



NAPAVINE CITY COUNCIL MINUTES
February 26, 2019 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:00 pm and led flag salute.

ROLL CALL: 6:00 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill #4 and Jim Haslett Councilor #5.

City staff members present: Clerk Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Chief of Police Chris Salyers

CONSENT/APPROVAL OF AGENDA: 6:01pm

MOVED:	LaVerne Haslett	Motion: Approve February 26, 2019 Agenda
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS: 6:01pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from the February 12, 2019 Regular Council Meeting
SECONDED:	Don Webster	
<i>Discussion: Clerk-Treasurer advised Council there were errors to the minutes Councilor Shawn O’Neill needed to be added under roll call and correction in spelling.</i>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:02 pm

- **Chief of Police Chris Salyers;**
 - Advised the Council that he purchased surveillance cameras to assist the Police Department in investigations.
 - The Police Department still has an open position for police officer, no application have been received. Plans to expand advertising to other areas in hopes to attract applicants.
 - Other Item is on the Agenda
- **Public Works /Community Development Director Bryan Morris;**
 - A local organization has volunteered to pick up litter on Rush rd., Hamilton rd., Koontz rd, and State Hwy 603. City will supply trash bags and disposal bags when filled.
 - With the surplus trade in vehicle Public Works was able to buy newer truck this week.
 - Councilor Larry Stafford helped the City save \$1,000 on a sander.
 - The TIB meeting regarding funding for Napavine was held on February 22, 2019 at 3:00 p.m. The funding is to offset whatever funds LKQ does not cover to run water lines to exit 71. If LKQ funds, the project in full. EDC will fund the planned amount for exit 71 to exit 72 instead.
 - Asked the Council to consider leaving the Town Crier as the Cities official newspaper and going back with the Chronical. Community Development has discovered an issue with publishing Public Hearings for SEPA projects, which must be published 14 day prior to the hearing. The Town Crier deadline to receive information is on the Friday prior to publication, publication is on the following Wednesday. Planning Commissions meeting are on Mondays when they vote to schedule a public hearing the legal notice will then be published a week and two days after the vote.

MOVED:	LaVerne Haslett	Motion: Make the Chronical the second newspaper of record.
SECONDED:	Jim Haslett	
<i>Discussion: Councilor Jim Haslett asked the Planning Commission members who were present if the Town Crier was setting projects back due to not being able to publish the notification in a timely manner.</i>		
<i>Councilor LaVerne Haslett Questioned for Vote</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

• **Clerk-Treasurer Mary Wood;**

- Submitted her staff report in writing
- In the staff report there is information regarding the old city hall. The cost to have it appraised is \$3,000 to \$3,500 due to it being a commercial appraisal. The appraisal has not been budgeted in 2019 budget. PUD bill last month was over \$500 and that what was budgeted for the full year. There will have to be a budget modification to continue to pay the electricity in the building.
- DOR report for 3rd quarter sales tax for 2018 is up by 15.28% from 2017 sales
- Risk Management Insurance, would the Council entertain looking into other insurance quotes? the cost has gone up 20.77% with the currant provider.

MOVED:	Jim Haslett	Motion: Give notice of release with current Risk Management Insurance provider.
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

- Liquor License renewals for Love's Travel Stop, Ramblin Jacks Ribeye and Frosty's

MOVED:	Shawn O'Neill	Motion: Approve Liquor License Renewals.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

OLD BUSINESS

EMAIL CONTRACT WITH VISIONS 6:18 pm

MOVED:	Jim Haslett	Motion: Approve Email Contract with Visions
SECONDED:	LaVerne Haslett	
<i>Discussion: Chief Chris Salyers request that there be more than one point of contact for Public Disclosure Requests. The Police Department and the Courts PDR's must go through their own Departments due to laws concerning confidential information that is not releasable.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS: 6:23pm

Total Voucher Numbers 35261-35285 \$32,426.33, Payroll Voucher 35259-35260 \$1,871.50, Electronic Payments 2/13/19-2/26/19 \$30,229.18, Payroll Electronic Payments 2/21/19-2/28/19 \$20,292.67, ACH Deposits 2/21/19 \$18,271.66 Grand Total \$103,091.34

MOVED:	Jim Haslett	Motion: Approval of February 26, 2019 Vouchers
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

BOUNDARY LINE ADJUSTMENT – 163 HAMILTON RD 6:24 pm

MOVED:	Shawn O’Neill	Motion: Approval Boundary Line Adjustment 163 Hamilton Rd.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AGREEMENT WITH LEXIPOL 6:25 pm

- Chief Salyers advised Council the need for Lexipol and the benefits the City will receive.

MOVED:	Jim Haslett	Motion: To have the Mayor sign the agreement with Lexipol
SECONDED:	Shawn O’Neill	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

LEAK ADJUSTMENT REQUEST ACCOUNT 1389.7 6:34 pm

MOVED:	LaVerne Haslett	Motion: Approval Leak Adjustment to account 1389.7
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ADJOURNMENT

MOVED:	Shawn O’Neill	Motion: to Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 6:35 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor