



NAPAVINE CITY COUNCIL MINUTES
August 28, 2018 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:00 pm. and led flag salute.

ROLL CALL:

Council members present: Mayor John Sayers, Mike Wood Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Jim Haslett Councilor #5.

MOVED:	Jim Haslett	Motion: Excuse Councilor Shawn O'Neill
SECONDED:	Mike Wood	
<i>Discussion: Councilor O'Neill had to work.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

City staff members present: Clerk-Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA:

MOVED:	Jim Haslett	Motion: Approve August 28, 2018 Agenda as Amended
SECONDED:	LaVerne Haslett	
<i>Discussion: Add Item #2 under old business Mayme Shaddock Park Kitchen Plans, Add Item #5 under new business Fill Permits, Remove Special Meeting Minutes from agenda.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM THE REGULAR CITY COUNCIL MEETING:

MOVED:	Jim Haslett	Motion: Approval Minutes from August 14, 2018 regular City Council meeting.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- **Chief of Police Chris Salyers:**
 - Officer Shields has received a conditional hire with Chehalis Police Department. The City may be down to just the Chief of Police working until Officer Meyers graduates the academy. The City has been advertising, open enrollment for a Police Officer and the City has received one lateral officer and one rookie officer application. It was budgeted for a new officer this year and the money for uniforms and supplies is gone. The Police Department may request for a budget modification to supply a new officer uniforms and other supplies if needed.
 - Councilor Mike Wood asked how long Officer Shields has worked for the City and suggested to present him with a plaque, Chief Salyers advised he was working on that.
 - Councilor Jim Haslett asked Chief Salyers with his knowledge and experience in hiring lateral Officers, how can the City attract more lateral applicants? Chief Salyers advised due to the wage scale and what the City can pay a police officer it is deterring people in applying. There is a lack of people wanting to be come police officers. All law enforcement recruiting is down throughout the state and the nation. Chief Salyers hopes that the County will be able to help the City until a new officer is found but they are also under staffed.
- **Clerk-Treasurer Mary Wood:**
 - The Auditor will be starting two weeks early.

- The City found the Bethel Church’s water meter was malfunctioning, the June bill was over \$2,000.00. A request to the Council to approve the Clerk’s office adjust the bill to the average consumption. A new meter has been ordered and will be installed as soon as it arrives.

MOVED:	LaVerne Haslett	Motion: Approve adjustment of Bethel Church utility account.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

● **Public Works/Community Development Director Bryan Morris:**

- Planter at triangle park has been installed.
- The City’s water supply was inspected by the State engineer for water. We passed and was advised that we have the second-best looking wells and pump stations in the State.
- Installed a new roof on well 3.
- A street tree on Parkside loop split down the middle and a portion fell on a car and house was removed.
 - Councilor Mike Wood asked the status on the removal of street trees in stadium estates area? Mr. Morris advised that they have been working on the list and they are working on the east side of town and hopes to get started on the west side next month.

OLD BUSINESS:

ORDINANCE 577 NUISANCE VIOLATION:

MOVED:	Jim Haslett	Motion: Approval Ordinance 577 Nuisance Second Reading
SECONDED:	LaVerne Haslett	
<i>Discussion: City Attorney Jim Buzzard advised the Council per their request to modify the ordinance to include under section (B) (C) within 24 months</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 577

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, ENTITLED THE “NAPAVINE CRIMINAL CODE”; DECLARING CERTAIN ACTS, OFFENSES OR CONDITIONS TO BE UNLAWFUL; DECLARING SUCH UNLAWFUL ACTS, OFFENSES OR CONDITIONS TO BE MISDEMEANORS; RELATING TO NUISANCE VIOLATION - PENALTY, AMENDING SECTION 8.12.070 OF THE NAPAVINE MUNICIPAL CODE AND ADD SECTION 8.12.080 LIABILITY AND ESTABLISHING AN EFFECTIVE DATE.

MAYME SHADDOCK PARK KITCHEN PLAN:

MOVED:	Jim Haslett	Motion: Approval of Write-off utility Account.
SECONDED:	LaVerne Haslett	
<i>Discussion: Public Works/ Community Development Director Bryan Morris presented a drawing of the planned structure for a kitchen, picnic area and restrooms for the Mayme Shaddock Park. He requested the Council approve to move forward in requesting a bid packed for lumber. Donations have been received to help with the trusses and etc.</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS:

Total Voucher Numbers 34893-34911, \$17,893.32, Payroll Voucher 34890-34892 \$1500.48, Electronic Payments 8/15/2018-8/30/2018 \$50,539.20, ACH Deposits 8/23/2018 \$17,297.30 Grand Total \$87,230.30

MOVED:	Jim Haslett	Motion: Approval of August 28, 2018 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		

VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.
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RUSH ROAD CONGESTION RELIEF PROJECT: Presentation by WSDOT

Wes Anderson; WSDOT, Colin Newell; Engineer, Nicole Vaughn

There are five key points to this project.

- There is no funding.
- Critical need to make a solution to fix the issues.
- Two years for planning, development and permitting
- One season to construct
- If the City could assist in funding, will get the ball rolling.

Once the cost estimate is available we can submit letters to our legislative representatives.

Jerry Graham may donate property to help make the Southbound ramp roundabout larger at the intersection of Hamilton and Rush Rd.

DRAWING UP AN INTERLOCAL AGREEMENT WITH VADER:

Public Works/Community Development Director Bryan Morris;

Received a request from one of the Council Members of Vader to draw up an interlocal agreement between City of Napavine and the City of Vader to assist Vader with their Community Development and Building Inspections.

Mr. Morris advised the Council at this time his department is extremely busy to try and assist the City of Vader.

- Councilor Mike Wood stated that the City cannot enter into an interlocal agreement but would like to entertain it in the future.
- Community Member/Business Owner Bob Bozarth stated it is nice to be able to call for an inspection and get one within minutes, other cities take days to weeks to get an inspection. "I like the way it is now."

MOU with UNION LOCAL 252:

MOVED:	Jim Haslett	Motion: Approval of MOU.
SECONDED:	Larry Stafford	
<i>Discussion: Request for a temporary agreement regarding transfer of annual leave on an emergency basis.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

FILL PERMIT:

Councilor Jim Haslett; Requested that this be placed on the agenda. What can the City do to get older permits that were granted and have not been used fulfilled? Would like the permit holder to come into the City and renew their permit at no charge.

- City Attorney Jim Buzzard advised, the Council has previously stated all old permits that have not been used are valid. Flash forward to last week or so where somebody was using an old fill permit that hadn't been used completely. The issue that arose, was the permit holder hadn't advised the City they were going to be using the old permit and what they planned to do. The City is wanting to honor these old permits however they may not have record of who has these old permits. An Idea is to advertise that the City is validating old unused permits giving the permit hold a window of 30 days to bring in the permit, along with a plan of use for the permit. The City will be able to obtain records of what permits are still out there that haven't been used, it allows the permit holder to use the permit. In this thirty (30) day window if no one has come forward to claim that they have an unused permit then the permit becomes null and void. There needs to be a system in place where the City can honor the permits. The permit holder will still need to apply at no cost, but they will need to include the plans of what they are intending to use the permit for. It protects the City and the developer.

A question from a community member posed to the City Attorney regarding the liability for the City if a developer filled on the restricted land? City Attorney Jim Buzzard stated that he didn't know the answer to that. But he thought that if a developer were to proceed that the liability would be on the developer. As to another case that happened within the County; the developer was liable and not the County.

The City Attorney reminded that the City of Napavine does not have a critical areas and shoreline ordinance and that the City would need to comply with what the County has for critical areas and shoreline ordinance.

- Public Works/Community Development Director Bryan Morris stated that he understands that the permit holder does not have to pay for another fill permit. The issue he is coming across is the cost of review. Some of the permits that are in question have had some fill already applied to the land. We will need a topograph study that shows how much fill is left to the permit. SEPA reports although there is no expiration if there is a flood, any environmental change it makes a SEPA null and void. Shoreline; there now is shoreline where we didn't have it before. We must comply with current regulations and protocols that are required by the Department of Ecology, Shoreline and other state departments. But who pays the cost for these reports that are required?
- Councilor LaVerne Haslett stated that the cost should be paid by the permit holder.
- Jerry Graham, Community Member stated that he has a permit that he received from the City that Clyde Strickland approved in 2002 and wants to use. He has spent tons of money and it still hasn't been able to use the permit.

CITIZEN COMMENTS

- **Ann Hamilton, P.O. Box Pe Ell, WA;** Brought information to the Council regarding an opportunity for training for school safety and security that is funded by donations.

EXECUTIVE SESSION

- The Mayor announced that city council would meet executive session for a period of 15 minutes to discuss minimum sale price of real property located at 214 2nd Ave. NE known as Old City Hall
 - starting at 7:35 pm
 - Ending at 7:48 pm

MOVED:	Jim Haslett	Motion: Approve the officer of sale of the old city hall property by sealed bud and establish a reserve bid amount which is confidential
SECONDED:	Mike Wood	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ADJOURNMENT

MOVED:	Mike Wood	Motion: Approval to Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:50 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor