

NAPAVINE CITY COUNCIL MINUTES
September 12, 2017 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER: Mayor Sayers called the regular scheduled city council meeting to order at 6:00 pm and lead the flag salute.

ROLL CALL: Council members present: Councilor's Mike Wood, Larry Stafford, Scott Hamilton and James Haslett. Absent was Shawn O'Neill due to a work meeting. Motion by Councilor Haslett to excuse Councilor O'Neill, second by Councilor Wood, motion carried.

CONSENT/APPROVAL OF AGENDA: Mayor Sayers announced some needed changed to the agenda; Warren Freece property move up on the agenda before approval of the minutes, table Resolution 17-09-87, Purchasing and Procurement Policy, move Patrol Car Makings to Staff Report and add Item #6 SCJ Alliance for Arby's. Motion by Councilor Hamilton to approve the agenda as amended, second by Councilor Stafford, motion carried.

WARREN FREECE PROPERTY: Tom Crowson working with Warren Freece looking for solutions for water by placing a possible 5,000 gallons per day well which would need to be applied to Dept. of Ecology to place a private well on the property which requires consideration from the city council. Looking at multiple sites for water on Forest Napavine Road, asking for direction of the city how to proceed to get water down to the property. Crowson was appointed to Lewis County Water Conservatory Board that deals with water rights and will be attending classes at Dept. of Ecology. Crowson stated Steve Ashley wanted to bring the water line down Forest Napavine Road, which requires letter signed by residences to get the water down to that area. Councilor Hamilton questioned Cris Dodd on the survey when the city attempted to implement a LID down Forest Napavine Road, Dodd stated the city was close the city needed 62% and had 59%, but it's been a while since she's looked at the file. Councilor Hamilton questions Cris Dodd if the city will need to amend the Comprehensive Plan was there any narrative regarding additional wells in this area of the city, if the city approved the idea of approval of the drilling of the well, Cris Dodd stated the city will need to amend the comprehensive plan. Public Works Director Bryan Morris asked how can we extend water down Forest Napavine Road with Well #6 not online and not deplete the water rights from the water upper zones. Councilor Hamilton stated the city needs all water sources we can get for future growth and in favor of a well with the approval from Dept. of Ecology. Morris stated he talked with Opal at Dept. of Ecology the city can apply for water rights transfer of a 120 GPM well if built to municipality standards to one acre reservoir sight, which will take two years to find out for water rights from a minimum well will suffice for the E911 Center, Emergency Management and Fire Department. Councilor Hamilton stated he would encourage city staff to continue working on obtaining water for the Fire Department. Councilor Stafford questioned if he has approval from the fire department, Crowson stated he has not yet, and was hoping to have the feasibility study from Kirkbride by now. Dodd stated that Well 6 is part of the city's water plan and with Well 6 the city has 864 water rights, which effects our connections.

MINUTES - AUGUST 22, 2017: Motion by Councilor Hamilton to approve the minutes of the August 22, 2017 council meeting, second by Councilor Stafford, motion carried.

MINUTES WORKSHOP, AUGUST 29, 2017: Motion by Councilor Haslett to approve the minutes of the August 29, 2017 workshop, second by Councilor Stafford, motion carried.

STAFF & COUNCIL REPORTS:

Bryan Morris, Public Works Director: Morris reported the city has started removing trees in violation of the city code, Utility Worker Todd's vehicle is repaired for \$2,200 for the transmission. Morris is working on a franchise with LC PUD whom will remove the trees that are in the power lines within the city limits and will be on the next agenda. Councilor Stafford asked if the trees are only being removed in the development, Morris replied no, they are removing trees throughout the entire city in violation of the ordinance.

Cris Dodd, Community Development: Dodd provided an update on the planter box at the triangle; she is still waiting to hear from the new Superintendent regarding the welcome sign. To rebuild the planter box with the blocks as is will cost \$400 and is in the budget. Dodd also stated the electrical box is on the pole and for safety reasons will leave it as is for now. Still waiting to hear back from LC PUD regarding the electrical.

Mayor Sayers reported that Taco Bell is open and having the Friends & Family night and will open tomorrow and have their grand opening in two weeks. Morris is working on more information from the engineers to have a meeting later in the month on Well 6 and a Budget workshop toward the end of the month.

Chris Salyers, Police Chief: Salyers reported he researched a grant for a third officer, which is closed until 2018. Salyers spoke with our city attorney regarding marking the patrol car. Sample of the markings for the patrol car is in your packet and prefers the black and orange. Citizens have mixed feelings on marking or not marking the patrol cars, the city attorney thinks we should mark the patrol cars as some cases are being dismissed because they were pulled over and ticketed by unmarked patrol cars. The cost is \$1,000 to \$1,500 per patrol car. Salyers stated he has money this year to mark one patrol car and budget in 2018 for the remainder patrol vehicles. Councilor Wood asked if the markings would be reflective at night, answer is yes. Motion to approve the marking for the white car and the other two in 2018, by Councilor Wood, second by Councilor Hamilton, motion carried.

Mayor Sayers reported he attended the Commissioners meeting; they will be closing the Chamber Way bridge on September 25, 2017.

Mary Wood, Clerk—Treasurer: Wood reported to council that she has been working on the Water System ordinance and is third to half way complete, then will send to council for review and send to the city attorney for review before it is on the agenda. Chief Salyers asked that if any ordinances are amended that affect law enforcement, he be informed and have some input.

OLD BUSINESS:

WATER PLAN AMENDMENT: Cris Dodd reported the water plan amendment was changed from the request in June, 2017. Department of Health and the State has reviewed the changes regarding the sodium issue amendments in the water plan and approved, there was as well as a typo error on page 39 on the table, at no additional charge. Motion to approve the change by Councilor Haslett, second by Councilor Hamilton, motion carried.

FINAL SOLUTION WELL #6: Councilor Wood stated after the round table meeting which has been going on for two years, there are two plans for the well. Director Morris reported one process is permanganate to remove the color, can pilot test for \$1,000 and implement for \$20,000. Dodd stated Gray & Osborn stated the permanganate will shrink the iron & manganese level; color removal can turn the water pink if not treated correctly. Scott Collins stated Potassium permanganate will produce oxidation and draw backs it can contaminate the water if not monitored tightly. Another option is a company out of California to treat the water and will be here later in the month; a pilot test costs about \$12,000 the system costs \$110,000 to \$115,000 with a \$300 to \$400 to bi-annually to remove the bi-products. This system required further licensing for a three day course. To drill a new well would cost \$60,000 and need to purchase land for a new well drilling. Judy Godbey stated the well is not working. Councilor Hamilton stated there are existing wells along Rush Road; Scott Collins stated Well 6 is in the worst place because it is next to the river. Dodd stated Dept. of Ecology has to approve the transfer of water rights which can take two years. Gobi Morris stated she appreciated all the council is doing what is best for Napavine and suggest to formulate a flyer to provide to citizens. Mayor Sayers stated we need to gather information, Councilor Haslett stated we need to have a workshop and have all councilor's present. Motion to set a workshop for Thursday September 21, 2017, at 6:00 p.m. by Councilor Stafford, second by Councilor Haslett, motion carried.

NEW BUSINESS:

VOUCHERS: September 12, 2017: Accounts Payable vouchers number 34169 to 34193 in the amount of \$101,576.36, electronic payments from 9/1/2017 through 9/7/2017 in the amount of \$7,940.75 and ACH Direct

Deposit Payroll in the amount of \$15,873.16 for a grand total of \$125,390.27. Motion by Councilor Hamilton to approve the vouchers, second by Councilor Wood, motion carried.

ORDINANCE 565, GRADE FILL PERMIT: Clerk-Treasurer Mary Wood reported this ordinance has been reviewed by the city attorney and Cris Dodd and Wood worked together on this which models CleElum's ordinance and other pieces were included based on the information from the workshop and complies with WAC 25-48 and the city's critical areas/wetland. Motion by Councilor Haslett to approve Ordinance 565 on First Reading, second by Councilor Wood, discussion Clerk-Treasurer Wood advised council they can suspend the ruled and pass on first and second reading. Jerry Graham stated Arby's wants to get started on the 18th, if this would affect them, Cris Dodd stated this ordinance will not affect Arby's as they required a SEPA, which they had done and there were no comments received, Mayor Sayers called for vote, motion carried.

ORDINANCE NO. 565

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON ADDING TO THE NAPAVINE MUNICIPAL CODE A NEW SUBSECTION PROVIDING FOR THE REGULATION OF GRADING, EXCAVATION AND LAND FILLING.

RESOLUTION 17-09-87 PURCHASING/PROCUREMENT POLICY: Motion by Councilor Hamilton to table Resolution 17-09-87, second by Councilor Wood, motion carried.

TIB LED LIGHTS GRANT: Public Works Director Bryan Morris reported there is a grant available from TIB to replace 132 lights with LED's for Napavine with no match to the city. Morris stated he is working with Norm from PUD and Ron at Travers Electric and will save over the year. The city will receive \$500 from PUD for the ten (10) lights replaced in Stadium Estates.

LEWIS COUNTY JAIL AGREEMENT: The contract was reviewed by our city attorney, no issues and the contract has a five percent increase which the city is billed quarterly which is cheaper for the city per billed daily. Councilor Hamilton moved to approve the Jail Contract, second by Councilor Wood, motion carried.

SCJ ALLIANCE – ARBY'S PLAN REVIEW: Cris Dodd stated SCJ Alliance can review Arby's Plans in two weeks which will fit within the time line of when they will be ready to submit their building permit application. Motion by Councilor Wood approve the contract for engineer's services, second by Councilor Stafford, motion carried.

CITIEN COMMENTS:

MAX FRICKE: addressed the council regarding the permit for 212 Fenway Court and had an interest in the property until August 10, 2017, which her daughter has since bought the property and is licensed and bonded. LNI did a spot inspection and around August 17, 2017 there was a stop work order issued. Fricke asked why was the stop order not been lifted and is in a lawsuit with our city attorney Jim Buzzard and Kevin Nelson believe they are taking a personal attack. Fricke stated if the stop work order is not lifted by tomorrow he will file a suit against the city.

FRANK DICKSON: Dickson provided a map of the property he purchased and asked for advice from council on the corner piece of property that abuts the property he purchased on Woodard Road which the county owns this triangle piece. He would like the county to surplus the property so he can purchase the property so he can get water and sewer services to the lots that he purchased along Koontz Rd. Councilor Hamilton stated let's wait until his meeting with the County and the outcome.

GARTH OLSON 1060 MARSALA AVE: Addressed the council because his wife just died to ask for assistance with his utility bill to reduce the water and sewer rates. The city's current ordinance states you must be 70 years old and he is only 68 for the senior discount.

MIKE HAMILTON: reported that he was speaking with a developer that wanted to develop a shopping center and he said no. Hamilton asked the status of the cell phone of Steve Ashley, Clerk-Treasurer Wood reported that she

spoke with our city prosecutor yesterday, Mr. Ashley did not respond to the letter that was sent to him and the value of the phone is cost prohibitive to pursue any further.

AMY HOLLINGER, 216 THIRD AVE NW: supports the Chief of Police to hire a third officer, there has been too many thefts and a man that yells at her kids and sits around the city. The only protection she has is her dogs and guns to feel safe. Hollinger also addressed the council on the trees along Third Ave NW and Morris assured council and staff that only the trees that are not in compliance with ordinance will be removed.

ADJOURNMENT: Motion by Councilor Haslett to adjourn, second by Councilor Stafford, motion carried. Meeting adjourned at 8:05 p.m.

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor