



NAPAVINE CITY COUNCIL MINUTES  
 February 12, 2019 6:00 P.M.  
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor John Sayers called regular city council meeting to order at 6:01 pm and led flag salute.

**ROLL CALL:**

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill #4 and Jim Haslett Councilor #5.

City staff members present: Clerk Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, City Attorney Jim Buzzard

**CONSENT/APPROVAL OF AGENDA:** 6:01pm

<b>MOVED:</b>	Jim Haslett	Motion: Approve February 12, 2019 Agenda
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS:** 6:08pm

<b>MOVED:</b>	Don Webster	Motion: Approval of Minutes from the January 22, 2019 Regular Council Meeting
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:03 pm

- **City Attorney Jim Buzzard;**
  - Has two ordinances he received from the Planning Commission. Mr. Buzzard will get to work on them and present them to Council soon.
- **Public Works /Community Development Director Bryan Morris;**
  - Plans to attend the ICC conference and will be lobbying for large projects.
  - Estimated costs for the Mayme Shaddock Kitchen. \$2,500 to weather in, \$10,000 for windows, \$17,000 for electric, \$2,500 a yard for concrete, plumbing will be donated. Totaling \$34,000 of the budgeted \$43,500.00.
  - It has been decided the City will collect sealed bids for the surplus Dump Truck Council approved last council meeting.
  - The City will be hosting the TIB meeting regarding exit 72 congestion plan. It is scheduled for February 22, 2019 at 3:00 p.m. in the Council Chambers
  - EDC meeting is scheduled for February 21, 2019 Mr. and Mrs. Morris will be attending.
- **Clerk-Treasurer Mary Wood;**
  - Submitted her staff report in writing
  - Requesting direction from the Council regarding insurance for the Cities LEOFF 1 retiree.
- **Councilor Shawn O’Neill;**
  - Thanked the Public Works department for maintaining the streets during the snow storm over the weekend. Buying the plow truck has paid for itself from the snow storms we have received the past two years.

- **Councilor Jim Haslett;**
  - Wished to thank the volunteers whom Mr. Haslett requested the names to be kept anonymous; for shoveling their walk and checking on them during the snow storm.

**NEW BUSINESS:**

**VOUCHERS:** 6:16pm

**Total Voucher Numbers 35217-35258 \$46,323.13, Payroll Voucher 35215-35216 \$1,864.50, Electronic Payments 1/24/19-2/12/19 \$29,514.00, ACH Deposits 1/24/19 & 2/7/19 \$36,067.57 Grand Total \$113,769.20**

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval of February 12, 2019 Vouchers
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE 549-A LOCAL IMPROVEMENTS** 6:17 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Ordinance 549-A on First Reading by Title
<b>SECONDED:</b>	Don Webster	
<i>Discussion: City Attorney Jim Buzzard explained there is no change to the original ordinance. The ordinance was not codified when it was passed prior and this insures it to be codified and placed on the books.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 549-A**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON RELATING TO MUNICIPAL LOCAL IMPROVEMENTS AND ASSESSMENTS, AMENDING SECTION 3.24 OF THE NAPAVINE MUNICIPAL CODE ESTABLISHING THE ASSESSMENT PROCESS AND COLLECTION OF DELINQUENT FEES AND PROVIDE FOR AN EFFECTIVE DATE.**

**ORDINANCE 549-A LOCAL IMPROVEMENTS**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Ordinance 549-A on Second Reading by Title
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 549-A**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON RELATING TO MUNICIPAL LOCAL IMPROVEMENTS AND ASSESSMENTS, AMENDING SECTION 3.24 OF THE NAPAVINE MUNICIPAL CODE ESTABLISHING THE ASSESSMENT PROCESS AND COLLECTION OF DELINQUENT FEES AND PROVIDE FOR AN EFFECTIVE DATE.**

**ORDINANCE 589 AMEND WASTEWATER CONNECTIONS, RATE FOR NEW METER SIZES**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Ordinance 589 on First Reading by Title
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 589**

**AN ORDINANCE OF THE CITY OF NAPAIVINE, WASHINGTON, AMENDING SECTION 13.08.145 AND 13.08.190 OF THE NAPAIVINE MUNICIPAL CODE TO ESTABLISH WASTEWATER CONNECTION CHARGES AND UTILITY RATES FOR VARIOUS METER SIZES, SUMMER SEWER RATES AND AMEND CONNECTION CHARGE FOR HOTELS/MOTELS; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**ORDINANCE 589 AMEND WASTEWATER CONNECTIONS, RATE FOR NEW METER SIZES**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Ordinance 589 on Second Reading by Title
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 589**

**AN ORDINANCE OF THE CITY OF NAPAIVINE, WASHINGTON, AMENDING SECTION 13.08.145 AND 13.08.190 OF THE NAPAIVINE MUNICIPAL CODE TO ESTABLISH WASTEWATER CONNECTION CHARGES AND UTILITY RATES FOR VARIOUS METER SIZES, SUMMER SEWER RATES AND AMEND CONNECTION CHARGE FOR HOTELS/MOTELS; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.**

**E-MAIL CONTRACT WITH VISIONS**

<b>MOVED:</b>	Jim Haslett	Motion: Authorize Mayor to sign email contract with Visions
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Larry Stafford asked what Insurances and Bonding is in place for securing the system? Mary will contact Visions for more information.</i>		
<b>MOVED:</b>	Jim Haslett	Motion: Table to next Council meeting on February 26, 2019 at 6:00 pm
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON SECOND MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	
<b>VOTE ON MAIN MOTION:</b>	0-0 Motion Died for lack of Vote; 0 aye and 0 nay.	

**LEAK ADJUSTMENT ACCOUNT 2846.0**

<b>MOVED:</b>	LaVerne Haslett	Motion: Approve Leak Adjustment to account 2846.0
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**LEAK ADJUSTMENT ACCOUNT 1363.0**

<b>MOVED:</b>	LaVerne Haslett	Motion: Approve Leak Adjustment to account 1363.0
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**REMOVAL OF STREET TREES IN CITY RIGHT OF WAY AT 221 MAPLE AVE.**

<b>MOVED:</b>	Jim Haslett	Motion: Approve to remove street trees in right of way at 221 Maple Ave
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITIZEN COMMENTS**

- **Timothy Schmidt; Resident in Stadium Estates.**
  - Mr. Schmidt addressed the council with his concerns regarding a dead fall tree adjacent to his property located at 218 4<sup>th</sup> Ave NE. The Tree is located on private property. Mr. Schmidt asked if there were city ordinances regarding nuisances which could be imposed on the property owner to remove the dangerous tree. The City does not have an ordinance regarding removal of danger trees.
  - Mr. Schmidt invited the Council to attend the Veterans Memorial Day ceremony at the Napavine Cemetery at 9:00-9:30 am on Memorial Day morning.
- **Darla Seidel; Resident on 4<sup>th</sup> Ave NE.**
  - Ms. Seidel addressed the council with her concerns of the dead fall tree adjacent to her property. Ms. Seidel advised the council that she had removed her dangerous trees in her yard. But had concerns of the neighbor's trees that threaten her safety of property and life.
  - City Attorney Jim Buzzard recommended that the City send an official letter to the property owner advising them that the tree is a danger and needs to be removed and giving them notice that the property owner is responsible for any damage the tree may cause to the City and other properties in the vicinity if the tree were to fall.
- **Mike Hamilton, Hamilton Corner LLC,**
  - Mr. Hamilton would like to recognize the Planning Commission for not canceling their meeting on Monday night during the winter storm and continuing to work hard in making Napavine better. Also, a reminder that the Planning Commission has a position open.
- **Bob Bozarth; Woodard Rd.**
  - Representative Jim Walsh wrote a bill to organize a panel of individuals; one from each 39 counties and 27 tribes of the state to review the Department of Fish and Wildlife and Department of Ecology and report back with findings. Mr. Bozarth asked the Council if they would be willing to write a letter in support of the Bill.

**COUNCIL CONSIDERATION**

**STREET SANDER (PUBLIC WORKS**

<b>MOVED:</b>	Jim Haslett	Motion: Approve up to \$4,000 to purchase a Sander to spread salt and sand on the City streets during winter weather
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**EXECUTIVE SESSION:**

- **At 7:08 pm Mayor John Sayers announced two items to be discussed in executive session by title and stated that the council would retire to the map room for a period of 15 minutes for Item 1: Discussion of Salaries. Wages and Employment RCW 42.30.140(4)**
- **At 7:21 Mayor Sayers called Item 2: Sale of Real Property (Old City Hall) RCW 42.30.110(1) (c) up in the executive session for a period of 5 minutes.**
- **Executive Session ended at 7:27 pm**

**REGULAR COUNCIL SESSION:**

**Mayor John Sayers called regular council session back to Order at 7:28 pm**

Mayor announced no decisions were made; No discussion

**ADJOURNMENT**

<b>MOVED:</b>	Jim Haslett	Motion: to Adjourn
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: Meeting Adjourned at 7:28 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.*

**Respectfully submitted,**

---

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor