



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
December 8, 2020 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm.

INVOCATION: 6:00 pm

Director Morris performed the invocation.

PLEDGE OF ALLEGIANCE: 6:01 pm

Mayor Shawn O’Neill led the flag salute.

ROLL CALL: 6:01 pm

Council members present; Shawn O’Neill Mayor, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4.

MOVED:	Larry Stafford	Motion: Excuse Councilor Jim Haslett
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

City staff members present; City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, City Attorney Jim Buzzard.

CONSENT/APPROVAL OF AGENDA: 6:02 pm

MOVED:	Don Webster	Motion: Approval of Agenda for December 8, 2020
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM PUBLIC HEARING – 2021 PRELIMINARY BUDGET: 6:02 pm

MOVED:	Larry Stafford	Motion: Approval of Minutes Public Hearing of 2021 Preliminary Budget from November 24, 2020
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING 6:03 pm

MOVED:	Don Webster	Motion: Approval of Minutes Council Regular Meeting from November 24, 2020
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM SPECIAL COUNCIL MEETING PUBLIC HEARING – 2021 FINAL BUDGET

6:03 pm

MOVED:	Heather Stewart	Motion: Approval of Minutes Continued Council Workshop from November 18, 2020
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:03 pm

Treasurer Wood

- Audit should be coming to close very soon.

Director Morris

- Well 6 is doing great. Director Morris is looking into designating the property around Well 6 as open spaces.
- Scotts Industries has bought the parcel north of Well 6 and plan to build a manufacturing warehouse. They plan to move from their current location in Centralia to the new location in Napavine. Councilor Stafford brought up concerns of Scott Industries moving so close to well 6 and the Newaukum river because of the hydraulic fluids used in the tubing and bars products they make.

NEW BUSINESS:

VOUCHERS- M WOOD: 6:08pm

Total Voucher Numbers 36429-36451 \$207,387.10 Payroll Vouchers 00-00 \$0.00 Payroll Electronic \$0.00, Electronic payments \$238.70 ACH Deposits \$0.00 Grand Total \$207,625.80 VIOD Check (None)

MOVED:	Don Webster	Motion: Approval of December 8, 2020 Vouchers
SECONDED:	Larry Stafford	
<i>Discussion: Treasurer Wood presented Council the voucher report and asked Council to approve paying the vouchers.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORDINANCE 618 2021 FINAL BUDGET – MAYOR 6:09 pm

MOVED:	LaVerne Haslett	Motion: Approval Ordinance 618 2021 Final Budget. Read into record by title by Councilor LaVerne Haslett
SECONDED:	Don Webster	
<i>Discussion: Mayor O'Neill presented Council Ordinance 618 2021 Final Budget.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

**BUDGET ORDINANCE
 ORDINANCE NO. 618**

**AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF NAPAVINE,
 WASHINGTON, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021**

AM 20-19 LIQUOR LICENSE RENEWAL – PLAZA JALISCO – S SALYERS 6:10 pm

MOVED:	Larry Stafford	Motion: Approval of AM 20-19 Plaza Jalisco's Liquor License Renewal
SECONDED:	Heather Stewart	
<i>Discussion: Clerk Salyers presented Council Action Memorandum 20-19 Liquor License Renewal for Plaza Jalisco. Clerk Salyers advised Chief Salyers, Director Morris or herself have no objections to the Council granting Plaza Jalisco their Liquor License Renewal</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 20-20 LEAK ADJUSTMENT ACCOUNT 2434.0 6:12 pm

MOVED:	Larry Stafford	Motion: Approval of AM 20-20 Leak Adjustment for account 2434.0
SECONDED:	Don Webster	
<i>Discussion: Clerk Salyers presented Council Action Memorandum 20-20 Leak Adjustment for account 2434.0 Over 10,000 cubic feet of water seeped out of a pipe in the residence and damaged the whole basement. The leak adjustment is the first request this year, in the amount of \$941.57, which is over the \$500.00 that requires Council approval.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 20-21 LEAK ADJUSTMENT ACCOUNT 3035.0 – S SALYERS 6:12 pm

MOVED:	Don Webster	Motion: Approval of AM 20-21 Leak Adjustment for account 3035.0
SECONDED:	Heather Stewart	
<i>Discussion: Clerk Salyers presented to Council Action Memorandum 20-21 Leak Adjustment for account 3035.0 The leak adjustment is the second request this year, in the amount of \$246.57, which requires Council approval. Councilor Stewart thanked Council and staff providing leak adjustments to the City's customers.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

COUNCIL CONSIDERATION:

COUNCIL PROCEDURES AND POLICIES – J BUZZARD: 6:16 pm

City Attorney Jim Buzzard presented Council the Council Procedures and Policies he drew up after attending a meeting where he suggested Council to consider having procedures and policies in place specifying their roles as council members and how they should conduct their meetings.

Mayor O'Neill asked Council to take time to review the procedures and policies and suggested they consider holding a workshop at a later date.

GOOD OF THE ORDER: 6:18 pm

Mayor O'Neill asked everyone to support our local business.

ADJOURNMENT:

MOVED:	Larry Stafford	Motion: To Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 6:19 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [avcaptureall.com](https://media.avcaptureall.com/session.html?sessionid=54509a45-a370-4011-b27d-a42e71214976&prefilter=212,891) at the [link https://media.avcaptureall.com/session.html?sessionid=54509a45-a370-4011-b27d-a42e71214976&prefilter=212,891](https://media.avcaptureall.com/session.html?sessionid=54509a45-a370-4011-b27d-a42e71214976&prefilter=212,891)

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor