



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 October 27, 2020 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:03 pm.

INVOCATION: 6:03 pm

Councilor LaVerne Haslett performed the invocation.

PLEDGE OF ALLEGIANCE: 6:03 pm

Mayor Shawn O'Neill led the flag salute.

ROLL CALL: 6:04 pm

Council members present; Shawn O'Neill Mayor, Larry Stafford, Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

MOVED:	LaVerne Haslett	Motion: Excuse Councilor Don Webster
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

City staff members present; City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA: 6:05 pm

MOVED:	Jim Haslett	Motion: Approval of Agenda for October 27, 2020
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR: 6:06 pm

MOVED:	Heather Stewart	Motion: Approval of Minutes October 13, 2020
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:06 pm

Director Morris

- Advised Council the City is experiencing an increase in vandalism throughout the Town.

Treasurer Wood

- Advised Council she has been working with the Auditors and has been scanning a lot of items since the auditors are working off site this year. She also has been working on the 2021 budget.

Mayor Shawn O'Neill

- Advised Council that he and Treasurer Woods met with the Auditors via teleconference and the audit is looking good so far.
- Reminder the election is coming up get out there and vote.

OLD BUSINESS:

JAIL BED CONTRACT – LEWIS COUNTY – MAYOR O’NEILL 6:10 pm

MOVED:	LaVerne Haslett	Motion: Table the Jail Bed Contract indefinitely
SECONDED:	Jim Haslett	
<i>Discussion: City Attorney Buzzard requested Council to table the jail bed contract with Lewis County indefinitely, Other Cities are also not signing the agreement until it is revised.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS- M Wood: 6:11pm

Total Voucher Numbers 36341-36358 \$10,438.06 Payroll Vouchers 00-00 \$0.00 Payroll Electronic \$21,068.75, Electronic payments \$613.43 ACH Deposits \$21,668.97 Grand Total \$53,789.21 VIOD EFT*20200910 \$5,652.82 funds returned and reissued

MOVED:	LaVerne Haslett	Motion: Approval of October 27, 2020 Vouchers
SECONDED:	Jim Haslett	
<i>Discussion: Clerk Treasurer Wood presented Council the voucher report.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 20-17 CAPITAL FACILITIES PLAN – S SALYERS: 6:12 pm

MOVED:	Heather Stewart	Motion: Approval Napavine Capital Facilities Plan
SECONDED:	Jim Haslett	
<i>Discussion: Clerk Salyers presented Council the changes and updates to the Napavine Capital Facilities Plan</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay	

VARIANCE 312 W WASHINGTON: 6:15 pm

MOVED:	Jim Haslett	Motion: Approval of Variance 312 W Washington.
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented Council the variance application and the recommendations from the Planning Commission. Councilor Stewart raised concerns in Council not receiving the information of the variance until the day of Council it didn't give her the proper amount of time to review it.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

ORDINANCE 616 AMEND CHAPTER 1.12.010 PASSAGE OF ORDINANCE – MAYOR O’NEILL: 6:24 pm

MOVED:	Larry Stafford	Motion: Approval Ordinance 616 Amending Chapter 1.12.010 Passage of Ordinance on First Reading by title.
SECONDED:	Larry Stafford	
<i>Discussion Councilor LaVerne Haslett raised concerns of community members not being able to make comments regarding the ordinances if the Council were to pass them on first reading. City Attorney Buzzard advised that could make a procedure where community members may address Council before the Council takes action or they could also open it up for public testimony during the discussion period of the ordinance. Councilor LaVerne Haslett advised she would prefer to have it to be included in the code. City Attorney Buzzard advised he could make an amendment to the ordinance and present it to Council</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 616 AMEND CHAPTER 1.12.010: 6:33 pm

MOVED:	LaVerne Haslett	Motion: Approval Ordinance 616 Amending Chapter 1.12.010 Passage if Ordinance on Second Reading by Title
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE NO. 616

AN ORDINANCE OF THE CITY OF NAPAIVINE, WASHINGTON, AMENDING A SECTION OF CHAPTER 1.12 OF THE NAPAIVINE MUNICIPAL CODE, PROVIDING FOR THE PASSAGE OF ORDINANCES OF THE CITY OF NAPAIVINE; PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE HEREOF.

RESOLUTION 20-10-113 EMERGENCY REPAIR RUSH ROAD – B MORRIS: 6:34 pm

MOVED:	Jim Haslett	Motion: Approval Resolution 20-10-113 Emergency Repair Rush Road
SECONDED:	Larry Stafford	
<i>Discussion: Director Morris presented Council Resolution 20-10-113 requesting Council designate the road repair on Rush Road as an emergency and allow for accepting one bid, due to public safety issued. Lakeside Industries is the only company that can complete the project before next spring. With safety being a concern with the two large potholes that have formed at the truck exit area from Loves Truck stop it is indeed an emergency.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

Interagency Agreement – Washington Traffic Safety Commission – C SALYERS: 6:36 pm

MOVED:	Jim Haslett	Motion: Deny Interagency Agreement with Washington Traffic Safety Commission
SECONDED:	LaVerne Haslett	
<i>Discussion: Chief Salyers presented to Council the interagency agreement. The agreement is providing funding for local law enforcement agencies in the area to support Target Zero. Target Zero was established to reduce traffic crashes and reduce traffic related deaths. In accomplishing this goal, they require law enforcement is to conduct high visibility enforcement and have at least 3 contacts per hour. Chief Salyers raised concerns, Napavine is a small community, the Police Department staffing issues and being required to have at least 3 contacts per hour. Chief Salyers reminded Council it was at their request to have the Police Department be more community oriented and not be so heavy handed. This would go against the Councils requests. However, Chief Salyers will do whatever the Council would prefer.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 20-18 Junk Vehicles 335 W Washington St. – Planning Commission: 6:55 pm

City Attorney Buzzard advised Council the Planning Commission is outside their scope of authority of their duties and this should have been forwarded to the Chief of Police not to the Council as it is stated in the procedures of the municipal code.

MOVED:	LaVerne Haslett	Motion: Refer the complaint to the Chief of Police to investigate.
SECONDED:	Heather Stewart	
<i>Discussion: Councilor LaVerne Haslett requested it be preferred to the Chief of Police to investigate the complaint.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

COUNCIL CONSIDERATION:

SCHEDULING COUNCIL WORKSHOP 2021 BUDGET – M WOOD 7:19 pm

MOVED:	LaVerne Haslett	Motion: Scheduling Council Workshop for 2021 Budget on Thursday November 12, 2020 at 5:30 pm
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

CITIZEN COMMENTS: 7:19 pm

Herman Drake – Property Owner of 312 W Washington

- Asked direction from the Council in the steps he will need to take to apply for the Boundary Line Adjustment. He has concerns with his current neighbors.
 City Attorney Buzzard suggested Mr. Drake seek legal advice.

GOOD OF THE ORDER:

Treasurer Wood asked Council to schedule two public hearing dates one for the preliminary 2021 Budget and one for the 2021 Final Budget.

MOVED:	LaVerne Haslett	Motion: Scheduling Public Hearing for the Preliminary 2021 Budget for Tuesday November 24, 2020 at 6:00 pm Scheduling Public Hearing for the 2021 Final Budget on Thursday, December 3, 2020 at 6:00 pm
SECONDED:	Jim Haslett	
<i>Discussion: Council and Staff discussed what dates would be best to make sure the City is in compliance with RCW. The Final Budget Hearing is required to be before December 7, 2020.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ADJOURNMENT:

MOVED:	Heather Stewart	Motion: To Adjourn
SECONDED:	LaVerne Haslett	
<i>Discussion: Meeting Adjourned at 7:42 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [avcaptureall.com](https://media.avcaptureall.com/session.html?sessionid=0aa0edff-0dc2-40d3-ba6d-a2a376fc6ea0&prefilter=212,891) at the link <https://media.avcaptureall.com/session.html?sessionid=0aa0edff-0dc2-40d3-ba6d-a2a376fc6ea0&prefilter=212,891>

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O’Neill, Mayor

Councilor