



NAPAVINE CITY COUNCIL MINUTES  
March 13, 2018 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Sayers called regular city council meeting to order at 6:02 pm and led flag salute.

**ROLL CALL:**

Council members present: Mayor John Sayers, Mike Wood Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O'Neill Councilor #4 Jim Haslett Councilor #5.

City staff members present: Bryan Morris, Public Works Director, Mary Wood Clerk-Treasurer, Chris Salyers Chief of Police.

**CONSENT/APPROVAL OF AGENDA:**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of March 13, 2018, Agenda.
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of February 27, 2018, Minutes.
<b>SECONDED:</b>	Mike Wood	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

- **Public Works/ Community Development:** Director Bryan Morris.
  - Welcome to Napavine Sign has been painted. The school children decided the colors to be black with orange letters.
  - Bryan completed training this week for water treatment plant.
  - Operations running normal
  - Well 6 waiting to receive the report then it will be sent to Scott Pollock for approval. Once ordered it will take approximately 16 weeks for delivery.
- **Chief of Police:** Chief Chris Salyers –
  - Officer Meyers will not be attending the July Law Enforcement Academy. There is an opening available in June. Officer Meyers was also tested on his PAT test Monday March 12, 2018 and he scored 196 out of 200. Still waiting on uniforms, they are back ordered.
- **Clerk-Treasurer:** Clerk Treasurer Mary Wood
  - Liquor & Cannabis Board asking if there are any objections in renewing liquor license for 3JK LLC the old Inland Market. No objections from Council
  - Planning Commission; Mindy Wallace resigned effective immediately from the planning commission at the meeting on March 12, 2018. Also, the Planning Commission voted to have Planning Commission meeting twice a month. They will be held the Monday prior to the Council meetings.
- **Councilor:** Mike Wood-
  - Suggested that a mural be designed for the opposite wall of the mural that already exists in the council chambers. He suggested that the Napavine School students come up with the design and have someone from the school paint it.

- **Councilor:** Mike Wood Continued-
  - Requested that a workshop for re-zoning areas that are zoned commercial areas be scheduled.

<b>MOVED:</b>	Shawn O'Neill	Motion: Scheduling workshop for re-zoning Friday March 23, 2018 at 6:00 pm
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

- Public Works needs to add in its policy; safety boots to be provided by the City.

**OLD BUSINESS:**

**RUSH ROAD/ 1<sup>st</sup> AVE NE VARIANCE**

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval Variance Rush Road/ 1 <sup>st</sup> Ave NE
<b>SECONDED:</b>	Jim Haslett	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**NEW BUSINESS:**

**VOUCHERS:**

**Total Voucher Numbers 34559-34584, \$42,163.42, Electronic Payments 2/28/2018-3/8/2018 7,408.30, ACH Deposits 3/6/2018, \$16,034.71, Grand Total \$65,606.43**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of March 13, 2018 Vouchers
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**JACKSON CIVIL ENGINEERING- CONTRACT WOODARD RD:**

<b>MOVED:</b>	Jim Haslett	Motion: Mayor to sign the contract with engineering consultant Jackson Civil Engineering for Woodard Rd.
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**GREENHOUSE RESOLUTION 18-03-90:**

<b>MOVED:</b>	Shawn O'Neill	Motion: To Table Resolution No 18-03-90 to next Council Meeting March 27, 2018
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Council would like to have more information as to how this resolution will affect the City and its departments.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**RESOLUTION NO. 18-03-90**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, LEWIS COUNTY, WASHINGTON AUTHORIZING THE ADOPTION OF A GREENHOUSE GAS REDUCTION POLICY**

**SUREPLUS PROPERTY RESOLUTION 18-03-91:**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Resolution 18-03-91
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**RESOLUTION NO. 18-03-91**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTION DISPOSAL OF SUCH PROPERTY**

**ORDINANCE NO 575 MODIFY LOT SIZE:**

<b>MOVED:</b>	Jim Haslett	Motion: To adopt Ordinance 575 modifying lot size in R-2 and R-3 zones on First Reading
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Councilor Larry Stafford can we change it to 8 feet from the 7.5 feet?</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 575**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING SECTIONS 17.20.050 AND 17.24.050 OF THE NAPAVINE MUNICIPAL CODE, PROVIDING FOR PERMITTED DIMENSIONS IN THE R-2 AND R-3 ZONES AND ESTABLISHING AN EFFECTIVE DATE HEREOF.**

**ORDINANCE NO 575 MODIFY LOT SIZE:**

<b>MOVED:</b>	Jim Haslett	Motion: To adopt Ordinance 575 modifying lot size in R-2 and R-3 zones on Second Reading
<b>SECONDED:</b>	Mike Wood	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 575**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING SECTIONS 17.20.050 AND 17.24.050 OF THE NAPAVINE MUNICIPAL CODE, PROVIDING FOR PERMITTED DIMENSIONS IN THE R-2 AND R-3 ZONES AND ESTABLISHING AN EFFECTIVE DATE HEREOF.**

**COUNCIL CONSIDERATION**

**SELLING OLD CITY HALL BUILDING:** Councilor Mike Wood,

Recommends that the City sell the old city hall building; the cost to maintain the building and bring it up to ADA complaint could cost up to \$15,000.00 to \$20,000.00 or more. The City mortgage payment is \$850.00 a month and the City is receiving \$500.00 a month for leasing the bottom portion of the building.

<b>MOVED:</b>	Jim Haslett	Motion: To sell the old City Hall Building
<b>SECONDED:</b>	Mike Wood	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-1 Motion Carried; 4 aye M Wood, L Stafford, L Haslett, J Haslett, and 1 nay S O'Neill.	

**TWIN TRANSIT:** Board Member Bobby Jackson

Extended an invitation to the Council to attend the next Twin Transit Meeting on April 6, 2018 directly following the Lewis County Commissioners and Mayors meeting at 10:00 am. The meeting will allow the Cities in Lewis County who would like to be included in the expansion area of the Twin Transit program. The Cities may decide to be included or opt out and may do so 60 days after voting.

Reminder there will be a ballot measure in November for a .02% sales tax increase for the communities that will be participating in the expanded transit areas.

**CITIZEN COMMENTS**

- **Bob Bozarth** – Discussed the project on 1<sup>st</sup> Ave NE and Rush Road. Stated his concerns with what the prior Community Development staff had advised the property owner the steps to take in order to develop the property. The property is zoned as commercial and duplexes are not allowed in commercial zoned areas. Due to the shape and location of the property, the property owner can apply for a variance.

<b>MOVED:</b>	LaVerne Haslett	Motion: setting a Public Hearing for Zoning Change for March 27, 2018 at 6:00 pm
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: no Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**GOOD OF THE ORDER**

- **Councilor LaVerne Haslett:** A second reminder while making motions there should be a pause after asking any discussion so there is time for community members and/or councilors to speak.

**ADJOURNMENT**

<b>MOVED:</b>	Shawn O'Neill	Motion: Approval to Adjourn
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:44 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

**Respectfully submitted,**

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Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor