



NAPAVINE CITY COUNCIL MINUTES
 December 11, 2018 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:01 pm and led flag salute.

ROLL CALL:

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, Jim Haslett Councilor #5.

City staff members present: Clerk Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Chief of Police Chris Salyers

CONSENT/APPROVAL OF AGENDA:

MOVED:	LaVerne Haslett	Motion: Approve December 11, 2018 Amended Agenda
SECONDED:	Shawn O’Neill	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – 2019 FINAL BUDGET:

Bob Bozarth-Woodard Rd. Business owner, Planning Commission

Mr. Bozarth stated that he has done a lot of business this year in the City of Napavine, mainly because he could. After working with city employees who stalled development to working with Bryan Morris who has bent over backwards to get development going has been a blessing.

Mr. Bozarth is concerned about things he has heard and hopes that there are no poor decisions made to where he cannot work with Bryan Morris anymore.

Larry Hamilton- Business owner, Planning Commission.

Mr. Hamilton stated that Bryan Morris has done a lot for the planning commission and it would be a loss for Napavine if we were to lose Bryan Morris.

Arnold Haberstroh- Business owner, Planning Commission.

Mr. Haberstroh stated that he couldn’t echo what both Bob Bozarth and Larry Hamilton said any stronger. He has dealt with the city when they didn’t have a working relationship with developers. Mr. Haberstroh has known Bryan Morris for a long time and he doesn’t think that it is all about dollars and cents. You reward someone on their performance.

APPROVAL OF MINUTES FROM SPECIAL WORKSHOP & REGULAR CITY COUNCIL MEETINGS:

November 27, 2018 Regular City Council Meeting:

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from the November 27, 2018 Regular Council Meeting
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

November 15, 2018 Amended Special Workshop Meeting:

MOVED:	Shawn O'Neill	Motion: Approval of amended Minutes from the November 15, 2018 Special Workshop Council Meeting
SECONDED:	LaVerne Haslett	
<p><i>Discussion: Council asked why November 15, 2018 special workshop council meeting minutes were amended. Deputy Clerk Sharri Salyers stated; It had been brought to our attention the minutes didn't reflect the request from Councilor's Shawn O'Neill and LaVerne Haslett to schedule a special meeting on December 6, 2018 for a public hearing regarding the 2019 Final Budget.</i></p> <p><i>It was also brought to her attention of concerns regarding the request of setting a special meeting during a workshop and was questioned why the special meeting was scheduled and not placed on a regular council meeting. Mrs. Salyers advised the council under RCW 42.30.080 setting Special Meetings may be called at any time by the presiding officer of the governing body or by a majority of members of the governing body. A majority was present at the workshop. The reason the public hearing was scheduled for a special meeting date and not a regular scheduled meeting was due to having to give legal notice of hearings on the City Budget. The notification is required to run two full consecutive weeks in the City's Official paper. This giving the community and its people opportunity to receive and view the budget prior to attending the Public Hearing. RCW 35A.33.070 requires setting the final budget hearing. The hearing may be continued day to day but no later than the twenty-fifth day prior to commencement of the city's fiscal year. No later than December 7, 2018.</i></p>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

December 6, 2018 Special Council Meeting:

MOVED:	LaVerne Haslett	Motion: Approval Minutes from the December 6, 2018 Special Council Meeting
SECONDED:	Don Webster	
<p><i>Discussion: No Discussion</i></p>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- **Public Works/Community Development Director Bryan Morris;**
 - Met with PUD after the first of the year it is scheduled to remove trees along Rush Rd. across from Edmonds lane.
 - A meeting is scheduled on December 17, 2018 for Woodard Rd utilities moratorium for 5 years
 - Received the little dump truck today.
 - Well 6 is projected to go online the week of July 4,2019

- **Clerk-Treasurer Mary Wood;**
 - Provided her staff report in writing and other item is on the agenda.
 - After the last meeting concerns were brought up about the water rate increase. Ordinance 586 has been prepared for the council to review on freezing water rate increase. The Mayor has the only copy in his packet.

- **Councilor Jim Haslett;**
 - Stated his concerns about billing errors that are continually being found. Who is responsible in making sure that the hard zeros in meter reads are being recorded correctly? Mr. Haslett also stated concerns of a large amount being owed to the city and requesting that it be written off is hard to swallow.

- **Mayor Jon Sayers;** Directed Clerk-Treasurer to schedule a meeting with business owner and discuss a payment plan.

- **Councilor Shawn O’Neill;**

- Attended the Mayors meeting good news for Napavine couple of our state representatives were present and spoke of their bi-partisan effort to fix our freeway issue. WDOT should have the plans ready for review by the end of January.
- Steve Mansfield presented the new parcel website improvements.

OLD BUSINESS:

ORDINANCE 584 2019 FINAL BUDGET

MOVED:	LaVerne Haslett	Motion: To amend Ordinance 584 2019 Final Budget to reflect a 6% increase to the public works department head’s salary.
SECONDED:	Jim Haslett	
<p><i>Discussion; Councilor Larry Stafford enquired that Bryan will be receiving his 6% raise? Councilor Shawn O’Neill stated that he would vote for the 6% increase for the public works department head salary, the council would need to rescind the wage increase and \$10,000 incentive of bring in more development to the area by the community development department head. The reason the 6% increase was not included in the wage increase is because the 6% was offered after the negotiations were agreed upon by the Union, Bryan Morris and the City’s negotiating team.</i></p> <p><i>Councilor LaVerne Haslett stated that the MOU would need to be rescinded.</i></p> <p><i>Councilor Jim Haslett agreed that the incentives should not be included and to give Bryan the 6% increase as Public Works Department Head.</i></p> <p><i>Councilor’s Larry Stafford, Shawn O’Neill and LaVerne Haslett stated that they should direct questions to the City Attorney before going forward to ensure that things are done properly.</i></p> <p><i>Councilor Jim Haslett stated that it was important to at least get the budget passed tonight to make sure that there are not any issues as there were in December of 2016.</i></p> <p><i>Councilor Don Webster stated that the budget could be amended after the first of the year to include a wage increase for the Community Development Director’s position once they have all came to an agreement.</i></p>		
MOVED:	Jim Haslett	Motion: To amend Ordinance 584 2019 Final Budget to include the Public Works Director position
SECONDED:		
<p><i>Discussion: Clerk-Treasurer requested clarification of the amendment to be able to adjust the amounts in the budget.</i></p> <p><i>The 6% increase for the Public Works Director and whatever amount you would like to put in the Community Development Directors wage for now. What the City will be faced with is not having a Community Development Director until there is an agreement.</i></p> <p><i>Bryan Morris stated that he would continue to work in the Community Development department head position for an additional 90 days to allow the City and the Union to negotiate a wage that both parties will agree upon.</i></p>		
VOTE ON SECOND MOTION	0-0 Motion died for lack of a second.	
MOVED:	LaVerne Haslett	Motion: Motion to amend to exclude the \$1.00 water rate increase.
SECONDED:		

<i>Discussion: Councilor LaVerne Haslett advised that there is an ordinance that has been provided that will freeze the water rate increase and that they should pass that ordinance before taking action on the Ordinance 584 2019 Final Budget.</i>		
VOTE ON THIRD MOTION	0-0 Motion Died for lack of a second	
MOVED:	Jim Haslett	Motion: To rescind the main motion until after voting on Ordinance to freeze the water rate increase.
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON FOURTH MOTION	5-0 Motion Carried; 5 aye and 0 nay.	
VOTE ON MAIN MOTION:	0-0 Motion Failed; 0 aye and 0 nay.	

ORDINANCE NO. 584

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF NAPAVINE, WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

ORDINANCE 586 – FREEZING OF WATER RATES INCREASE OF 2019

MOVED:	Jim Haslett	Motion: To suspend the rules and approve the first and second reading of Ordinance 586
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay	

ORDINANCE NO. 586

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING ORDINANCE NO. 568 PASSED THE 24TH DAY OF OCTOBER 2017, TO PROVIDE FOR THE FREEZING OF WATER RATES INSIDE AND OUTSIDE THE CITY LIMITS

ORDINANCE 586 2019 FINAL BUDGET:

MOVED:	Jim Haslett	Motion: Approval of amended Ordinance 584 2019 Final Budget
SECONDED:	Don Webster	
<i>Discussion: Amendments include the 6% increase for the Public Works Director and Rescinding the MOU with the union regarding the Public Works / Community Development combined Directors agreement.</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS:

Total Voucher Numbers 35082-35112 \$159,734.45, Payroll Voucher 35080-35081 \$991.00, Electronic Payments 11/28/18-12/11/18 \$19,228.79, ACH Deposits 11/30/18 \$17,271.68 Grand Total \$197,279.92

MOVED:	Jim Haslett	Motion: Approval of December 11, 2018 Vouchers
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION 18-12-97 UNEMPLOYMENT COMPENSATION POLICY

MOVED:	Jim Haslett	Motion: To Approve Resolution 18-12-97
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye 0 nay	

RESOLUTION 18-12-97

A RESOLUTION ADOPTING THE UNEMPLOYMENT COMPENSATION FUND POLICY FOR THE CITY OF NAPAIVINE

RESCHEDULING SECOND COUNCIL MEETING IN DECEMBER:

MOVED:	LaVerne Haslett	Motion: To schedule the second council meeting in December to December 26, 2018 at 6:00 pm
SECONDED:	Larry Stafford	
<i>Discussion: Councilor Shawn O'Neill advised council that he would be out of state on December 26, 2018 and asked to be excused.</i>		
VOTE ON MAIN MOTION:	5- Motion Carried; 5 aye and 0 nay	

BILLING ADJUSTMENT WATER/SEWER LEAK ON ACCOUNT 2846.0:

MOVED:	LaVerne Haslett	Motion: To Approve Leak adjustment to account 2846.0
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

UTILITY ACCOUNT 1325.2:

MOVED:	Shawn O'Neill	Motion: To Table until January 28, 2019 meeting allowing staff to contact the business owners and an agreement can be made.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay	

COUNCIL CONSIDERATION:

- **Councilor LaVerne Haslett**
 - Requesting accounting of all compensatory time of all employees that are on the books. It is a considerable liability to the City. It is not in this year's budget and the Council should have that information.
 - **Mayor Salyers** Directed Clerk-Treasurer Mary Wood to request this information from the employees and give the information to the Council.
 - Requesting an ordinance be drawn up to create four reserve funds for each department that is restricted for capital equipment.

CITIZEN COMMENTS

- **Mike Hamilton; Hamilton Corner I,**
 - Mr. Hamilton stated that he has been coming to council meetings the past 10 years and has watched how the city has change. He stated that the City has done a great job and deserves a pat on the back for all the changes that the City has made.

- **Patrick Kowalczyk; Loves Travel Stop**
 - Interested in partnering with the City and WDOT to help with the traffic challenges from Interstate 5.

- **Bob Bozarth; Woodard Rd**
 - Mr. Bozarth would like to echo what Mike Hamilton said. Thank everyone for a fantastic job. Wished that the City Attorney would have been at the meeting. The Planning Commission has been working and promoting business in the area, they have been waiting for the City Attorney to come up with an ordinance on the permit process on occupancy. It is going on 2.5 months that they have requested this information and still have not heard back from the City Attorney. Merry Christmas everyone.

GOOD OF THE ORDER:

- **Councilor LaVerne Haslett;**
 - Would like to set or prepare to set a meeting to discuss the community development position, personnel issues in an executive session.
- **Chief of Police Chris Salyers**
 - Add to the executive session an update on the lawsuit.
- **Councilor Jim Haslett;**
 - Asked why confidential was stamped on paper work that was given in the council packet and who was given permission to stamp it.
 - Mr. Haslett was advised the confidential information was given to the council as it is their privilege to see such information. The same paperwork was placed into the book for community review with redacted information which is required in RCW 81.77.210 and 80.04.095.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: to Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:20 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor