



NAPAVINE CITY COUNCIL MINUTES  
 November 12, 2019 6:00 P.M.  
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**PUBLIC HEARING:** 6:00 pm

Mayor John Sayers opened Public Hearing at 6:00 pm on preliminary 2020 Budget.

No comments were made.

Mayor Sayers closed public hearing at 6:02 pm

**CALL TO ORDER:**

Mayor John Sayers called regular city council meeting to order at 6:02 pm.

**ROLL CALL:** 6:02 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Interim City Clerk Sharri Salyers, Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney Jim Buzzard

**CONSENT/APPROVAL OF AGENDA:** 6:03 pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval of Agenda for November 12, 2019.
<b>SECONDED:</b>	Shawn O’Neill	
<i>Discussion: Mayor Sayers requested to table Risk Management Services under Council Considerations.</i>		
<b>MOVED:</b>	Shawn O’Neill	Motion: Approval of Amended Agenda for November 12, 2019
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON SECOND MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS:** 6:04 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Minutes from Regular City Council Meeting on October 22, 2019
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Minutes from Special Workshop City Council Meeting on October 22, 2019
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

<b>MOVED:</b>	Don Webster	Motion: Approval of Minutes from Special Workshop City Council Meeting on November 5, 2019
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:12 pm

**Chief of Police Chris Salyers;**

- Presented a plaque to Council from the local Napavine Youth Soccer team the Police Department sponsored. Chief Salyers suggested hanging plaques and Police Department personnel pictures in the Hallway or the Council chambers for public viewing.

**Public Works / Community Development Director Bryan Morris;**

- Washington State Department of Commerce notified the City it is no longer red flagged.
- Water Tower concerns to be discussed later during the meeting.
- Dollar General going through the permitting process and will begin development.
- 2<sup>nd</sup> Ave patch is complete

**Interim City Clerk Sharri Salyers;**

- Liquor License Renewal for Plaza Jalisco – no objections from Chief Salyers in business renewing their liquor license.

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Liquor License Renewal for Plaza Jalisco
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

- Mock billing run will be performed in the next couple weeks to ensure the system is working correctly
- Staff has been working diligently on the 2020 budget.

**Councilor LaVerne Haslett;**

- Reported on the Mayors and Commissioners meeting on November 1, 2019

**Councilor Larry Stafford**

- Reminded Council of the stump removal contract will need to be rolled over to the 2020 budget.
  - Director Morris advised the contractor has not met the required deadline to complete the job.
  - Councilor O'Neill asked if the City could rescind the contract due to the contractor not meeting the required deadlines and award the bid to the next lowest bid.
    - City Attorney Buzzard advised he would need to review the contract before he could advise the council to rescind the contract.

<b>MOVED:</b>	Don Webster	Motion: Directed Director Morris to write a letter to the current contractor rescinding contract after the City Attorney reviews the contract and confirms it can be rescinded.
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**Councilor Jim Haslett;**

- Asked the status of the property at 4<sup>th</sup> Ave SE and declaring it a nuisance.
  - City Attorney Buzzard explained he is deferring action to pursue as he reviews a case going through the Court system in Centralia. He is wanting to ensure the process is done properly.

**OLD BUSINESS:**

**SCHEDULE WORKSHOP FOR 2020 BUDGET** 6:24pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Schedule workshop for the 2020 Budget on November 14, 2019 at 6:00 pm.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**NEW BUSINESS:**

**VOUCHERS:** 6:25 pm

**Total Voucher Numbers 35746-35783 \$99,367.97, Payroll Vouchers 35744-35745 \$1,965.00 Payroll ACH 10/31/19 \$20,655.03, Electronic payroll payments 10/24/19 & 11/4/19\$28,597.24 Grand Total \$150,585.24.**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of November 12, 2019 Vouchers
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**PRE-CONSTRUCTION GRANT FOR WATER TOWER:** 6:26 pm

Director Morris advised Council he is looking into a preconstruction grant for the water tower. Director Morris raised concerns regarding the determination coming back that would require the decommission the iconic water tower. Director Morris requested direction on how to proceed.

<b>MOVED:</b>	Don Webster	Motion: Directing Director Morris to seek funding.
<b>SECONDED:</b>	Shawn O'Neill.	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORD 584-D BUDGET AMENDMENT EXPENDITORS FROM THE CRIMINAL JUSTICE FUND** 6:27 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 584-D Budget Amendment to expenditures for the Criminal Justice Fund First Reading by Title.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORD 584-D BUDGET AMENDMENT EXPENDITORS FROM THE CRIMINAL JUSTICE FUND** 6:28 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 584-D Budget Amendment to expenditures for the Criminal Justice Fund Second Reading by Title.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITY OF NAPAVINE, WASHINGTON  
 ORDINANCE NO. 584-D**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, LEWIS COUNTY, WASHINGTON AUTHORIZING EXPENDITURES FROM THE CRIMINAL JUSTICE FUND AMENDING THE BUDGET FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019; AND PROVIDING FOR THE CITY TREASURER TO IMPLEMENT THESE CHANGES.**

**WOODARD ROAD DEVELOPMENT** 6:30 pm

Director Morris asked Council to allow John Hindricksen and William Ayers present their planned development on Woodard Rd. They plan to develop a low-density housing development. Dividing 59 acres into 1 to two thirds of an acre lots with homes of a minimum 1,800 square feet. Plans of a gated community with covenants and a HOA. Matt Matayoshi a community member asked Council to entertain adding an ordinance for continued growth with low-density housing.

Council directed the planning commission to research and create ordinances for continued growth with low-density housing.

**RESOLUTION 19-11-102 2020 Property Levy** 7:19 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Resolution 19-11-102 Property Levy for the 2020 budget calendar year by increasing property tax 1%.
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE 599 AD VALOREM TAXES** 6:21 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 599 Ad Valorem Tax during the 2020 budget calendar year. First Reading by Title
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 599 Ad Valorem Tax during the 2020 budget calendar year. Second Reading by Title
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 599**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, DETERMINING AND FIXING THE AMOUNT OF REVENUE TO BE RAISED BY AD VALOREM TAXES DURING THE CALENDAR YEAR 2020**

**ORDINANCE 600 SEPARATING CLERK-TREASURER POSITION** 7:22 pm

City Attorney Jim Buzzard advised Council he provided Ordinances 600,601 and 602 which separates the Clerk-Treasure position and establishing an appointive office of City Clerk and Treasurer with duties, compensation, hours and severability.

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 600 Separating Clerk-Treasurer Position. First Reading by Title
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 600 Separating Clerk-Treasurer Position. Second Reading by Title
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITY OF NAPAVINE, WASHINGTON  
 ORDINANCE NO. 600**

**AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, SEPARATING THE OFFICES OF CITY CLERK AND CITY TREASURER; AND PROVIDING FOR AN EFFECTIVE DATE.**

**ORDINANCE 601 ESTABLISHING AN APPOINTIVE OFF OF CITY CLERK** 7:23 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 601 Establishing an appointive office of City Clerk. First Reading by Title
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 601 Establishing an appointive office of City Clerk. Second Reading by Title
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITY OF NAPAVINE, WASHINGTON  
 ORDINANCE NO. 601**

**AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, ESTABLISHING AN APPOINTIVE OFFICE OF CITY CLERK, AND ESTABLISHING DUTIES, COMPENSATION, HOURS, AN EFFECTIVE DATE AND SEVERABILITY.**

**ORDINANCE 602 ESTABLISHING AN APPOINTIVE OFFICE OF TREASURER.** 7:25 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 602 Establishing an appointive office of Treasure First Reading by Title
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 602 Establishing an appointive office of Treasure Second Reading by Title
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Teamster Agent Shandi Cardin addressed Council asking to allow the Treasurer be a represented union employee.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITY OF NAPAVINE, WASHINGTON  
 ORDINANCE NO. 602**

**AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, ESTABLISHING AN APPOINTIVE OFFICE OF CITY TREASURER, AND ESTABLISHING DUTIES, COMPENSATION, HOURS, AN EFFECTIVE DATE AND SEVERABILITY.**

**CITIZEN COMMENTS** 7:28 pm

**Larry Hamilton, Napavine Planning Commission;** Advised Council he was in favor of low-density property ordinance.

**Mike Hamilton, Hamilton Corner I LLC;** Discusses the high-pressure sewer lift station located on his property and how it works.

**Matt Matayoshi, Lewis County Economic Development Council;** Discussed exit 72 interchange.

**ADJOURNMENT**

<b>MOVED:</b>	Jim Haslett	Motion: To Adjourn
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:36 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard in its entirety after December 12, 2019.*

**Respectfully submitted,**

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Sharri Salyers, Interim City Clerk

John Sayers, Mayor

Councilor