



NAPAVINE CITY COUNCIL MINUTES
 October 22, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PUBLIC HEARING: 5:59 pm

Mayor John Sayers opened Public Hearing at 5:59 pm on Revenues for the 2020 Budget.

No comments were made.

Mayor Sayers closed public hearing at 5:59 pm

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:00 pm.

ROLL CALL: 6:00 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Interim City Clerk Sharri Salyers, Public Works / Community Development Administration Assistant Katie Williams, Chief of Police Chris Salyers, City Attorney Jim Buzzard

CONSENT/APPROVAL OF AGENDA: 6:00 pm

MOVED:	LaVerne Haslett	Motion: Approval of Agenda for October 22, 2019.
SECONDED:	Larry Stafford	
<i>Discussion: Councilor LaVerne Haslett requested to add after the executive session an action item of the annual conversion of vacation scale from the draft policies and procedures.</i>		
<i>City Attorney Jim Buzzard asked to amend agenda by adding performance of a public employee RCW 42.30110(1)(g) and moving the Collective Bargaining Session to a closed session after the regular meeting where OPMA is not required.</i>		
MOVED:	Shawn O’Neill	Motion: Approval of Amended Agenda for October 22, 2019
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON SECOND MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS: 6:01 pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from Regular City Council Meeting on October 8, 2019
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	LaVerne Haslett	Motion: Approval of Minutes from Special Workshop City Council Meeting on October 15, 2019
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:01 pm

Chief of Police Chris Salyers;

- Items to discuss are on the Agenda.

Public Works / Community Development Administration Assistant Katie Williams;

- Operations are running normal.

City Attorney Jim Buzzard;

- Discussed property on 4th Ave SE and his plans in declaring property a nuisance.

Acting Clerk-Treasurer Sharri Salyers;

- Report is in writing.

Councilor Shawn O'Neill

- Second Ave looks good.

OLD BUSINESS:

SCHEDULE WORKSHOP PERSONNEL POLICIES AND PROCEDURES 6:08pm

MOVED:	Jim Haslett	Motion: Tabling workshop on personnel policies and procedures
SECONDED:	Shawn O'Neill	
<i>Discussion: Chief Salyers asked Council to consider tabling the workshop on personnel policies and procedures until after 2020 budget workshops and hearings are completed.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

SCHEDULE WORKSHOP FOR CITY EXPENDITURES 2020 BUDGET 6:08pm

MOVED:	Shawn O'Neill	Motion: Schedule workshop on Expenditures for the 2020 Budget on November 5, 2019 at 6:00 pm.
SECONDED:	Don Webster	
<i>Discussion: Councilor Jim Haslett asked if it would be best to schedule the workshop on a different day than a regular council meeting night? It was agreed</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS: 6:14 pm

Total Voucher Numbers 35697-35720 \$37,761.22, Payroll ACH 10/2/19 & 10/16/2019 \$41,332.31, Electronic Payments 9/16/2019-10/16/2019 \$32,829.76, ACH Deposits 10/1/2019-10/18/2019 \$176,969.62 Grand Total \$288,892.91.

MOVED:	Jim Haslett	Motion: Approval of October 22, 2019 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

WELL 6 BID CONTRACTS: 6:14 pm

Community Development / Public Works Admin Assistant Williams asked Council to approve Clarks and Sons for the lowest bid, amount came in at \$307,876.80

MOVED:	Shawn O'Neill	Motion: Approval of Clarks and Sons lowest bid for Well 6.
SECONDED:	Larry Stafford.	
<i>Discussion: Councilor O'Neill would like the City to use local businesses.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW PATROL VEHICLE 6:19 pm

Chief Salyers presenting information and a quote to Council for a new patrol pickup.

MOVED:	Shawn O'Neill	Motion: Approval of new patrol vehicle.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

EXECUTIVE SESSION 6:25 pm

Mayor John Sayers stated at 6:25 the Council and City Attorney would retire to the Jury room to discussion performance of a public employee RCW 42.30.110(1)(g) for 15 minutes

Mayor John Sayers called regular session back to order at 6:40 pm

ACTION ITEM ANNUAL CONVERSION OF VACATION SCALE 6:40 pm

MOVED:	LaVerne Haslett	Motion: Approval of Annual Conversion of Vacation Scale from the draft policies and procedures.
SECONDED:	Jim Haslett	
<i>Discussion: Councilor LaVerne Haslett requested the Council consider passing the draft policies and procedures Annual Conversion of Vacation Scale that was presented at the workshop to present to the Union for the Collective Bargaining Agreement.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

GOOD OF THE ORDER 6:41 pm

Councilor O'Neill appreciates the extra work employees are doing with the City and the Clerk's office.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 6:42 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard in its entirety.

Respectfully submitted,

Sharri Salyers, Interim City Clerk

John Sayers, Mayor

Councilor