



NAPAVINE CITY COUNCIL MINUTES  
 November 26, 2019 6:00 P.M.  
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**PUBLIC HEARING:** 6:00 pm

Mayor John Sayers opened Public Hearing at 6:00 pm on 2020 Final Budget.

No comments were made.

Mayor Sayers closed public hearing at 6:03 pm

**CALL TO ORDER:**

Mayor John Sayers called regular city council meeting to order at 6:03 pm.

**ROLL CALL:** 6:03 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4 came in at 6:19 pm, and Jim Haslett Councilor #5.

City staff members present: Interim City Clerk Sharri Salyers, Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, Judge Mano.

**CONSENT/APPROVAL OF AGENDA:** 6:03 pm

|   |                                      |   |
|---|--------------------------------------|---|
| <b>MOVED:</b>   | LaVerne Haslett                      | Motion: Approval of Amended Agenda for November 26, 2019. |
| <b>SECONDED:</b>  | Shawn O’Neill                        |   |
| <i>Discussion: Mayor Sayers requested to table the closed session regarding union negotiations.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>   | 4-0 Motion Carried; 4 aye and 0 nay. |   |

**APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS:** 6:04 pm

|                                  |                                      |  |
|----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                    | Jim Haslett                          | Motion: Approval of Minutes from Regular City Council Meeting on November 12, 2019 |
| <b>SECONDED:</b>                 | LaVerne Haslett                      |  |
| <i>Discussion: No Discussion</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried; 4 aye and 0 nay. |  |

|                                  |                                      |   |
|----------------------------------|--------------------------------------|---|
| <b>MOVED:</b>                    | LaVerne Haslett                      | Motion: Approval of Minutes from Special Workshop City Council Meeting on November 14, 2019 |
| <b>SECONDED:</b>                 | Don Webster                          |   |
| <i>Discussion: No Discussion</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried; 4 aye and 0 nay. |   |

|                                  |                                      |  |
|----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                    | Jim Haslett                          | Motion: Approval of Minutes from Special City Council Meeting on November 19, 2019 |
| <b>SECONDED:</b>                 | Larry Stafford                       |  |
| <i>Discussion: No Discussion</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried; 4 aye and 0 nay. |  |

**STAFF & COUNCIL REPORTS:** 6:05 pm

Chief of Police Chris Salyers;

- Nothing to report.

**Public Works / Community Development Director Bryan Morris;**

- Dollar General has been granted permits to begin development.
- Old City Hall has a potential bid, the interested party is in the process of obtaining an appraisal.
- Scotts Industry is interested in relocating to Napavine and is looking at the Bond property off of Rush Rd for possible development.
- 4<sup>th</sup> Ave TIB grant has been accepted; the contract should be ready by the next council meeting.

**Treasurer Mary Wood;**

- Working on the 2020 budget.

**Interim City Clerk Sharri Salyers;**

- Report is in writing.

**NEW BUSINESS:**

**VOUCHERS:** 6:07 pm

**Total Voucher Numbers 35789-35815 \$100,076.95, Payroll Vouchers \$0.00 Payroll ACH \$0.0, Electronic payments \$9,276.602 Grand Total \$109,353.55.**

|                                  |                                      |  |
|----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                    | Jim Haslett                          | Motion: Approval of November 26, 2019 Vouchers |
| <b>SECONDED:</b>                 | Larry Stafford                       |  |
| <i>Discussion: No Discussion</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>      | 4-0 Motion Carried; 4 aye and 0 nay. |  |

**WELL 6 CONTRACT** 6:09 pm

|  |                                      |                                      |
|--|--------------------------------------|--------------------------------------|
| <b>MOVED:</b>  | Jim Haslett                          | Motion: Approval of Well 6 Contract. |
| <b>SECONDED:</b>   | LaVerne Haslett                      |                                      |
| <i>Discussion: Director Morris asked Council to approve the contract for Well 6.</i> |                                      |                                      |
| <b>VOTE ON MAIN MOTION:</b>  | 4-0 Motion Carried; 4 aye and 0 nay. |                                      |

**PUBLIC DEFENSE AGREEMENT** 6:11 pm

|   |                                      |  |
|---|--------------------------------------|--|
| <b>MOVED:</b>   | Jim Haslett                          | Motion: Approval Public Defense agreement. |
| <b>SECONDED:</b>  | Larry Stafford                       |  |
| <i>Discussion: Judge Mano recommended the Council approve the contact with Embody firm.</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>   | 4-0 Motion Carried; 4 aye and 0 nay. |  |

**FINAL ACCEPTANCE APPROVAL (Woodard Rd Construction)** 6:13 pm

|   |                                      |  |
|---|--------------------------------------|--|
| <b>MOVED:</b>   | Jim Haslett                          | Motion: Approval of Final Acceptance Approval for Woodard Rd construction. |
| <b>SECONDED:</b>  | Don Webster                          |  |
| <i>Discussion: Director Morris asked Council to approve the final acceptance approval for Woodard Rd. construction.</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>   | 4-0 Motion Carried; 4 aye and 0 nay. |  |

**ORDINANCE 603 2020 BUDGET** 6:15 pm

|   |                                      |   |
|---|--------------------------------------|---|
| <b>MOVED:</b>   | Jim Haslett                          | Motion: Approval Ordinance 603 2020 Budget First Reading by Title |
| <b>SECONDED:</b>  | Larry Stafford                       |   |
| <i>Discussion: Councilor Jim Haslett asked City Treasurer Mary Wood to explain the expenditures and revenues in the budget.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>   | 4-0 Motion Carried; 4 aye and 0 nay. |   |

**ORDINANCE 603 2020 BUDGET** 6:20 pm

|   |                                      |   |
|---|--------------------------------------|---|
| <b>MOVED:</b>   | Jim Haslett                          | Motion: Approval Ordinance 603 2020 Budget<br>Second Reading by Title |
| <b>SECONDED:</b>  | Shawn O'Neill                        |   |
| <i>Discussion: Mayor opened discussion and comments to the community; Mike Hamilton thanked Council and Staff for diligently working to pass the Budget in a timely manner.</i> |                                      |   |
| <b>VOTE ON MAIN MOTION:</b>   | 5-0 Motion Carried; 5 aye and 0 nay. |   |

**BUDGET ORDINANCE  
 ORDINANCE NO. 603  
 AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF NAPA VINE, WASHINGTON,  
 FOR THE FISCAL YEAR ENDING DECEMBER 31, 2020**

**COUNCIL CONSIDERATION** 6:21 pm

**SCHEDULING SPECIAL MEETING FOR RISK MANAGEMENT SERVICES**

|                                  |                                      |  |
|----------------------------------|--------------------------------------|--|
| <b>MOVED:</b>                    | LaVerne Haslett                      | Motion: Schedule a special meeting on<br>December 10, 2019 at 5:00 pm with CIAW risk<br>management services. |
| <b>SECONDED:</b>                 | Larry Stafford                       |  |
| <i>Discussion: No Discussion</i> |                                      |  |
| <b>VOTE ON MAIN MOTION:</b>      | 5-0 Motion Carried; 5 aye and 0 nay. |  |

**CITIZEN COMMENTS** 6:22 pm

**GOOD OF THE ORDER** 6:24 pm

Councilor O'Neill; apologized for being late.

Councilor Jim Haslett; Thanked Treasurer Wood and Councilor LaVerne Haslett for working to complete the budget.

**ADJOURNMENT**

|   |                                      |                    |
|---|--------------------------------------|--------------------|
| <b>MOVED:</b>                                   | Shawn O'Neill                        | Motion: To Adjourn |
| <b>SECONDED:</b>                                | Larry Stafford                       |                    |
| <i>Discussion: Meeting Adjourned at 6:36 pm</i> |                                      |                    |
| <b>VOTE ON MAIN MOTION:</b>                     | 5-0 Motion Carried; 5 aye and 0 nay. |                    |

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> .

Respectfully submitted,

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Sharri Salyers, Interim City Clerk

John Sayers, Mayor

Councilor