



NAPAVINE CITY COUNCIL MINUTES  
May 8, 2018 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

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**PUBLIC HEARINGS:**

**Mayor John Sayers** opened public hearing for 7<sup>th</sup> Ave NW Short Plat, 6:01 pm and led flag salute.

**Community Development/Public Works Director Bryan Morris;** Advised the council the property owner is requesting a short plat subdivision to divide 10,000 sq ft of a buildable lot from the main parcel.

**Citizen Comments;**

**Tessia Taylor;** Will be residing at the new subdivided lot once development is approved. She is excited to be a resident of Napavine. A letter from property owner Roy Matthews was read into record by Tessia Taylor.

**Bob Bozarth;** Contractor requested the council allow the house, which has been ordered and will be delivered in two weeks, utilities and road base be granted prior to the preliminary plat approval.

Preliminary plat will be going to Public Hearing with the Planning Commission on May 21, 2018 and recommendations from the Planning Commission will be presented to the Council at their next council meeting.

**Mayor John Sayers** closed Public Hearing 7<sup>th</sup> Ave NW Short Plat at 6:07 pm.

**Mayor John Sayers** opened public hearing for Sale of Old City Hall at 6:08 pm.

**Clerk-Treasurer Mary Wood** explained the process of notification to the public for public hearings. As to the RCW and Napavine Municipal Code public notice for a public hearing regarding surplus of real property has a requirement of a 10-day minimum posting period. Notice was not given in a timely manner, we are requesting the hearing be tabled to the next council meeting.

**Councilor Shawn O'Neill** stated that the city will need the property 15 years from now and the city should keep the property.

**Mayor John Sayers** agreed with councilor Shawn O'Neill in keeping the property and said the city should have kept other properties it had sold.

**Councilor Mike Wood** stated there is no parking, the cost to fix the building would be astronomical. The monthly rent the city is receiving from the tenants does not cover the monthly loan payments.

A reminder was brought to the council's attention that there had been a request to table the public hearing due to public notification process.

**Attorney Jim Buzzard** stated the recording could be played back at the next council meeting when the public hearing is heard.

**Mayor John Sayers** closed Public Hearing on Sale of Old City Hall at 6:14 pm

**CALL TO ORDER:**

**Mayor John Sayers** called regular city council meeting to order at 6:15 pm.

**ROLL CALL:**

Council members present: Mayor John Sayers, Mike Wood Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O'Neill Councilor #4 Jim Haslett Councilor #5.

City staff members present: Bryan Morris, Public Works Director, Mary Wood Clerk-Treasurer, City Attorney Jim Buzzard

**CONSENT/APPROVAL OF AGENDA:**

<b>MOVED:</b>	Shawn O'Neill	Motion: Approval of May 8, 2018, Amended Agenda.
<b>SECONDED:</b>	Jim Haslett	
<i>Discussion: add #7 set Public Hearing for Sale of Old City Hall, add #8 cancel Public Hearing for Grand Blvd &amp; 2<sup>nd</sup> Ave NW</i>		
<b>VOTE ON MAIN MOTION</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:**

<b>MOVED:</b>	Shawn O'Neill	Motion: Approval of April 24, 2018, Minutes.
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

- **Public Works/ Community Development:** Director Bryan Morris.
  - Operations normal
  - Took the sand pit out of Mayme Shaddock park and added grass.

**Question** from Councilor Wood asked PW/CD Director to look into buying solar lighting for the new welcome to Napavine sign at exit 72.
- **City Attorney-** Attorney Jim Buzzard
  - Operations are normal, any comments or questions?

**Comment** Councilor Wood you are doing a phenomenal job.
- **Councilor:** Shawn O'Neill
  - Attended the solid waste management meeting; there was talk of raising fees of old tires and possibly having an event for disposal of tires with a cap of number of tires that can be disposed. Bob Wheeler resigned from the board, it was his last meeting.

**OLD BUSINESS:**

**Kayli Court Parking**

**Councilor Mike Wood** stated that he went with Chief Salyers to Kayli Court to observe the parking issue. The options are placing no parking signs for no parking on the street, no parking on the planter strip or do nothing. If the city places the no parking signs on the street. We will be placing signs all over the city due to streets not being wide enough for fire or police to gain access to emergencies down the street. We can also put in compact gravel, but the city does not have the funds to do that all over the city.

**Community Development/Public Works Director Bryan Morris** suggests that Mr. Carlson put up a fence on the back side of the sidewalk or place big rocks.

**Councilor Shawn O'Neill** Southern California towns have used the equestrian style fencing in the planter strip areas that have alleviated the problem. He sees there are two options, have law enforcement deal with it or build a fence.

**Attorney Jim Buzzard** advised right of ways are owned by the city even though it is required that the property owner maintain the property.

Further discussion the Council agreed placing boulders on the planter strip to deter people parking on the parking strip.

**NEW BUSINESS:**

**VOUCHERS:**

**Total Voucher Numbers 34683-34713, \$30,378.75, Payroll Voucher 34680,34682 \$1,129.75 Electronic Payments 4/28/2018-5/8/2018 (EFT\*34681)\$18,787.19, ACH Deposits 5/3/2018 \$16,783.23 Grand Total \$67,078.92**

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval of May 8, 2018 Vouchers
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: Councilor Mike Wood questioned the invoice for Young Guns is there a warranty covering the striping on the police vehicles</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**7<sup>TH</sup> AVE NW SHORT PLAT APPLICATION:**

<b>MOVED:</b>	Jim Haslett	Motion: 7 <sup>th</sup> Ave NW Short Plat Application
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Attorney Jim Buzzard advised approving subdividing the lot is okay. However the city allowing development prior to following the due process of permitting, the city could be liable. The contractor could get ready to start once everything is approved.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE 568-A UTILITY ACCOUNT DELINQUENCY**

<b>MOVED:</b>	LaVerne Haslett	Motion: Adopt Ordinance 568-A on First Reading
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: Councilor Larry Stafford opposes the fee increases, utility bills are high enough.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-1 Motion Carried; 4 aye and 1 nay.	

**ORDINANCE NO. 568-A**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, PROVIDING FOR DELINQUENT CHARGES, SHUT OFF FEES, OTHER CHARGES AND LIENS FOR UNPAID CHARGES AND THE ENFORCEMENT AND FORECLOSURE THEREOF; AMENDING ORDINANCE NO. 568 IN THE NAPAVINE MUNICIPAL CODE AS CHAPTER 13.12; AND ESTABLISHING THE EFFECTIVE DATE HEREOF**

**ORDINANCE 568-A UTILITY ACCOUNT DELINQUENCY**

<b>MOVED:</b>	Shawn O'Neill	Motion: Adopt Ordinance 568-A on Second Reading
<b>SECONDED:</b>	Jim Haslett	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-1 Motion Carried; 4 aye and 1 nay.	

**ORDINANCE NO. 568-A**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, PROVIDING FOR DELINQUENT CHARGES, SHUT OFF FEES, OTHER CHARGES AND LIENS FOR UNPAID CHARGES AND THE ENFORCEMENT AND FORECLOSURE THEREOF; AMENDING ORDINANCE NO. 568 IN THE NAPAVINE MUNICIPAL CODE AS CHAPTER 13.12; AND ESTABLISHING THE EFFECTIVE DATE HEREOF**

**ORDINANCE 464 NAPAVINE CRITICAL AREAS**

<b>MOVED:</b>	Jim Haslett	Motion: Approval to rescind Ordinance 464 on First Reading
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 464**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, RESCINDING EXISTING TITLE 14 OF THE NAPAVINE MUNICIPAL CODE**

**AND WHICH IS DESIGNATED AS THE NAPAVINE CRITICAL AREAS ORDINANCE (NCAO).**

**ORDINANCE 464 NAPAVINE CRITICAL AREAS**

<b>MOVED:</b>	Jim Haslett	Motion: Approval to rescind Ordinance 539 on First Reading
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 539**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, RESCINDING EXISTING TITLE 14 OF THE NAPAVINE MUNICIPAL CODE AND WHICH IS DESIGNATED AS THE NAPAVINE CRITICAL AREAS ORDINANCE (NCAO).**

**RESOLUTION 18-05-93 RELEASE COMMITED FUNDS:**

<b>MOVED:</b>	LaVerne Haslett	Motion: Adopt Resolution 18-05-93
<b>SECONDED:</b>	Mike Wood	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**RESOLUTION NO. 18-05-93**

**RESOLUTION OF THE CITY OF NAPAVINE, WASHINGTON ALLOWING RELEASE OF COMMITED RESOURCES AND ALLOWING CITY TREASURER TO APPROPRIATE FUNDS OF THE GENERAL FUND AND STREET FUND.**

**SETTING PUBLIC HEARING ON SALE OF OLD CITY HALL**

<b>MOVED:</b>	Shawn O'Neill	Motion: Set Public Hearing for Sale of Old City Hall Building at 6:00 pm on May 22, 2018.
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion:</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CANCEL PUBLIC HEARING ON GRAND & 2<sup>nd</sup> AVE NW**

<b>MOVED:</b>	LaVerne Haslett	Motion: Cancel Public Hearing for Grand & 2 <sup>nd</sup> Ave NW
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**COUNCIL CONSIDERATION**

**7<sup>TH</sup> AVE NW WATER LINE PIPE**

Community Development/Public Works Director Bryan Morris  
 Advised the Council per the Napavine Municipal Code states the city will not require the subdivider to pay extra cost of mains over 6" in diameter. The City has in its stock pile 6" pipe. Mr. Morris is requesting a motion for permission to use the 6" pipe for the subdivision on 7<sup>th</sup> Ave NW.

<b>MOVED:</b>	LaVerne Haslett	Motion: To Allow Community Development/Public Works Director to use the 6" pipe from city stock on the 7 <sup>th</sup> Ave subdivision project.
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITIZEN COMMENTS**

- **Chris Granger**, a Twin Transit passenger; requested the council to reconsider declining the Twin Transit Bus coming through Napavine. Mr. Granger advised the council that a lot of people need the bus. He himself didn't think he would ever ride the bus until he became sick and was unable to drive. Young adults use the bus to get to work, college and other areas; there are good people that use the bus.

**EXECUTIVE SESSION**

42.30.110(1)(i) to discuss legal risks of a current litigation

Entered executive session for 10 minutes starting at 7:25 pm

Return at 7:36 pm Mayor Sayers advised no decisions were made.

**ADJOURNMENT**

<b>MOVED:</b>	Shawn O'Neill	Motion: Approval to Adjourn
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:39 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.*

**Respectfully submitted,**

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Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor