



NAPAVINE CITY COUNCIL MINUTES
 April 9, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 5:59 pm and led flag salute.

ROLL CALL: 6:00 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, and Jim Haslett Councilor #5.

MOVED:	Jim Haslett	Motion: Excuse Councilor #4 Shawn O’Neill
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

City staff members present: Clerk Treasurer Mary Wood, Public Works Director Bryan Morris and Chief of Police Chris Salyers

CONSENT/APPROVAL OF AGENDA: 6:00pm

MOVED:	Don Webster	Motion: Approve April 9, 2019 Amended Agenda
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS: 6:01pm

MOVED:	Don Webster	Motion: Approval of Minutes from the March 26, 2019 Regular Council Meeting
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:02 pm

Chief of Police Chris Salyers

No report tonight everything is good in the Police Department.

Public Works / Community Development Director Bryan Morris;

- Railroad crossing torch downs were completed last week.
- Chlorination of water system is planned for the week of April 15th - 19th
- Director Morris and Councilor Webster attended a meeting with EDC, Representative Jaime Herrera-Beutler and County Commissioners to discuss funding for the exit 72 project. Representative Herrera-Beutler is asking the City of Napavine to be the forefront of the project bypassing WSDOT. Napavine will be responsible coming up with a new design. Councilor Webster suggested a design moving the off ramps back. The northbound off ramp coming off onto Bond road and the southbound off ramp coming off onto Hamilton. Everyone in the meeting liked the plan. Director Morris will be working with an engineer to design the project. Creating the design will take an estimated 9 months and an estimated cost of \$800,000. There is possible federal funding available for the project and paperwork was sent in today requesting 2.4 million dollars to Washington DC. The State will not have funding available until 2024 or later.
 - **Councilor Jim Haslett** asked how much time will be spent on exit 72?

- **Director Morris** stated; a lot of time will be spent out of the area for research and meetings.
- **Councilor Webster** stated; what he took away from the meeting was exit 72 is not a priority for WSDOT and they don't seem care if or when exit 72 will be fixed.
- Consensus of the council was to move forward with the design.
- Received bids for tree removal on 3rd Ave NW. Waiting for signed contract to begin removal.
- Received civil engineer plans today for Stella St. Apartments. Estimated date they will break ground is mid-June.

Clerk-Treasurer Mary Wood;

Staff report is in writing and other items are on the agenda.

- **Councilor LaVerne Haslett** Questioned why property tax was split 50% general fund and 50% street fund. It was directed from Council to be split 75% general fund and 25% street fund.
- **Clerk-Treasurer Wood** Stated the Council directed to eliminate the fund transfer to the street fund for the 2019 budget. Clerk-Treasurer Wood recalled there was discussion to change the split fund percentages to 75% and 25% but it was not directed. Clerk-Treasurer Wood advised she would look into the matter and get back to the Council with her finding. If the percentages are to be changed, a budget amendment will need to be made.

Councilor Jim Haslett;

Will be celebrating his 77th Birthday tomorrow.

- Citizens, council members and staff sang Happy Birthday.

Councilor Don Webster;

Attended the April 5, 2019 Mayor and Commissioners meeting, the following items were discussed.

- Announcement National County Government Month
- Tamara Hayes of the Southwest Washington Fair announced 2019 is the 110th anniversary of the fair. Hand outs and pamphlets were given out.
- Army Corp of Engineers (ACOE) with Col. Gerald commander of the Seattle District met with community leaders to hear their frustrations and inform them of the Corps' efforts to improve permit times and community relations. 40 Washington communities frustrated with the slow and unresponsive dealings with Seattle ACOE have requested that the region be redistricted into the agency's Portland Office. Gerald said he understood the frustrations although it was noted the Seattle District has increased its staffing level by 25%, which will hopefully enable it to be more efficient going forward. A presentation by Evan Carnes senior project manager outlining the agency's regulatory oversight and permitting processes that Lewis County leaders might have to deal with.
- PUD's Manager Chris Roden discussed the lack of grant funding available for the energy savings LED street lights to communities and districts. Anyone wishing switch to LED street lights will have to do so at their own expense.
- Councilor Webster spoke on behalf of the Mayor and City Council informing the community leaders the City of Napavine recently passed the Shoreline master plan. Advised them of Napavine's Woodard Rd project. The Napavine City Council has been updating city ordinances.

OLD BUSINESS

BANKING PROPOSAL 6:15 pm

Clerk-Treasurer Mary Wood - Reminded the Council this item was continued from the March 26, 2019 council meeting for further discussion of possible interest in changing banking depositories. Timberland bank has pursued the City of Napavine's business for some time and provided an informational packet that was given to the Council the last meeting. Clerk-Treasurer Wood advised the Council changing banking depositories requires conducting a request for proposal (RFP) for banking services which is a very time-consuming task. After further review of the proposal Timberland provided. Clerk-Treasurer Wood did not feel it would be beneficial for the City to change banking depositories.

Consensuses of the council was to continue banking with the current banking depository Umpqua Bank.

NEW BUSINESS:

VOUCHERS: 6:21 pm

Total Voucher Numbers 35344-35377 \$46,458.79, Payroll Voucher \$0.00, Electronic Payments 3/27/19-4/9/19 \$2,975.40, Payroll Electronic Payments 4/1/19-4/10/19 \$ 14,274.63, ACH Deposits 4/4/19 & 4/10/19 \$22,934.83 Grand Total \$86,643.65

MOVED:	Jim Haslett	Motion: Approval of April 9, 2019 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 592 CARGO CONTAINERS 6:22 pm

MOVED:		Jim Haslett	Motion: To Approve Ordinance 592 Providing for authority cargo storage containers within the City of Napavine. First Reading by Title
SECONDED:		Don Webster	
<i>Discussion: No Discussion</i>			
VOTE ON MAIN MOTION:		4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 592

AN ORDINANCE OF THE NAPAIVINE CITY COUNCIL, ESTABLISHING SECTION 17.61 OF THE NAPAIVINE MUNICIPAL CODE, PROVIDING FOR AUTHORITY OF CARGO STORAGE CONTAINERS WITHIN CITY OF NAPAIVINE, WASHINGTON AND PROVIDING FOR AN EFFECTIVE DATE.

MOVED:		Jim Haslett	Motion: To Approve Ordinance 592 Providing for authority cargo storage containers within the City of Napavine. Second Reading by Title
SECONDED:		Don Webster	
<i>Discussion: No Discussion</i>			
VOTE ON MAIN MOTION:		4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 592

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HWY 508 SPEED LIMIT SIGN 6:23 pm

Public Works / Community Development Bryan Morris advised council that the Police Department had contacted him regarding an issue with the contradicting speed limits on Hwy 508 in the City limits. The eastbound lane heading out of city limits is 35 miles an hour (MPH) and westbound lane coming into city limits is 55 MPH. Director Morris asked the council to approve placing a 35 MPH sign at the city limits sign across from M&M Trucking to reduce the speed coming into the City.

Councilor Larry Stafford stated to his recollection there was a speed limit sign reducing the speed limit to 35 MPH at the City limits already.

Chief of Police Chris Salyers stated an accident had occurred in that location a few years ago and thought the sign may have been struck or removed and had not been replaced.

MOVED:	LaVerne Haslett	Motion: To replace the 35 MPH sign at the City limits coming into town on Hwy 508
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

LEAK ADJUSTMENT ACCOUNT 2903.0 6:26 pm

Clerk-Treasurer Mary Wood Advised council the leak was found to be on the customers property between the meter and the house in the main line.

MOVED:	LaVerne Haslett	Motion: To Approve Leak adjustment request on account 2903.0
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

LEAK ADJUSTMENT ACCOUNT 1285.1 6:27 pm

Clerk-Treasurer Mary Wood Advised council the leak was found to be on the customers property between the meter and the house in the main line a plumber was required to fix the problem.

MOVED:	LaVerne Haslett	Motion: To Approve Leak adjustment request on account 1285.1
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

GOOD OF THE ORDER 6:29 pm

Deputy Clerk Sharri Salyers Reminder of the special meeting scheduled for this Thursday at 6:00 pm a Workshop on Personnel Policies and Procedures section of Washington State FML, FMLA and sick leave.

ADJOURNMENT

MOVED:	LaVerne Haslett	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 6:30 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor