



NAPAVINE CITY COUNCIL TELECONFERENCE MINUTES

May 26, 2020 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm.

INVOCATION: 6:00 pm

Pastor Dave Woodrum performed the invocation.

PLEDGE OF ALLEGIANCE 6:01 pm

Mayor O'Neill led the flag salute.

ROLL CALL: 6:01 pm

Council members present via teleconference: Mayor Shawn O'Neill, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

City staff members present via council chambers: City Clerk Sharri Salyers, via teleconference: Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood

Community members present via teleconference: Dr. Mike Hamilton, Pastor Dave Woodrum, and Tom Rupert from LaMay Inc.

CONSENT/APPROVAL OF AGENDA: 6:03 pm

MOVED:	LaVerne Haslett	Motion: Approval of Agenda for May 26, 2020.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR MEETING: 6:04 pm

MOVED:	LaVerne Haslett	Motion: Approval of Minutes from Council Meeting on May 12, 2020
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:05 pm

Treasurer Wood: Sales tax report, sales tax is up in numbers due to internet sales and one-time construction revenue.

Clerk Salyers: Napavine Funtime Festival has postponed activities to an undetermined date and time. Napavine High School Scholarship program has cancelled the concerts planned to coincide with the Napavine Funtime Festival.

OLD BUSINESS:

VOUCHERS – May 12, 2020: 6:06 pm

Total Voucher Numbers 36027-36044 \$19,993.95, Payroll Vouchers 36025-36026 \$1,890.50 Payroll Electronic 4/30/2020 \$24,264.16, Payroll ACH \$0.00 Electronic payments 4/29/2020-5/12/2020 \$734.26 ACH Deposits 4/30/2020 \$21,828.33 Grand Total \$68,711.20 Void Check 00

MOVED:	LaVerne Haslett	Motion: Approval of May 12, 2020 Vouchers
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS 6:06 pm

Total Voucher Numbers 36045-36067 \$223,840.05, Payroll Vouchers 00-00 \$0.00 Payroll Electronic 5/14/2020 \$9,376.17, Payroll ACH \$0.00 Electronic payments 5/13/2020-5/26/2020 \$7,281.23 ACH Deposits 5/14/2020 \$21,579.00 Grand Total \$262,076.45 Void Check 00.

MOVED:	LaVerne Haslett	Motion: Approval of May 26, 2020 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESUMING REGULAR COUNCIL MEETINGS 6:07 pm

MOVED:	Don Webster	Motion: Approval AM 20-08 Resuming Regular Council Meetings
SECONDED:	Larry Stafford	
<p><i>Discussion: Council LaVerne Haslett asked Chief Salyers in his capacity of the City's Emergency Management Officer to address council with concerns and recommendations in the Council moving forward and resuming regular Council meetings.</i></p> <p><i>Chief Salyers advised, as we are moving into phase 2 of reopening from the Stay Home, Stay Safe order from the Governor, City staff have been meeting to discuss reopening City offices to the public. We are reviewing the recommendations and requirements from the Department of Health before fully reopening. Chief Salyers' concerns of resuming the regular Council meetings are the logistics of setting up the council chambers, as far as how we are going to station the Council as well as the public. Chief Salyers does not anticipate the capacity limits will apply and does not foresee 50 people or more attending the meetings. Chief Salyers has no objections at this time of the Council passing the Action Memorandum.</i></p> <p><i>Mayor O'Neill advised if there are any changes from now to the June 9, 2020 meeting, Chief Salyers will contact the Council.</i></p>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

LAMAY COLLECTION AND DISPOSAL OF SOLID WASTE RATE CHANGE 6:10 pm

Tom Rupert LaMay District Manager requested Council approve the 1.98% rate increase for the disposal of solid waste. The financial agreement between LaMay and the City of Napavine allows the rates to be adjusted annually no greater than 5% and no less than 1%.

MOVED:	LaVerne Haslett	Motion: Approval of LaMay Annual rate increase of 1.98%
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CARES ACT AGREEMENT 6:12 pm

Treasurer Wood presented Council information of the CARES ACT Agreement.

MOVED:	Heather Stewart	Motion: Approval Coronavirus Relief Fund Agreement.
SECONDED:	Larry Stafford	
<p><i>Discussion: Councilor Stewart inquired if the City has plans in using some of the CARES Act funds for small business grants to help our local businesses.</i></p> <p><i>Treasurer Wood advised it would require Council action of designating a set amount to go into grant fund, there would need to be a grant application process.</i></p>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION 20-05-108 6:21 pm

MOVED:	Larry Stafford	Motion: Approval Resolution 20-05-108
SECONDED:	Heather Stewart	
<i>Discussion: Council LaVerne Haslett raised concerns in allowing staff to execute contracts and asked if we can have legal advice from our City Attorney before moving forward in approving the resolution.</i>		
VOTE ON MAIN MOTION:	1-4 Motion Failed: 1 aye Don Webster and 4 nay. Larry Stafford, LaVerne Haslett, Heather Stewart, Jim Haslett	

MOVED:	Jim Haslett	Motion: Table to next Council meeting.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

CITIZEN COMMENTS 6:28 pm

Dr. Mike Hamilton asked for clarification on the Chief Salyers comment of a back Memorandum. What was the Memorandum he was referring to? Chief Salyers advised the Action Memorandum he was referring to, was the Council giving him the authority to opening City offices back up.

COUNCIL CONSIDERATION

BEGINNING DISCUSSIONS OF 2021 BUDGET 6:30 pm

Mayor O’Neill would like to begin discussions of the 2021 budget to protect the City’s assets and would like to schedule a workshop with Council to work as a team in the budget process.

Councilor LaVerne Haslett has concerns from last year with the municipal court budget and since salaries are a big part of the budget. Council Haslett would like to see a work study or some type of justification of the operations cost. The expenders far exceed the source of revenues brought in by the court.

Treasurer Wood asked for direction from Council to paying off the Department of Ecology loan or if they would prefer to make the annual payment, which is due in June. The loan Interest is 1.5%, pay off is less than \$10,000.00. Councilor Jim Haslett suggests waiting to pay off the loan until it is known what COVID-19 does to the City’s finances.

MOVED:	LaVerne Haslett	Motion: Continue to make the annual loan payment.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ADJOURNMENT:

MOVED:	Larry Stafford	Motion: To Adjourn
SECONDED:	LaVerne Haslett	
<i>Discussion: Meeting Adjourned at 6:42 pm</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freconferencerecall.com](https://fccdl.in/gaJ62We5EP) at the link provided <https://fccdl.in/gaJ62We5EP>

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O’Neill, Mayor

Councilor