



NAPAVINE CITY COUNCIL MINUTES
December 10, 2019 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:04 pm.

ROLL CALL: 6:04 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, Jim Haslett Councilor #5.

City staff members present: Interim City Clerk Sharri Salyers, Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney representative Dana Williams.

CONSENT/APPROVAL OF AGENDA: 6:04 pm

MOVED:	LaVerne Haslett	Motion: Approval of Amended Agenda for December 10, 2019.
SECONDED:	Jim Haslett	
<i>Discussion: Mayor Sayers requested to table the executive session.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS: 6:05 pm

MOVED:	LaVerne Haslett	Motion: Approval of Minutes from Regular City Council Meeting on November 26, 2019
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:06 pm

Chief of Police Chris Salyers;

- Attended a Meeting with Chief’s and Sheriff on December 2, 2019, Sheriff Snaza advised he will be requiring the City’s to prepay their bed space for 2021.
- Arby’s has been billed \$3,000.00 in false alarm fees.

Public Works / Community Development Director Bryan Morris;

- Operations are running normal.

Treasurer Mary Wood;

- Financial reports have been emailed out.

Attorney Dana Williams;

- Advised Council that he will be attending the Council meeting going forward, to ensure the City’s request are being met.

Interim City Clerk Sharri Salyers;

- Report is in writing.
- Requested the Council schedule a special meeting on December 30, 2019 for Council and Mayor Elect to take Oath of Office.

MOVED:	Shawn O’Neill	Motion: Scheduling Special Meeting on December 30, 2019 for Oath of Office.
SECONDED:	Don Webster	

<i>Discussion: No Discussion</i>	
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.

OLD BUSINESS: 6:12 pm

CITY-WIDE ORGANIZATION CHART:

Councilor LaVerne Haslett asked this to be placed on the agenda. The City-Wide Organization Chart was included in the 2020 Budget. Councilor L Haslett is requesting the chart be changed to include the Treasurer as a department head. The Ordinances recently passed, separating the Clerk and Treasurer positions. The organization chart should reflect this change by having the Clerk's office and the Treasurer's office separate.

MOVED:	Jim Haslett	Motion: Add Treasurer to the Organization Chart.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-2 Motion Carried; 3 aye Councilors Don Webster, LaVerne Haslett and Jim Haslett and 2 nay Councilors Larry Stafford and Shawn O'Neill.	

NEW BUSINESS:

VOUCHERS: 6:37 pm

Total Voucher Numbers 35819-35851 \$268,474.12, Payroll Vouchers 35817-35818 \$1,943.00 Payroll Electronic 11/26/19-12/2/19 \$23,293.22, Payroll ACH 11/27/19 \$21,417.14 Electronic payments 11/27/19-12/10/19 \$1,556.43 Grand Total \$316,683.91.

MOVED:	LaVerne Haslett	Motion: Approval of December 10, 2019 Vouchers
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION 6:38 pm

POSTPONING DECEMBER 24, 2019 REGULAR COUNCIL MEETING

MOVED:	Don Webster	Motion: Postponing December 24, 2019 Regular Council Meeting to the first Regular Council Meeting in January.
SECONDED:	Shawn O'Neill	
<i>Discussion: Interim City Clerk Salyers advised Council if a regular council meeting should fall on an observed holiday the regular meeting shall be held on the next business day under RCW 42.30.070.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

REVIEW ORDINANCE 565-B GRADE FILL PERMIT 6:40 pm

MOVED:	LaVerne Haslett	Motion: Approval of December 10, 2019 Vouchers
SECONDED:	Don Webster	
<i>Discussion: Chief Salyers advised Council the ordinance is inconsistent adding penalties would assist with enforcement, even though the municipal code has general penalties these penalties are outdated. Councilor LaVerne Haslett requested the Mayor direct the staff to work with the City Attorney in correcting the ordinances.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS 6:50 pm

Councilor Webster reported he attended the WDOT meeting regarding exit 72. They plan at the first of the year to change remove the westbound stop sign and change the red flashing light to amber for caution warnings of slow turning vehicles.

Treasurer Wood advised Council on December 12, 2019 the Loves Travel Stop will be reopening the Tacoma store and may help with some of the extra congestion exit 72 has been having.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:00 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA>.

Respectfully submitted,

Sharri Salyers, Interim City Clerk

Shawn O'Neill, Mayor

Councilor