get this problem resolved, but it has to be changed by the city.

Bob Bozarth, Woodard Rd stated they are re-doing the flood plans at Borst Park and time might be of the essence regarding the flood plains. Cris Dodd asked if this is causing a change in the wetlands, Bozarth is not sure. The rough road on Woodard Rd and asked the timeline to fix Woodard Rd, PW Director Morris explained the TIB grant application to fix Woodard Rd application deadline is August 20, 2017. Woodard Rd scored 44 out of 50 as one of the worst roads in the county, therefore the city has a good chance to obtain the TIB grant.

ADJOURNMENT:

Motion by Councilor Hamilton to adjourn, second by Councilor O'Neill, motion carried. Meeting adjourned at 8:22 p.m.

Mary Wood

John Sayers

Scott Hamilton

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor