



NAPAVINE CITY COUNCIL MINUTES
 June 25, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 5:59 pm and led flag salute.

ROLL CALL: 5:59 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police representative Administrative Assistant Judy Godbey, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA: 6:00 pm

MOVED:	Shawn O’Neill	Motion: Approval June 25, 2019 Agenda.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR CITY COUNCIL MEETINGS: 6:00 pm

MOVED:	Jim Haslett	Motion: Approval of Minutes from June 11, 2019.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:01 pm

Administrative Assistant to the Chief of Police Judy Godbey;

- Inquiring bids for cleaning the common areas of City Hall. The services requested are to clean the chambers, hall and restrooms twice a month. City staff will continue to clean their offices and work areas. Will keep the Council updated on quotes received.

Public Works / Community Development Director Bryan Morris;

- City of Vader council meeting is scheduled for this Thursday night, they have an agenda item to consider shared services with the City of Napavine for brush cutting in the City of Vader.
- Woodard Rd. striping is planned for this week if weather holds and project will be complete.
- 2nd Ave NE fire damage meeting scheduled with engineers and other officials at 1:00 pm June 26, 2019.
- 3rd Ave NW tree removal final inspection is scheduled at 11:00 am June 26, 2019.
- Going out for bid on the stump removal for 3rd Ave. NW.

City Attorney Jim Buzzard;

- Advised Council of the model rules on sanctuary city. The Attorney General promulgates the model rules than the city can opt in or opt out of sanctuary city. The Attorney General has not disseminated the model rules at this time. In Mr. Buzzards opinion until there are rules to follow there is nothing to opt in or out of.

Clerk-Treasurer Mary Wood;

- Contacted Umpqua bank as directed by the Council regarding the pre-payment fees and penalties associated with the loan. The loan officer is looking into the issue and agrees the City should not have to

pay pre-payment fees and penalties since the City has been a customer with Umpqua Bank for over 20 years. However, we have not received any answers at this time.

OLD BUSINESS:

PAY-OFF UMPQUA LAON (PRE-PAYMENT PENALTIES) 6:11 pm

MOVED:	Shawn O'Neill	Motion: To Table to next Council meeting July 9, 2019.
SECONDED:	LaVerne Haslett	
<i>Discussion: Table until Umpqua bank can provide the City with more information.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS: 6:12 pm

Total Voucher Numbers 35501-35525 \$32,655.87, Payroll Voucher \$0.0, Electronic Payments 6/12/19-6/25/19 \$12,984.33, Payroll Electronic Payments 6/13/19 \$8,933.59, ACH Deposits 6/13/19 \$20,484.72 Grand Total \$75,058.51.

MOVED:	Jim Haslett	Motion: Approval of June 25, 2019 Vouchers
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE 568-B AMEND WATER SERVICE 6:12 pm

Clerk-Treasurer Wood advised Council Ordinance 568-B amends water services metered for apartments, duplexes and multifamily dwellings. Amended definitions of duplex, dwelling unit, dwelling and triplex. Also amended any existing wells on parcels being developed or subdivided must be segregated and approved by council for irrigation.

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 568-B First reading by title
SECONDED:	Larry Stafford	
<i>Discussion: Councilor LaVerne Haslett asked if the property owner will have a choice on individual meter.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 568-B

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING CHAPTERS 13.02.010 AND 13.02.030 OF ORDINANCE NO. 568, THE WATER SYSTEM OF THE NAPAVINE MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 568-B Second reading by title
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 568-B

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING CHAPTERS 13.02.010 AND 13.02.030 OF ORDINANCE NO. 568, THE WATER SYSTEM OF THE NAPAVINE MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

ORDINANCE 568-C AMEND WATER RATES 6:22 pm

Clerk-Treasurer Wood presented Council two options regarding Ordinance 568-C amending water rates. Option A would allow the City to increase base rates in 2020 and 2021 option B would eliminating rate increase in 2020 and 2021. Both options amend the monthly demand rate for single, duplex, triplexes and apartments receiving service

through meters provided for each unit and multi units receiving services through a single meter based on meter size for the first dwelling and rates for addition dwellings or units. Additional amendments increase service calls for temporary shut-off fees during office hours from \$10.00 to \$20.00 and after hours from \$50.00 to \$75.00.

MOVED:	Shawn O'Neill	Motion: Approval of Ordinance 568-C First reading by title
SECONDED:	Jim Haslett	
<i>Discussion: Council discussed the two options. Council decided to go with option B elimination rate increase in 2020 and 2021.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 568-C

AN ORDINANCE OF THE CITY OF NAPAIVINE, WASHINGTON, AMENDING CHAPTER 13.04.020, 13.04.030 AND 13.12.030 OF ORDINANCE NO. 568, THE WATER DEMAND RATES BASED ON METER SERVICE AND 13.12.030 SHUT-OFF OF WATER SERVICES OF THE NAPAIVINE MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 568-C Second reading by title
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE NO. 568-C

AN ORDINANCE OF THE CITY OF NAPAIVINE, WASHINGTON, AMENDING CHAPTER 13.04.020, 13.04.030 AND 13.12.030 OF ORDINANCE NO. 568, THE WATER DEMAND RATES BASED ON METER SERVICE AND 13.12.030 SHUT-OFF OF WATER SERVICES OF THE NAPAIVINE MUNICIPAL CODE; AND PROVIDING FOR AN EFFECTIVE DATE HEREOF.

LEWIS COUNTY INTERLOCAL AGREEMENT 6:38 pm

Director Morris advised Council the master interlocal agreement with Lewis County will allow the City to have Lewis County as back up and/or emergency on call for snow and ice removal if there should be an issue with City equipment breaking down.

MOVED:	LaVerne Haslett	Motion: Authorizing the Mayor to sign the agreement.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

WELL 6 DESIGN 6:40 pm

Director Morris provided Council the design plans on Well 6

MOVED:	Jim Haslett	Motion: Approval of Well 6 design.
SECONDED:	Don Webster	
<i>Discussion: Councilor Stafford ask how much the project cost. Director Morris advised the total cost is \$470,000. Director Morris advised Council without this well the City will no longer be able to grow as the Council has directed. Morris also advised the State made a mistake on the number of connections available. Director Morris calculations come to \$1,488 connection including well 6.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION

CITY EMPLOYEE WAGES 2020 6:45 pm

Councilor LaVerne Haslett asked this to be placed on the agenda to discuss salaries for 2020. Councilor L Haslett would like to have department heads submit suggested wage increases for their employees.

Councilor Jim Haslett does not want to see valuable employees leave because they can get paid better wages somewhere else. The City is growing and with the revenues coming in Councilor J Haslett wants the City to be fair to the employees.

Mayor Sayers suggested the Council begin working on the 2020 budget and conducting workshops.

Councilor LaVerne Haslett requested to keep city employee wages for 2020 on the agenda.

Union Shop Steward Katie Clark advised the Council the union has a meeting scheduled on July 8, 2019 to discuss a new contract and negotiations. It may be better for the Council to wait and hear from the employees as a whole group on what they are wanting. The employees may want other benefits as well as a wage increase.

CITIZEN COMMENTS – Non- Agenda Items 6:54 pm

Andy Caldwell Lewis County Emergency Management; Came to the meeting to introduce himself to the Council and provided information regarding the Lewis County emergency alerts system website and apps.

EXECUTIVE SESSION 6:55 pm

Mayor Sayers; Called Council into executive session at 6:55 pm for 10 minutes. Council would retire to the Map Room regarding the sale of old city hall building under RCW 42.30.110(1)(c).

Mayor Sayers; announced at 7:05 pm the Council is extending the executive session for a period of 5 additional minutes.

Mayor Sayers; Announced regular council meeting back in session at 7:10 No decisions were made

GOOD OF THE ORDER 7:11 pm

MOVED:	LaVerne Haslett	Motion: Directing Director Morris and Clerk-Treasurer Wood to research options for the old city hall.
SECONDED:	Shawn O'Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ADJOURNMENT

MOVED:	Shawn O'Neill	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:012 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor