



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 October 13, 2020 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm.

INVOCATION: 6:00 pm

Commissioner Bobby Jackson performed the invocation.

PLEDGE OF ALLEGIANCE: 6:01 pm

Mayor Shawn O’Neill led the flag salute.

ROLL CALL: 6:01 pm

Council members present: Shawn O’Neill Mayor, Don Webster Councilor #1, Larry Stafford, Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4.

MOVED:	Don Webster	Motion: Excuse Councilor Jim Haslett
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

City staff members present: City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA: 6:02 pm

MOVED:	Don Webster	Motion: Approval of Agenda for October 13, 2020
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR: 6:03 pm

MOVED:	Larry Stafford	Motion: Approval of Minutes September 22, 2020
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:03 pm

City Clerk Salyers

- Advised Council the Efficiency team is continuing to work on amending the City Municipal Codes, there are two Ordinances on tonight’s agenda, more amended ordinances are planned to be presented during the next meeting.

Treasurer Wood

- Advised Council the Audit is underway. The State Auditors have advised the City will not be required to have an annual federal audit for the loan on City Hall.

Director Morris

- Advised Council the Shoreline grant was accepted, Community Development will be working on it immediately.

Councilor Webster

- Advised Council and the Mayor that he has been in contact with the Flood Authority Board. They have not had any meetings since COVID-19 began. Councilor Webster is waiting to receive some additional information and will forward it on to Council once it is received.

NEW BUSINESS:

VOUCHERS- M Wood: 6:07pm

Total Voucher Numbers 36293-36339 \$67,770.50 Payroll Vouchers 36290-36291 \$1,890.50 Payroll Electronic 10/1/2020-10/3/2020 25,032.17, Electronic payments 9/2/2020-10/15/2020 \$847.50 ACH Deposits 10/1/2020 \$21,787.30 Grand Total \$117,327.97 Stop Payment 35778 & Reissue 36292 Void 36332

MOVED:	Don Webster	Motion: Approval of October 13, 2020
SECONDED:	Heather Stewart	Vouchers
<i>Discussion: Clerk Treasurer Wood presented Council the voucher report.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

LC EMERGENCY MANAGEMENT CONTRACT- Andy Caldwell: 6:08 pm

MOVED:	LaVerne Haslett	Motion: Approval Lewis County Emergency
SECONDED:	Don Webster	Management Contact
<i>Discussion: Lewis County Emergency Manager Andy Caldwell presented to Council the Lewis County Emergency Management interlocal Contract. The last agreement was updated in 2001. Mr. Caldwell advised Lewis County was able to receive an extension from the State in having the updated Emergency Management Plan completed and submitted by January 1, 2021.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay	

LC JAIL BED CONTRACT- Mayor: 6:20 pm

MOVED:	Don Webster	Motion: Table Lewis County Jail Bed Contact.
SECONDED:	Heather Stewart	
<i>Discussion: City Attorney Jim Buzzard requested the Contract be tabled so he could review it more thoroughly.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

RESOLUTION 20-10-112 PERSONNEL POLICY AND PROCEDURES – MAYOR O’NEILL: 6:22 pm

MOVED:	Don Webster	Motion: Approval Resolution 20-10-112.
SECONDED:	Larry Stafford	
<i>Discussion: Mayor O’Neill presented to Council Resolution 20-10-112 Personnel Policy and Procedures.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

EVERGREEN RURAL WATER SMOKE TESTING AGREEMENT-B MORRIS: 6:24 pm

MOVED:	LaVerne Haslett	Motion: Approval to sign Evergreen Rural
SECONDED:	Heather Stewart	Water Smoke Testing Agreement
<i>Discussion: Director Morris presented Council the smoke testing agreement with Evergreen Rural Water. The Smoke testing will be performed on the east side of the tracks and will begin next week. .</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

PAVEMENT PATCH ON RUSH ROAD AGREEMENT – LAKESIDE – B MORRIS: 6:26 pm

MOVED:	Don Webster	Motion: Approval of signing Pavement Patch on Rush Rd. Agreement with Lakeside
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented Council the pavement patch agreement with Lakeside. Lakeside will grind and pave the potholes that have formed in front of Loves Travel Stop Truck exit on Rush Rd.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 614 ESTABLISHING FENCES, WALLS, AND HEDGES– B Morris: 6:27 pm

MOVED:	Don Webster	Motion: Approval of Ordinance 614 Establishing Fences, Walls, and Hedges on First Reading by title.
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented to Council Ordinance 614 Fences, Walls, and Hedges</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 614 ESTABLISHING FENCES, WALLS, AND HEDGES:

MOVED:	Don Webster	Motion: Approval of Ordinance 614 Establishing Fences, Walls, and Hedges on Second Reading by title.
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 614

AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, AMENDING TITLE 17 ZONING OF THE NAPAVINE MUNICIPAL CODE, ESTABLISHING FENCES, WALLS, AND HEDGES IN R-1, R-2, R-3, C-C1, C-C, C-S, PUD, AND AS DISTRICT'S, TO PROVIDE REGUALTIONS FOR FENCES, WALLS, AND HEDGES OF THE CITY OF NAPAVINE, WASHINGTON AND PROVIDING FOR AN EFFECTIVE DATE.

ORDINANCE 615 AMENDING CHAPTER 15.04 CONSTRUCTION CODE– B Morris: 6:29 pm

MOVED:	Don Webster	Motion: Approval of Ordinance 615 Amending Chapter 15.04 Construction Code on First Reading by title.
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented to Council Ordinance 615 Amending Chapter 15.04 Construction Code</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 615 AMENDING CHAPTER 15.04 CONSTRUCTION CODE:

MOVED:	Don Webster	Motion: Approval of Ordinance 615 Amending Chapter 15.04 Construction Code on Second Reading by title.
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 615

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING CHAPTER 15.04 OF THE NAPAVINE MUNICIPAL CODE, PROVIDING FOR BUILDING CODES, REPEALING ALL ORDINANCES OR PARTS OF ORDINANCE IN CONFLICT HEREWITH, PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE HEREOF.

AM 20-16 REMOVAL OF TREES 1ST AVE NW AND RAILROAD WAY NW– B Morris: 6:33 pm

MOVED:	Don Webster	Motion: Approval of AM 20-16 Removal of Trees 1 st Ave NW and Railway NW.
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented to Council AM 20-16 Removal of trees on 1st Ave NE and Railroad Way NW. The Public Works Department is in receipt of a permit application for street/row use. The applicant is requesting to remove approximately 19 trees located in the area, approximately 11 of the trees are in the City's right of way. The trees in the City's right of way will be removed and disposed of as firewood at no cost to the City.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

CITIZEN COMMENTS: 6:35 pm

Bobby Jackson – Lewis County Commissioner

- Lewis County will be hearing Proclamation on October 26, 110 to declare October 28, 2020, a day to observe and honor First Responders in Lewis County. Commissioner Jackson presented Council with a First Responders banner to help celebrate and honor the first responders.
- Council and Mayor O’Neill directed Director Morris to place the banner on the Welcome to Napavine Sign at exit 72.

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 6:40 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from avcaptureall.com at the link <https://media.avcaptureall.com/session.html?sessionid=bf2b53d-a8b7-47aa-bf82-5eb06f61ba93&prefilter=212,891>

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O’Neill, Mayor

Councilor