



NAPAVINE CITY COUNCIL MINUTES
 April 23, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 5:58 pm and led flag salute.

ROLL CALL: 5:59 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk Treasurer Mary Wood, Public Works Director Bryan Morris, Chief of Police Chris Salyers, City Attorney Jim Buzzard

OATH OF OFFICE 5:59 pm

Attorney Jim Buzzard; advised Council and Community members; Councilor Stafford is required to retake the oath of office. In 2017 Councilor Stafford and Councilor Wood were administered the oath together which was done improperly. Oath of Office is to be administered separately when more than one position is being sworn in.

Councilor Larry Stafford was administered the Oath of Office by Clerk-Treasurer Mary Wood.

CONSENT/APPROVAL OF AGENDA: 6:03pm

MOVED:	LaVerne Haslett	Motion: Approve April 23, 2019 Agenda as Amended.
SECONDED:	Larry Stafford	
<p><i>Discussion:</i> Councilor O’Neill; Requested to add under Old Business item 1 Youth Baseball sani- cans. Councilor LaVerne Haslett; Requested to move New Business Item 3 be moved to after the executive session. Mayor Sayers Requested to add under New Business item 1 TIB contract for Woodard Rd project.</p>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS: 6:05pm

MOVED:	Jim Haslett	Motion: Approval of Minutes from the April 9, 2019 Regular Council Meeting and April 11, 2019 Special Workshop Meeting
SECONDED:	Shawn O’Neill	
<p><i>Discussion:</i> Councilor O’Neill and Webster apologized for not being at the workshop meeting and O’Neill not being able to attend the regular meeting on April 9, 2019.</p>		
VOTE ON MAIN MOTION	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:06 pm

Chief of Police Chris Salyers; Items are on agenda.

Public Works / Community Development Director Bryan Morris;

- M&M donated chips to the City approximately 150 yards to refurbish Cities flower beds.
- Chlorination of water system was completed last week.
- Director Morris and Councilor Stafford picked up the street sander, it has been assembled, installed and Director Morris insures it is in working order.

- The picnic tables that were ordered have arrived and are in use at the Cities parks.
- A chemical plant is planned to open near Napa Estates just outside of City limits on Hwy 603. City will submit a letter to the County concerning noise and traffic it is estimated to have 20 trucks coming through town and operations will begin at 6:00 am every day.
- Solar Grant; Moe with ATS Inc. advised the City the solar project would cost \$130,000, however he requested \$260,000 in the grant. With ATS's deception requesting money's over half of what the project required. Director Morris did not feel comfortable moving forward with the project even though TransAlta approved funding for \$130,000 and Department of Commerce denied funding for \$130,000. Director Morris asked for the Council's support in his decision to reject the project completely.
 Consensus of the Council was to support Director Morris's decision in rejecting the solar project.
 - **Councilor Jim Haslett;** questioned the status of Mayme Shaddock Park
 - **Director Morris;** advised all quotes are complete. The Department is ready to construct the buildings shell. The goal is to have a winterized structure by the end of the summer.

Clerk-Treasurer Mary Wood; Staff report is in writing and other item is on the agenda.

- The City received a liquor license renewal for the Mini Mart on 2nd Ave NE from the state. The Police Department has no objection to the renewal. Clerk-Treasurer Wood asks the Council how they would like her to proceed.

MOVED:	Jim Haslett	Motion: Approval to renew the liquor license for the Mini Mart.
SECONDED:	Don Webster	
<i>Discussion:</i> <i>Chief of Police Salyers stated that he had no objection to the renewal of the liquor license.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Mayor John Sayers;

Requests the Council to schedule a workshop for continuing review and guidance on personnel policy and procedures.

MOVED:	LaVerne Haslett	Motion: to schedule special meeting workshop on May 2, 2019 at 6:00 pm on Chapter 1 of the personnel policies and procedures.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Councilor Shawn O'Neill; Attended the Bethel Church, Bethel Kids Eggstravaganza on April 13, 2019 with Sargent Stripes and the Napavine Police Department. A good time was had by all.

OLD BUSINESS

YOUTH BASEBALL 6:14 pm

John Moore Youth Baseball President; Asked the Council to help the youth baseball organization by paying for additional portable restrooms for the two tournaments scheduled. One is scheduled for May 17th – 19th with an estimated 520 people to be in attendance. Second is scheduled for May 24th – 26th with an estimated 480 people to be in attendance. The two restrooms located at the concession stand area will not be enough for estimated amount of people who will be in attendance. Mr. Moore requested to obtain 4 portable restrooms at a cost of \$300 to \$360.

- **Chief of Police Chris Salyers;** advised the police department has diversionary funds available to pay for the portable restrooms. This funding from the state is to assist by diverting youth into programs that have a positive impact and keep them out of trouble. Youth baseball organization is the perfect program to support with these funds.

ORDINANCE 592 CARGO CONTAINERS 6:22 pm

Chief of Police Chris Salyers; Advised the Council of his concerns by the council passing of Ordinance 592 last council meeting. Chief Salyers had not had the opportunity to review the ordinance prior to it being passed. Chief Salyers found an issue with the violation section of the ordinance. The way the ordinance stands now the Police Department can only charge the offender once. If the offender does not comply, they cannot be charge again due to double jeopardy.

- City Attorney Jim Buzzard; recommended changing the ordinance by adding each day after the violation is a separate violation, he would clarify the language and send it to the Clerks office to update the ordinance. Attorney Buzzard also stated that he would correspond with the Chief or the Chief may also recommend language to be placed in future ordinances regarding violations in which law enforcement enforces.

MOVED:	Shawn O'Neill	Motion: Approval of Amending Violation Section of Ordinance 592
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 592

AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, ESTABLISHING SECTION 17.61 OF THE NAPAVINE MUNICIPAL CODE, PROVIDING FOR AUTHORITY OF CARGO STORAGE CONTAINERS WITHIN CITY OF NAPAVINE, WASHINGTON AND PROVIDING FOR AN EFFECTIVE DATE.

HWY 508 SPEED LIMIT SIGN 6:30 pm

Police Chief Chris Salyers; Advised Council the State removed the new speed limit sign on Highway 508 that Council approved during the council meeting of April 9, 2019. The State advised the sign was placed in their jurisdiction and the City was not allowed to put signs up only the State has the authority to place signs in that area.

NEW BUSINESS:

TIB WOODARD ROAD PROJECT CONTRACT 6:32 pm

Public Works / Community Development Director Bryan Morris; Stated on Friday April 19, 2019 at 3:00 pm Public Works / Community Development Department and Jackson Civil Engineering opened the bids for the Woodard Rd. project. The accepted bid came in at a lower price than what was projected. Saving the City \$8,000 for its contribution and saving the project \$175,000. Director Morris requested the Council to direct the Mayor to sign the contract.

MOVED:	LaVerne Haslett	Motion: Directing Mayor Sayers to sign the TIB Woodard Rd. Project Contract.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

VOUCHERS: 6:33 pm

Total Voucher Numbers 35378-35399 \$11,446.62, Payroll Voucher 35400-35403 \$3,999.25, Electronic Payments 4/10/19-4/23/19 \$7,22.57, Payroll Electronic Payments 4/18/19 \$8,396.59, ACH Deposits 4/18/19 \$19,217.29 Grand Total \$43,782.32

MOVED:	Shawn O'Neill	Motion: Approval of April 23, 2019 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

LEAK ADJUSTMENT ACCOUNT 1472.0 6:34 pm

Clerk-Treasurer Mary Wood; Advised Council of a water leak adjustment request a plumber replaced main line piping feeding in to the building, installed a main line shut off valve as well as a second shut off valve to the hot water heater. Adjusted amount requested is \$2,017.06

MOVED:	Don Webster	Motion: Approve Leak Adjustment for Account 1472.0
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

REMOVAL OF CEMENT PICNIC TABLE PADS AT WASHINGTON PARK 6:35 pm

Public Works / Community Development Bryan Morris; Advised the Council of his plan to remove 6 cement pads in the middle of the picnic area at Washington Park. The picnic areas have not been used by the community in quite some time. Director Morris stated it would be more feasible to have the area go back to grass then maintain the cement pads that are cracked and needing to be replaced.

- **Councilor Shawn O’Neill;** Asked if the picnic areas have the barbeque grills and requested that they be moved to storage and saved for future use.

MOVED:	Shawn O’Neill	Motion: To remove 6 of the cement picnic pads at Washington Park.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION

CHEHALIS BASIN PARTNERSHIP 6:46 pm

County Commissioner Bobby Jackson; Invited the City Council back to the table of the Chehalis Basin Partnership. The City of Napavine was part of the original group that started the Chehalis Basin Partnership. The next meeting is scheduled for April 26, 2019 at 9:30 am to 12 noon at the Lucky Eagle Hotel Sky room on the 5th floor the meeting are open to the public. Commissioner Jackson handed out an informational packet regarding state legislation on Stream Flow Restoration Act and updated the Council on planned projects Chehalis Basin Partnership is working on.

- **Councilor Shawn O’Neill;** advised that he would be attending the next meeting.

EXECUTIVE SESSION 6:47 pm

QUALIFICATION OF AN APPLICANT FOR PUBLIC EMPLOYMENT – RCW 42.30.110(1)(g)

Mayor John Salyers; Announced AT 6:47 PM that the Council would retire in the Jury room for an executive session to discuss qualification of an applicant for public employment under RCW 42.30.110 (1)(g) for 15 minutes time.

Mayor Sayers concluded the executive session at 7:02 pm and advised no decisions were made.

REGULAR SESSION 7:03 pm

POLICE OFFICERS WAGE INCREASE 7:03 pm

Chief of Police Chris Salyers; Asked Council to table Police Officers Wage Increase.

MOVED:	Shawn O’Neill	Motion: To Table Officers wage increase
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		

VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.
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GOOD OF THE ORDER

Councilor LaVerne Haslett; asked that all Department Heads be present at the workshop on May 2, 2019. If they are not available to submit any changes in writing.

- Chief Salyers advised if he was unable to attend that he would send his designee

ADJOURNMENT

MOVED:	Shawn O'Neill	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:06 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor