



NAPAVINE CITY COUNCIL MINUTES
November 13, 2018 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PUBLIC HEARING 2019 REVENUES:

Mayor John Sayers called public hearing 2019 revenues to order at 5:59pm and led flag salute.

- Mike Hamilton; Hamilton Corner I, asked is there anything unusual or unexpected to the revenues?
 - Clerk-Treasurer Mary Wood stated that it is the same as in the past, 1% increase in property tax, revenues from water/sewer, revenues from grants, TIB for Woodard Rd. and Safe Routes to School.

Mayor John Sayers closed public hearing 2019 revenues at 6:00pm.

PUBLIC HEARING PRELIMINARY 2019 BUDGET:

Mayor John Salyers called public hearing preliminary 2019 budget to order at 6:00pm

- Councilor Jim Haslett would like to schedule another 2019 budget workshop.

Mayor John Salyers closed public hearing preliminary 2019 budget at 6:03 pm

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:03 pm.

SWEARING IN APPOINTMENT COUNCIL POSITION #1

Don Webster took the Oath of Office for council position #1 administered by Clerk-Treasurer Mary Wood.

ROLL CALL:

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O'Neill Councilor #4, Jim Haslett Councilor #5.

City staff members present: Clerk Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney Jim Buzzard

CONSENT/APPROVAL OF AGENDA:

MOVED:	Jim Haslett	Motion: Approve November 13, 2018
SECONDED:	LaVerne Haslett	Amended Agenda
<i>Discussion: Add New Business Item #6 scheduling workshop for 2019 Budget.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:

MOVED:	Shawn O'Neill	Motion: Approval Minutes from October 23,
SECONDED:	Jim Haslett	2018 regular City Council meeting.
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM SPECIAL CITY COUNCIL MEETING:

MOVED:	LaVerne Haslett	Motion: Approval Minutes from November 7, 2018 special City Council meeting.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- **Public Works/Community Development Director Bryan Morris;**
 - Jefferson Station, new transfer switch has been installed.
 - Certified as a Treatment Operator in water management.
 - Going out for bids on the TransAlta grant for solar panels and LED lighting upgrade for City Hall.
 - Councilor Jim Haslett asked about the city’s capacity for sewer is at 50%. Renegotiate agreement with Chehalis is every 5 years.
 - Councilor Larry Stafford asked if there are any talks about Napavine getting our own sewer treatment plant. Tribes will never allow Napavine to dump into Newaukum river. Council asked Mr. Morris to inquire about Napavine having a poplar tree plantation to discharge sewer. The agreement with Chehalis states that Napavine will give Chehalis a 10-year notice if we wish to opt out of the agreement. Napavine has 12% ownership of the Regional Wastewater Plant and is at a 50% capacity. The city’s capacity is 1400 ERU and we are only currently using 700 ERUs.

- **City Attorney Jim Buzzard;**
 - Happy to be here.

- **Clerk-Treasurer Mary Wood;**
 - Has been working a lot of hours on the preliminary budget.
 - Cautioned the Council in using reserved balances to balance the budget and reminded them that the city needs those reserves if the economy should down turn.

- **Councilor Jim Haslett;**
 - Attended the exit conference with the Auditors that morning.

- **Councilor LaVerne Haslett;**
 - Has the budget been changed as directed by council from the earlier workshop?

- **Councilor Shawn O’Neill;**
 - Attended a meeting with Ed Orcutt and Transportation board regarding exit 72. Mr. Orcutt does not like roundabouts. After discussion and input provided by Mike Hamilton at the meeting. Mr. O’Neill felt good about the outcome of the meeting.

OLD BUSINESS:

SHORELINE MASTER PLAN AMENDMENT (DOE):

MOVED:	Shawn O’Neill	Motion: To accept the changes from DOE
SECONDED:	Jim Haslett	
<i>Discussion; No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

SHORELINE MASTER PLAN AMENDMENT (JCE):

MOVED:	Shawn O'Neill	Motion: To accept the contract with Jackson Engineering (JCE) to implement the changes from DOE into the Master Plan
SECONDED:	Don Webster	
<i>Discussion; No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

GIBBS & OLSON SHORELINE AGREEMENT AMENDMENT NO. 2

MOVED:	Jim Haslett	Motion: To Table agreement to November 27, 2018 meeting to have City Attorney review.
SECONDED:	Larry Stafford	
<i>Discussion; No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

SALE OF REAL PROPERTY 214 2nd AVE NE (Old City Hall)

Direction from Council and City Attorney to republish notice of sale with open ended date of review from the council.

NEW BUSINESS:

VOUCHERS:

Total Voucher Numbers 35017-35046, \$34,740.56, Payroll Voucher 35067-35068 \$996.50, Electronic Payments \$18,354.25, ACH Deposits \$16,922.97 Grand Total \$71,014.28

MOVED:	Shawn O'Neill	Motion: Approval of November 13, 2018 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

LEWIS COUNTY PUBLIC WORKS; ICE REMOVAL AGREEMENT

MOVED:	Larry Stafford	Motion: To Accept LCPW Ice Removal agreement
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

RESOLUTION 18-11-95 SURPLUS PROPERTY:

MOVED:	Shawn O'Neill	Motion: To Approve Resolution 18-11-95 to surplus property the 1976 water truck.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION NO. 18-11-95

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING DISPOSAL OF SUCH PROPERTY

RESOLUTION 18-11-96 1% PROPERTY TAX INCREASE:

MOVED:	Jim Haslett	Motion: To Approve Resolution 18-11-96 1% property tax increase.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE 583 2019 AD VALOREM TAX:

MOVED:	Jim Haslett	Motion: To Approve Ordinance 583 Ad Valorem Tax on First Reading
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 583

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON,
 DETERMINING AND FIXING THE AMOUNT OF REVENUE TO BE RAISED
 BY AD VALOREM TAXES DURING THE CALENDAR YEAR 2019.**

ORDINANCE 583 2019 AD VALOREM TAX:

MOVED:	Jim Haslett	Motion: To Approve Ordinance 583 Ad Valorem Tax on Second Reading
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 583

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SCHEDULING 2019 BUDGET WORKSHOP:

MOVED:	LaVerne Haslett	Motion: To set 2019 Budget Workshop on November 15, 2018 after the scheduled workshop on Business License.
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION:

Public Works/Community Development Director Bryan Morris;

- The water tower is having problems with telemetry from an electrical surcharge, the tower does not have a battery pack for backup. Requesting to spend \$300.00 for the battery backup pack.

MOVED:	Jim Haslett	Motion: To approval of request to buy a battery backup pack for \$300.00
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS

- **Bob Bozarth;**
 - Mr. Bozarth asked how many new housings starts in 2018; 18.

GOOD OF THE ORDER

- **Councilor Jim Haslett;**
 - Gave an Atta boy to Councilor Shawn O’Neill as Mayor Pro-Tem

ADJOURNMENT

MOVED:	Jim Haslett	Motion: to Adjourn
SECONDED:	Shawn O’Neill	
<i>Discussion: Meeting Adjourned at 7:06 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor