



NAPAVINE CITY COUNCIL MINUTES
 August 14, 2018 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:00 pm. and led flag salute.

ROLL CALL:

Council members present: Mayor John Sayers, Mike Wood Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4 Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA:

MOVED:	Jim Haslett	Motion: Approve August 14, 2018 Agenda as Amended
SECONDED:	Larry Stafford	
<i>Discussion: Table Ordinance 577 Nuisance Violations to August 24, 2018 meeting. Move New Business Item #2 Municipal Court Judge Contract under Mayor’s Report</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:

MOVED:	Shawn O’Neill	Motion: Approval Minutes from July 24, 2018 regular City Council meeting.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- **Public Works/Community Development Administrative Assistant Katie Williams:**
 - Presented Public Works/Community Development report in writing.
- **Clerk-Treasurer Mary Wood:**
 - Presented Staff report in writing and needed to add
 - Requesting Consensus of Annie’s Market in renewing their Liquor License. – No objections.
 - Approval to write-off a utility account that filed bankruptcy during prior administration.

MOVED:	Jim Haslett	Motion: Approval of Write-off utility Account.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

- **Councilor Shawn O’Neill**
 - Thanked staff for the help in making the Kid’s Fest a success.
- **Mayor John Sayers**
 - Two items to report regarding the municipal court.
 - Municipal court office will now be open 5 days a week. The court clerk will continue to work 32 hour a week.
 - Municipal Judge contract is up for renewal.

MOVED:	LaVerne Haslett	Motion: Direct the Mayor to renew the Municipal Court Judges contract.
SECONDED:	Shawn O’Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

OLD BUSINESS:

ORDINANCE 577 NUISANCE VIOLATION:

MOVED:	Shawn O'Neill	Motion: Table Ordinance 577 Nuisance
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS:

Total Voucher Numbers 34864-34889, \$30,320.25, Payroll Voucher 34860-34863 \$2,915.10, Electronic Payments 7/25/2018-8/14/2018 \$28,848.38, ACH Deposits 7/26/2018 & 8/9/2018 \$34,384.86 Grand Total \$96,468.59

MOVED:	Jim Haslett	Motion: Approval of August 14, 2018 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: Councilor Mike Wood: Dog impound fee's. Is the City reimbursed for those fee's, Clerk-Treasurer Mary Wood stated the City was reimbursed for the fee's.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE 576 Sign Ordinance:

MOVED:	Jim Haslett	Motion: Accept Ordinance 576 Sign Ordinance First Reading
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 576

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, RELATING TO SIGN REGULATIONS, AMENDING SECTION 17.62 OF THE NAPAVINE MUNICIPAL CODE ESTABLISHING CONDITIONS OF THE SIGN STANDARDS AND ESTABLISHING AN EFFECTIVE DATE.

ORDINANCE 576 Sign Ordinance:

MOVED:	Jim Haslett	Motion: Accept Ordinance 576 Sign Ordinance Second Reading
SECONDED:	Mike Wood	
<i>Discussion: Planning Commission Chairman Larry Hamilton Stated that the Planning Commission removed the ambiguous reading and cleared up to direct traffic to areas of town and ensured that signs are up to code.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 576

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, RELATING TO SIGN REGULATIONS, AMENDING SECTION 17.62 OF THE NAPAVINE MUNICIPAL CODE ESTABLISHING CONDITIONS OF THE SIGN STANDARDS AND ESTABLISHING AN EFFECTIVE DATE.

Exit 72 Interchange Congestion Plan:

- **Councilor Shawn O’Neill:** attended the WSDOT meeting along with City of Napavine staff and community members. A diagram was presented showing plans using four roundabouts two at the on and off ramps of Interstate 5, one at Kirkland road/Rush road intersection and one at Rush road/Hamilton road intersection. The initial plan is to have one lane in the roundabout that can grow to more lanes for future use. The City of Raymond has recently constructed a roundabout at the intersection of Highway 6 and Highway 101 that is being tested for trucks. WSDOT will pay for the four roundabouts 100% contingent that the City of Napavine does not make any changes to the plans.

Boundary Line Adjustment Fenway Dr:

MOVED:	Jim Haslett	Motion: Accept Boundary Line Adjustment Fenway Dr.
SECONDED:	Mike Wood	
<i>Discussion: Public Works/Community Development Administrative Assistant Katie Williams: Stated that letters were mailed to property owners residing 300 feet around the property in question and 3 letters were received back in support of the boundary line adjustment. A Public Hearing was conducted through the Planning Commission there were no objections.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Travers Electric Agreement (Jefferson Station): For Council Information only.

The Jefferson Station transfer switch went out on the pump. The pump is so old that you can no longer order or find replacement parts for it. The Mayor approved and signed the agreement prior to the meeting due to the urgency of keeping the sewer station online.

Crack Seal Bid from Lewis County (8th Ave, Vine and E. Washington):

MOVED:	Jim Haslett	Motion: Approval to have the Mayor sign the agreement with Lewis County for Crack Seal.
SECONDED:	LaVerne Haslett	
<i>Discussion: the last time the roads were crack sealed was in 2012. The City needs to be more proactive to reduce the cost in the long run.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS

- **Jerry Graham, Kirkland Rd;** Regarding the swell on Rush rd. The report that the City of Napavine is paying for is the same report that Jerry Graham paid for and received from the same agency a few years ago. The report is now stating that there is an 80-foot buffer up to a 200-foot buffer in spots on each side of the swale which restricts buildable area to Jerry’s properties. Jerry would like to have a 40-foot buffer from the center of the wetland. Jerry stated that there are three outstanding fill permits and two parcels that Steve Ashley denied the Grahams to use them. During the July 10, 2018 Council meeting the council directed the City Attorney to draw up a letter between the City and Jerry Graham waiving any liability to the City if the Grahams filled in the swale.

ADJOURNMENT

MOVED:	LaVerne Haslett	Motion: Approval to Adjourn
SECONDED:	Shawn O’Neill	
<i>Discussion: Meeting Adjourned at 6:51 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor