



NAPAVINE CITY COUNCIL MINUTES
 August 13, 2019 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

PUBIC HEARING:

CAPITAL FACILITIES PLAN:

Mayor Sayers opened the public hearing for Capital Facilities Plan at 6:00 pm. Mayor Sayers asked Clerk Treasurer Mary Wood to explain the Capital Facilities Plan to the audience and council. Dr. Mike Hamilton asked what the plan was, Clerk-Treasurer responded that it is a six-year plan to project the capital needs of the city. Councilor LaVerne Haslett asked for the public hearing to be extended to a later date. Mayor Sayers closed the public hearing at 6:02 p.m.

CALL TO ORDER:

Mayor John Sayers called regular city council meeting to order at 6:00 pm and led flag salute.

ROLL CALL: 6:00 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers.

RESCHEDULE PUBLIC HEARING – CAPITAL FACILITIES PLAN 6:03 pm

MOVED:		LaVerne Haslett	Motion: Reschedule Public Hearing for the Capital Facilities Plan for August 27, 2019 at 6:00 pm.
SECONDED:		Jim Haslett	
<i>Discussion: No Discussion</i>			
VOTE ON MAIN MOTION:		5-0 Motion Carried; 5 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA: 6:04 pm

MOVED:	Jim Haslett	Motion: Approval Amended August 13, 2019 Agenda.
SECONDED:	Don Webster	
<i>Discussion: Councilor LaVerne Haslett requested to set aside Employee’s wages to a later date.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR / SPECIAL WORKSHOP CITY COUNCIL MEETINGS: 6:05 pm

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from Regular City Council Meeting on July 23, 2019.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	Shawn O’Neill	Motion: Approval of Minutes from Special Workshop City Council Meeting on August 1, 2019.
SECONDED:	Don Webster	

<i>Discussion: Councilor Jim Haslett stated it was a productive meeting.</i>	
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.

STAFF & COUNCIL REPORTS: 6:06 pm

Officer Dawes for Chief of Police Chris Salyers;

- Two employees are at training until Thursday

Public Works / Community Development Director Bryan Morris;

- The mini is back up and running the radiator went out,
- Mayme Shaddock park restroom is closed due to vandals, looks as someone took a sledgehammer and destroyed everything,
- Hydrometer at Washington station went out, going to cost \$2,000+ to repair it.
- Bethel Church is requesting a hold harmless agreement, to begin placing portable classrooms on the property. The agreement has been sent to the City Attorney for review. Once the agreement is approved by the City Attorney, we are requesting the Council authorize the Mayor to sign the agreement.

MOVED:	LaVerne Haslett	Motion: Authorizing the Mayor to sign the hold harmless agreement.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

- Looking into amending the Water connections ordinance to allow customers buying multiple connections a discount. More information will be provided the next council meeting.

Clerk-Treasurer Mary Wood;

- Items are on the agenda.

OLD BUSINESS:

Mrs. Klean – Janitorial Contract for City Hall 6:12pm

MOVED:	Shawn O'Neill	Motion: Approve contract with Mrs. Klean Janitorial to clean City Hall.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORDINANCE 568-D WATER CONNECTIONS FOREFEITED / ABANDONED

MOVED:	Jim Haslett	Motion: Approval of Ordinance 568-D First and Second Reading
SECONDED:	Shawn O'Neill	
<p><i>Discussion: Clerk-Treasurer Wood reminded Council the amendment to the ordinance was due to a challenge of the ordinance regarding abandoned reconnection fees. The City Attorney reviewed and wrote the amendments to the ordinance to reduce any future challenges to the ordinance.</i></p> <p><i>Councilor LaVerne Haslett stated objections to ordinance with concerns of losing connection. Dr. Mike Hamilton advised council of the 8 water connections he purchased, the City installed meters without notice and then pulled the meters. How can the City charge for a connection when there are no connections established?</i></p>		
MOVED:	Jim Haslett	Motion: Rescind main motion.
SECONDED:	Don Webster	
<i>Discussion: Requested to work on the ordinance more.</i>		
VOTE ON SECOND MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

VOTE ON MAIN MOTION:	0-0 Motion Failed; 0 aye and 0 nay.

NEW BUSINESS:

VOUCHERS: 6:50 pm

Total Voucher Numbers 35578- 35615 \$43,313.22, Payroll Voucher 35576-35577 \$1,965.00, Electronic Payments 7/29/19-8/13/19 \$562.32, Payroll Electronic Payments 7/25/19-8/9/19 \$32,623.40, ACH Deposits 7/25/19 \$40,436.47 Grand Total \$118,900.41.

MOVED:	Don Webster	Motion: Approval of August 13, 2019 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STREETLIGHT REPAIR (CORNER of FENWAY AND HAYWIRE) 6:50 pm

Director Morris advised Council a streetlight was damaged during development of the adjacent property. The quote was sent to our Insurance and the claim was denied. Requesting to repair the streetlight in the amount of \$7,745.00, this will require a budget modification due to not enough funds in the budget.

MOVED:	Shawn O'Neill	Motion: Approval of bid/contract. Authorizing Mayor to sign contract.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

2nd AVE NE FIRE DAMAGE REPAIR CONTRACT 6:53 pm

Director Morris presented council with Jackson Civil contract combining all bids for the repair of the 2nd Ave NE fire damage repair through one contact. Requests the Council to authorize the Mayor to sign all contracts

MOVED:	Jim Haslett	Motion: Approval of Contract with Jackson Civil and authorizing the Mayor to sing contract.
SECONDED:	Larry Swofford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION 19-08-101 EMERGENCY DECLARATION 6:56 pm

The Resolution is part of the process in deeming emergency action regarding the 2nd Ave NE fire damage allowing Director Morris to solicit bids and move forward in repairing the damage roadway as soon as possible.

MOVED:	Jim Haslett	Motion: Approval of
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION NO. 19-08-101

A RESOLUTION OF THE CITY OF NAPAVINE, WASHINGTON AUTHORIZING AND DIRECTING THE MAYOR OF NAPAVINE TO ACCPET THE LOWEST AND BEST BID, AND TO ENTER INTO A CONTRACT ON BEHALF OF THE CITY FOR STREET REPAIRS AND DECLARE AN EMERGENCY

EAGLE TREE – 3rd AVE NW STUMP GRINDING CONTRACT 06:56 pm

Director Morris advised Council the Contract is with the same company who previously cut the trees down. They will remove the stumps and grind them up and replace dirt and plant grass.

MOVED:	Shawn O’Neill	Motion: Approval of Contact with Eagle Tree
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

LEWIS COUNTY PUBLIC WORKS STRIPPING CONTRACT 6:57 pm

MOVED:	Jim Haslett	Motion: Approval of LCPW Stripping Contract
SECONDED:	LaVerne Haslett	
<i>Discussion: Councilor O’Neill asked if this will be budgeted each year to stripe Rush Rd due to the large amount of traffic in the area should be repainted yearly.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION

Set Workshop on Personnel Policy and Procedures 7:03 pm

MOVED:	Shawn O’Neill	Motion: Scheduling Workshop on Personnel Policies and Procedures on August 29, 2019 at 6:00 pm.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

4th AVE NE & Stella TIB APPLICATION 7:04 pm

Director Morris advised Council that he was applying for a TIB grant for curbs, sidewalks, storm drains, paving, striping for 4th Ave. NE and E Stella St. need the Council to allocate the 5% match required of the City for \$25,000-\$30,000 to apply for the Grant and get the ball rolling.

MOVED:	Don Webster	Motion: Allocate the 5% match required of the City.
SECONDED:	Shawn O’Neill	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS – Non- Agenda Items 7:06 pm

Dr. Mike Hamilton, Hamilton Corner I LLC; Attended a workshop regarding the interchange on Exit 72. Dr. Hamilton spoke to an engineering firm who advised a better design is needed before moving forward.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 7:18 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

Respectfully submitted,

Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor