



NAPAVINE CITY COUNCIL MINUTES  
 September 24, 2019 6:00 P.M.  
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor John Sayers called regular city council meeting to order at 5:59 pm.

**ROLL CALL:** 5:59 pm

Council members present: Mayor John Sayers, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Shawn O’Neill Councilor #4, and Jim Haslett Councilor #5.

City staff members present: Clerk-Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, City Attorney Jim Buzzard.

**CONSENT/APPROVAL OF AGENDA:** 6:03 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Amended Agenda for September 24, 2019.
<b>SECONDED:</b>	Shawn O’Neill	
<i>Discussion: Councilor Jim Haslett requested to table executive session from the agenda.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR:** 6:01 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Minutes from Regular City Council Meeting on September 10, 2019
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:01 pm

**Chief of Police Chris Salyers;**

- Advised Council that the hearing date was pushed back to October 2<sup>nd</sup>, business as usual.

**Public Works / Community Development Director Bryan Morris;**

- Cenex gave the city a 350 gallons fuel tank with electronic pump for the shop. Cenex will keep it clean, shouldn’t have any more fuel issues.
- Exit 72 meeting, received 1 million dollars, need to come up with 3 models. Once 3 models are picked, we will go out to single source and see if Battle Ground Engineer can give an estimate to see if our estimate is better or worse than what DOT’s estimate is.
- Rebuilt sewer pumps are \$800.00 a piece, we have spent \$2400.00 since May 2018 rebuilding sewer pumps. Brand new pumps are \$4000.00 and it lasts 10 years. Director Morris advised he will not be purchasing rebuild pumps and plans to buy new pumps going forward.

**Clerk-Treasurer Mary Wood;**

- Been working on estimating end of year revenues, next year revenues, been working with Bryan on estimates for the growth. While on vacation my staff has been directed to work on the budget to have everything ready for the October with preliminary budget. Court will submit their request once the judge gets back from vacation.
- Workshop is set for 15<sup>th</sup> for revenues and reserves at 5 pm, and on the 22<sup>nd</sup> preliminary hearing on revenues at 6 pm, finally got an email back from Lewis County Assessors office and they are wrapping things up. They have already posted the 2020 values on Lewis County Pats online.

**Councilor Shawn O’Neill;**

- Advised that he attended a meeting on September 27, 2019 in Grand Mound for the Chehalis Basin Partnership., Councilor O’Neill asked Council and Planning Commission member in attendance they are welcome attend the Chehalis Basin Partnership advising If we miss three meetings in a year we will lose our voting privileges.

**Mayor John Sayers;**

- Union negotiations are open and Laverne Haslett will be representing the Mayor in the Union Negotiations.

**OLD BUSINESS:**

**SCHEDULE WORKSHOP PERSONNEL POLICIES AND PROCEDURES** 6:08pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Scheduling workshop on personnel policies and procedures on October 2, 2019 at 6:00 pm
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Jim Haslett advised meetings need to be regular days outside of council meeting. Next meeting will be Wednesday October 2, 2019 at 6pm. Larry Stafford will be absent</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**AMENDMENT TO 706 2<sup>ND</sup> AVE NE VARIANCE** 6:12pm

<b>MOVED:</b>	Shawn O’Neill	Motion: Deny Amended Variance.
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Bryan Morris states gentleman wants to put in 8ft fence, ordinance calls for 6ft. Attorney Jim Buzzard advised that no would be the answer, since it was not included in the original Variance. Needs to go through Variance process again.</i>		
<b>VOTE ON MAIN MOTION:</b>	1-4 Motion Carried; 1 aye and 4 Nay.	

**NEW BUSINESS:**

**VOUCHERS:** 6:16 pm

**Total Voucher Numbers 35671-35696 \$92,741.93, Payroll Voucher \$0.00, Electronic Payments 9/11/19-9/27/19 \$8,450.02, Payroll Electronic Payments 9/19/19 \$8,784.92, ACH Deposits 9/19/19 \$19,913.78 Grand Total \$129,890.65.**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of September 24, 2019 Vouchers
<b>SECONDED:</b>	Shawn O’Neill	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**LEWIS COUNTY JAIL CONTRACT FOR 2020:** 6:16 pm

<b>MOVED:</b>	Shawn O’Neill	Motion: Approval of the jail contract with a recommendation of jail bed days by the court.
<b>SECONDED:</b>	LaVerne Haslett	
<i>Discussion: Discussion of the jail contract regarding how many days would be reserved and decided it would be best to wait for the recommendation from the court.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**LEAK ADJUSTMENT ACCOUNT 2263.0** 6:21 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Leak Adjustment Account 2263.00
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITIZEN COMMENTS – Non- Agenda Items** 6:21 pm

**Ron Deering;** Would like to build 8 to 11 homes and get the multiple connections discount now. City Attorney Buzzard advised he will need to pay full price now or wait for the Ordinance to be passed.

**ADJOURNMENT**

<b>MOVED:</b>	Jim Haslett	Motion: To Adjourn
<b>SECONDED:</b>	Shawn O'Neill	
<i>Discussion: Meeting Adjourned at 6:33 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html/?search=agency:%20City%20of%20Napavine,%20WA> and can be heard.

**Respectfully submitted,**

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Mary Wood, Clerk-Treasurer

John Sayers, Mayor

Councilor