



NAPAVINE CITY COUNCIL MINUTES
 June 11, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 5:59 pm and led flag salute.

ROLL CALL: 6:00 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney representative Kevin Nelson

CONSENT/APPROVAL OF AGENDA: 6:00 pm

MOVED:	Jim Haslett	Motion: Approval June 11, 2019 Agenda.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS: 6:01 pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from May 28, 2019
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM SPECIAL WORKSHOP MEETING 6:01 pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from June 6, 2019.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:02 pm

Public Works / Community Development Director Bryan Morris;

- Received the final prints for well 6 they will be presented to the Planning Commission for their review.
- Planning on contracting a temporary hire through Juvenal Diversion to assist youth in job skills. Will work up to 130 hours. The program pays wages for the individual and the city is covered through our city insurance.
- Woodard Rd. is paved.
- Master Meter who provides the Cities water meters. Has proposed to exchange 350 faulty meters at no additional cost to the City. The new meters come with a 20-year warranty. The cost to the City will be labor our employees provide exchanging the meters. Which will take time away from other projects Public Works has planned. The regular cost of each meter is \$212, saving to the City \$74,200.00
 - **Councilor Jim Haslett** what impact will this cause completing Mayme Shaddock Park this summer?
 - **Director Morris** stated this will set back the projected completion date of Mayme Shaddock Park, however he will keep the Council updated once he has more information.

- **Councilor Shawn O’Neill** asked how the 3rd Ave NW tree removal was going.
- **Director Morris** advised the contractor says they will to be completed on June 24, 2019. They will not be able to remove the stumps completely due to how close they are to the waterline.

Clerk-Treasurer Mary Wood;

- Submitted her report in writing, however there are items in the report Clerk-Treasurer Wood would like to address with the Council.
- Request directions from the council regarding the payoff of Umpqua Bank Loan on the Old City Hall. Clerk-Treasurer Wood advised she had been trying to contact the loan officer at Umpqua bank out of Portland who holds the loan. She had sent multiple emails and left voice mails. The emails or phone calls were not returned. Clerk-Treasurer Wood was finally able to make contact with someone at the bank and was advised there are pre-payment fees and penalties associated with the loan. Total Payoff is \$86,330.04 Remaining allocated budget is \$85,340 leaving a \$990 shortfall in the 2019 budget. A reminder the loan will have a balloon payment required in 2026.

MOVED:	Jim Haslett	Motion: to Pay off the Loan
SECONDED:		
<p><i>Discussion: Councilor LaVerne Haslett questioned didn't the City recently change loan companies.</i></p> <p><i>Clerk-Treasurer Wood advised in 2016 the City refinanced with Umpqua bank with 5% interest. This was due to the prior mortgage company requiring the City refinance and that companies interest rate being a lot higher.</i></p> <p><i>Councilors LaVerne Haslett and Larry Stafford asked why the City obtained a loan that had pre-payment penalty in the first place.</i></p> <p><i>Clerk-Treasurer Mary Wood stated staff was not aware the loan had the claws in the loan and only found out about it when the bank was contacted recently to request a payoff amount. After reviewing the final loan paperwork, it does state there would be pre-payment penalties.</i></p> <p><i>Citizen Mike Hamilton suggested the City check with the bank to see if leaving a small balance on the loan would keep the City from being penalized for early payoff of the loan.</i></p>		
VOTE ON MAIN MOTION:	0-0 Motion Failed for lack of Second;	

MOVED:	Jim Haslett	Motion: to table to allow staff to research other options the City could take.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

- Ordinance 568-B will be brought in front of Council next council meeting regarding rate charges for single and multi-family dwelling and to clarify billing issues that have been raised. Clerk-Treasurer Wood Requested direction from the council regarding Park Place apartments base rate charges. Park Place apartments are charged per structure which there are 2 buildings. They have been charged this way for as long as Clerk-Treasurer Wood can remember. In 2017 the Council passed the new water service ordinance which included the multiple family base rate. The new ordinance the base rates will be for each unit not each structure. Will the Council wish to grandfather the base rates that they are paying now until property changes hands or have them pay what the new ordinance will require.
 - Council concurred that each apartment should pay their fair share of the demand rate send a letter advising of the changes.
- Connor Hogue has a select baseball team using the fields for practices, The Napavine Youth Baseball agreement has expired and there are concerns of Insurance coverage if anything happens on the field.
 - Councilor O’Neill stated the Insurance coverage is through Cal Ripken which will runs for two months, all games are out of the area. Councilor O’Neill stated that he would contact Mr. Hogue and ask him to come in and sign a MOU to complete the season out. Council concurred with the MOU.

NEW BUSINESS:

VOUCHERS: 6:29 pm

Total Voucher Numbers 35475-35500 \$174,123.17, Payroll Voucher 34373-37374 \$1,881.50, Electronic Payments 6/1/19-6/11/19 \$1,117.69, Payroll Electronic Payments 5/29/19 \$21,400.59, ACH Deposits 5/29/19 \$19,589.07 Grand Total \$218,112.02.

MOVED:	Shawn O'Neill	Motion: Approval of June 11, 2019 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE 595 6:29 pm

Public Works / Community Development Director Bryan Morris advised Council the ordinance streamlines the procedures allows developers to move boundary lines up to four lots.

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 595 First reading by title
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 595

AN ORDINANCE OF THE NAPA VINE CITY COUNCIL, ESTABLISHING SECTION 16.06 OF THE NAPA VINE MUNICIPAL CODE, PROVIDING FOR BOUNDARY LINE ADJUSTMENTS WITHIN CITY OF NAPA VINE, WASHINGTON AND PROVIDING FOR AN EFFECTIVE DATE

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 595 Second reading by title
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 595

AN ORDINANCE OF THE NAPA VINE CITY COUNCIL, ESTABLISHING SECTION 16.06 OF THE NAPA VINE MUNICIPAL CODE, PROVIDING FOR BOUNDARY LINE ADJUSTMENTS WITHIN CITY OF NAPA VINE, WASHINGTON AND PROVIDING FOR AN EFFECTIVE DATE

COUNCIL CONSIDERATION 6:32 pm

SCHEDULING WORKSHOP PERSONNEL POLICY AND PROCEDURES CONTINUATION CHAPTER 3, CHAPTER 4 EMPLOYEE PERFORMANCE AND STANDARDS OF CONDUCT 6:32 pm

MOVED:	Jim Haslett	Motion: Scheduling Workshop for personnel policies and procedures On Thursday July 11, 2019 at 6:00 pm
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – Non- Agenda Items 6:33 pm

Terry Middleton 121 Maple Ave NW; Requesting to be able to add a gravel driveway onto his property. This request would not change the look to the neighborhood, other properties in the area have gravel driveways. Mr. Middleton would put in a culvert to divert water. He would eventually like to add concrete and pave his driveway as the code states however at this time he can not afford it.

- Director Morris advised Mr. Middleton could request for a variance the cost is \$500.00 plus the cost to put in the gravel driveway. It would almost be better to do the concrete and pavement at almost the same cost.
- Council asked Attorney Nelson what the liability would be to the City if they allowed Mr. Middleton to add the gravel driveway; Attorney Nelson advised he would need to look into it.
- Councilor O’Neill stated that he would like to drive by the property to actually see the area and what Mr. Middleton is requesting to do.
- Councilor LaVerne Haslett asked if there has been a change to the ordinance and when the ordinance was passed. Would like the staff to research why concrete and paving of driveways are required.

Jill Kruger 119 W Washington Street.; Advised of her opposition to the City’s decision to be a Non-Sanctuary City. She feels it is mean spirited, racist and not culturally sensitive. Ms. Kruger stated she is a Christian woman and this goes against her beliefs, that we are all children of God.

Bob Bozarth Woodard Rd; Thanked everyone involved in getting Woodard Rd. fixed even though it is not done. The crew did not pulverize the old concrete and pavement down to a finer quality leaving large chunks that could float to the surface and make the road as rough if not worse than the potholes the new road was replacing. Mr. Bozarth wanted to recognize that Director Morris called the company back and told them that the City wasn’t happy with the job and that they would need to come back and do the job properly. Mr. Bozarth advised of his support with the Council opposing the sanctuary state bill.

GOOD OF THE ORDER 6:47 pm

Councilor LaVerne Haslett; requested to add to the next Council agenda Discussion of Employee Salaries for the 2020 Budget.

Mayor John Sayers; advised council the state declined licensing the proposed adult family home on W Vine.

EXECUTIVE SESSION 6:48 pm

Mayor John Sayers; Called Council into executive session for 15 minutes. Council would retire to the Jury Room regarding agency enforcement action under RCW 42.30.110(1)(i).

Mayor John Sayers; Announced regular council meeting back in session at 7:04 No decisions were made

ADJOURNMENT

MOVED:	Shawn O’Neill	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:07 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor