



NAPAVINE CITY COUNCIL MINUTES
 July 23, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 5:58 pm and led flag salute.

ROLL CALL: 5:59 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers.

CONSENT/APPROVAL OF AGENDA: 5:59 pm

MOVED:	Jim Haslett	Motion: Approval July 23, 2019 Agenda.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR / SPECIAL WORKSHOP CITY COUNCIL MEETINGS: 5:59 pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from Regular City Council Meeting on July 9, 2019.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	Larry Stafford	Motion: Approval of Minutes from Special Workshop City Council Meeting on July 11, 2019.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:00 pm

Chief of Police Chris Salyers;

- Advised Council of the meeting he attended with the CUC (Communications User Committee) with Police Chief’s, Fire Chief’s, Sheriff Office and personnel. The main topic was about the Lewis County Dispatch fees for the 2020 budget. They are requesting almost \$1.5 million dollar increase for 2020. 4% of the requested increase is to help with the failing infrastructure of equipment, building, etc. 2% of the request is for wages. There is no explain of where the additional 4% increase is going. The City of Napavine’s fees will increase 46% a cost from 2019 of \$14,896 to \$21,865 for 2020. Toledo, Morton, Pe El and the Sheriff’s Office fees are going up drastically. Chehalis fees is going up 4%. Winlock decreased and Centralia is going down \$50,000. Law enforcement pays 70% and the fire departments pay 30% of the dispatch budget. The CUC has discussed reaching out to other dispatch services to see if it would be more cost effective. T-Com (Thurston County dispatch) was contacted earlier this year. T-Com stated that they would provide dispatch services if all entities in the County would contract with them. They will not provide the service only for a few cities or fire districts. Chief Salyers will be attending the Dispatch Budget meeting on Thursday July 25, 2019. Where he should receive more information and he will report back to the council next council meeting.

Public Works / Community Development Administrative Assistant Katie Williams;

- Operation running normal.

Clerk-Treasurer Mary Wood;

- The City is being challenged on the Ordinance of abandoned reconnection fees. City Attorney is reviewing the ordinance and will be rewriting it.

Councilor Shawn O’Neill;

- Attended the Chehalis Basin Partnership meeting on the July 17, 2019. Discussion was regarding the flood warning and river reading system. There are over 260 newly installed radar sensors on bridges which can gage water rising. The system is tied into USGS, NOAA and NWS. You can sign up to receive email alerts.
- Funtime Festival was this past weekend it was a lot of fun. The parade theme was honoring first responders. What rubbed Councilor O’Neill the wrong way, the grand marshal were Napavine first responders and whomever was in charge of selecting the grand marshal didn’t include Napavine’s very own first responders the Napavine Police Department. Would like to extend our appreciation to our Napavine Police Department for everything that they do.

OLD BUSINESS:

Sale Old City Hall / Contract 6:24 pm

Clerk-Treasurer Wood advised Council that the City Attorney will be drawing up a contract for the bid that was presented and accepted by Council during the July 9, 2019 council meeting. Also provided a letter that Attorney Buzzard sent to the Council regarding their question they had about the motion they voted on at the conclusion of the past meetings executive session.

NEW BUSINESS:

VOUCHERS: 6:26 pm

Total Voucher Numbers 35553-35575 \$100,058.28, Payroll Voucher \$0.0, Electronic Payments 7/10/19-7/29/19 \$828.97, Payroll Electronic Payments 7/11/19 \$13,458.38, ACH Deposits 7/11/19 \$20,161.12 Grand Total \$134,506.75.

MOVED:	Jim Haslett	Motion: Approval of July 23, 2019 Vouchers
SECONDED:	Shawn O’Neill	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Resolution 19-07-100 Inter Local Agreement – City of Vader 6:27 pm

Clerk-Treasurer Wood advised Council for Public Works / Community Development Director Morris; this resolution is allowing the City of Napavine to share services with the City of Vader in bush cutting along Annonen Rd. and 8th St in the City of Vader. Vader will pay Napavine \$1,553.75 for these services. It will take approximately 8 hours.

MOVED:	LaVerne Haslett	Motion: Approval of Revolution 19-07-100.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Street Survey 4th Ave SE & Harrison 6:28 pm

Clerk-Treasurer Mary Wood advised Council for Public Works / Community Development Director Morris; The City is requesting a street survey be done at this location to provide the City legal information of the Cities Right of Way. The Lewis County PATs website map does not provide clear or sufficient information for the City to abate the property of the nuisance violation that has been a recurring problem for may years. The City received a quote from

Bluhm and associates ranging from \$630 to \$2,000 with an additional cost of \$780 if the City needs a record survey. Clerk-Treasurer Wood explained Director Morris's concerns of not having budgeted the survey and had other plans for the money that is in the budget at this time. Currently the survey line item has a balance of \$1,310 remaining.

MOVED:	Jim Haslett	Motion: Approval to conduct the survey.
SECONDED:	Larry Swofford	
<i>Discussion: A budget modification can be done if more money is needed for future survey's</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Janitorial Services for City Hall 6:36 pm

Chief Salyers advised Council that City staff have been receiving quotes for janitorial services for the common areas of City Hall. The City has received two quotes out of the three required. Chief Salyers requests the Council to table this to the next meeting to provide the Council with the quotes that have been received. A budget modification to the facilities line item will also need to be done prior to moving forward.

MOVED:	Shawn O'Neill	Motion: Table until August 12, 2019 Council meeting.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION

Set Public Hearing for Capital Facilities Plan 6:42 pm

MOVED:	Jim Haslett	Motion: Scheduling Public Hearing for Capital Facilities Plan on August 13, 2019 at 6:00 pm.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Set Workshop on Personnel Policy and Procedures

MOVED:	Jim Haslett	Motion: Scheduling Workshop on Personnel Policies and Procedures on August 1, 2019 at 6:00 pm.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – Non- Agenda Items 6:44 pm

Vicky Brown 322 Stadium Court; Asked the Council if anything could be done about the fireworks in town during the 4th of July. It sounded like a war zone and there was a terrible mess in the streets the next morning. A neighbor in the Stadium Estates area has PTSD and Ms. Brown stated her concerns for him during everything.

Susan Otterness 209 Stadium Way; Attended the meeting to support Vicky Brown and the other Neighbor who suffers from PTSD.

EXECUTIVE SESSION 6:47 pm

Mayor Sayers; Called Council into executive session at 6:47 pm for 30 minutes. Council would retire to the Jury Room regarding City Employee's wages for 2020 under RCW 42.30.110(1)(d)

Mayor Sayers; Asked that Department Heads attend individually.

Mayor Sayers; at 6:54 Chief Salyers was called into the executive session and came out at 7:07 pm

Mayor Sayers; at 7:11 pm called the regular meeting back to order and advised no decisions were made

Councilor LaVerne Haslett; requested the City Employee's Wage for 2020 budget be tabled to the next meeting under executive session.

ADJOURNMENT

MOVED:	Larry Stafford	Motion: To Adjourn
SECONDED:	Shawn O'Neill	
<i>Discussion: Meeting Adjourned at 7:12 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor