



NAPAVINE CITY COUNCIL MINUTES
January 9, 2018 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Sayers called city council meeting to order at 6:06 pm and led flag salute.

ROLL CALL:

Council members present: Mayor John Sayers, Mike Wood, Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O'Neill Councilor #4 Jim Haslett Councilor #5.

City staff members present: Bryan Morris, Public Works Director, Mary Wood Clerk-Treasurer

SWEARING IN ELECTED COUNCIL MEMBERS

Chair #4 to expire 12/31/2021

Shawn O'Neill Councilor #4

CONSENT/APPROVAL OF AGENDA:

Amendment to agenda by Mayor John Sayers

Adding: Appointment of Mayor Pro-Tem after approval of agenda

Adding: Permission to obtain a private well in the City Limits

MOVED:	Jim Haslett	Motion: Approval of January 9, 2018, Agenda with amendments.
SECONDED:	Mike Wood	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

APPOINTMENT MAYOR PRO-TEM

Mayor John Sayers opened nominations

MOVED:	Jim Haslett	Nomination Jim Haslett for Mayor Pro-Tem
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	3-2 Motion Carried; 3 aye and 2 nay.	

MOVED:	Mike Wood	Nomination Mike Wood for Mayor Pro-Tem
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	2-3 Motion Carried; 2 aye and 3 nay.	

Jim Haslett appointed Mayor Pro-Tem

APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:

MOVED:	Shawn O'Neill	Motion: Approval of December 26, 2017, minutes.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- **Public Works:** Public Works Director Bryan Morris.-
 - Requesting permission to place the old welcome to Napavine sign up in the Cities right of way between the off ramp and Hamilton rd. and adding a green sign that says Napavine with an arrow pointing in the direction to Napavine at the intersection of Rush rd and Hamilton Rd.

- Well 6 pilot was shut down, going to wait a week and then test again. 4 tests were turned in and all have passed. Planning to research the economics of the well. Council would like samples brought in of a raw sample and a treated sample at the next council meeting.
- TIB on Woodard Rd. TIB would like to start preliminary next month. Some residences are planning on cutting back trees.
- Traffic Safety meeting is scheduled on January 16, 2018 at 3:30 pm at the Lewis County Public Works conference room for exit 72.

MOVED:	Jim Haslett	Motion: Requesting more information of the Welcome to Napavine Sign for exit 72
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

- **Council:**
 - **Councilor Mike Wood:**
 - Thanked Public Works for getting the Napavine / Funtime Festival sign put back up at the triangle park on 2nd NE.
 - Brought up concerns that the Planning Commission had given Frank Dickson wrong information in obtaining a variance for his property that he is trying to develop within the City of Napavine. City Attorney Jim Buzzard explained the correct process in applying for a variance. The Council directed the Planning Commission to have a special meeting before the next council meeting on January 23, 2018 to give their recommendation on the variance that Mr. Dickson will be requesting.

NEW BUSINESS:

VOUCHERS:

Accounts Payable 3415-3447 \$33,641.33, Payroll 3411-34412 \$824.25, Electronic Payments 12/27/2017-1/8/2018 \$30,643.49, ACH Deposits 12/28/2017 \$15,482.13 Grand Total \$80,591.20

MOVED:	Jim Haslett	Motion: Approval of January 9, 201 Vouchers
SECONDED:	Mike Wood	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

JOB DISCRPTION REVIEWS:

MOVED:	Jim Haslett	Motion: Approval Job Descriptions Utility Worker, Administrative Assistant Public Works/Community Development, Building Inspector
SECONDED:	Shawn O'Neill	
<i>Discussion: Only changes in the Job Descriptions were to include other job duties as directed</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO 573

**City of Napavine, Washington
 Ordinance No. 573**

An Ordinance of the City of Napavine, Washington, Amending Napavine Municipal Code 9.04 and adding provisions thereto – Criminal Code

MOVED:	Jim Haslett	Motion: Approval Ordinance No 573 On First Reading
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO 573

**City of Napavine, Washington
 Ordinance No. 573**

An Ordinance of the City of Napavine, Washington, Amending Napavine Municipal Code 9.04 and adding provisions thereto – Criminal Code

MOVED:	Jim Haslett	Motion: Approval Ordinance No 573 On Second Reading
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5aye and 0 nay.	

ORDINANCE NO 565-B

Ordinance No. 565 -B

An Ordinance of the City of Napavine, Washington, Adding to the Napavine Municipal a new subsection providing for the regulation of Grading, Excavation and Land Filling

MOVED:	Jim Haslett	Motion: Approval Ordinance No 565-B
SECONDED:	LaVerne Haslett	
<i>Discussion: Questions regarding language in Ordinance 565-B</i>		
MOVED:	Shawn O'Neill	Motion: Table Ordinance No 565-B to next Council Meeting January 23, 2018
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON TABLE MOTION	5-0 Motion Carried; 5 aye and 0 nay.	
VOTE ON MAIN MOTION	0-5 Motion Carried; 0 aye and 5 nay.	

ORDINANCE NO 574

Ordinance No. 574

An Ordinance of the City of Napavine, Washington, Repealing Ordinance No 538 adopted February 10, 2015, That provides for deferral of improvements in a certain residential areas by means of a development agreement.

City Attorney Jim Buzzard advised the Council that repealing Ordinance No 538 would not get rid of the requirements of Curb, Gutter and Sidewalks that they want to do. He recommended that they stricken Ordinance No 574 and add a Moratorium on Ordinance 118 and Ordinance 391 to work on a solution for curbs, gutters and sidewalks on a temporary basis of 30 day period which applies city wide

MOVED:	LaVerne Haslett	Motion: Stricken Ordinance No. 538
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5aye and 0 nay.	

Moratorium on Ordinance No. 118 and Ordinance No. 391

MOVED:	Shawn O'Neill	Motion: Stay of enforcement for Curbs, Gutters and Sidewalks for 30 days effective immediately.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5aye and 0 nay.	

COUNCIL CONSIDERATION

Permission to obtain a private well in the City Limits–Tom Crowson

Requested to obtain a well on a parcel that is at the SW corner of Exit 71.
 Place on the agenda for next meeting on January 23, 2018.

CITIZEN COMMENTS

- **Jerry Nixon – Apex Concrete** bought property on Forest Napavine Rd wanted to make the council aware of the issues he has been having with Community and Development in obtaining permits
- **Larry Hamilton- Planning Commission Member** wanted to make the Council aware that the planning commission has only had four members attending the meeting and that there is one open chair available.

ADJOURNMENT

MOVED:	Shawn O'Neill	Motion: Approval to Adjourn
SECONDED:	Mike Wood	
<i>Discussion: Adjourned at 7:51 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor