



NAPAVINE CITY COUNCIL MINUTES
SPECIAL MEETING (BUDGET & BENEFITS WORKSHOP)
August 12, 2021 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

COUNCIL MEMBERS PRESENT:

Mayor Shawn O'Neill, Don Webster Councilor #1, Heather Stewart Councilor #4, and Duane Crouse Councilor #5.

CITY STAFF MEMBERS PRESENT: City Clerk Rachele Denham, Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Police Department, Steve Dawes, and Judge, Joe Mano.

ROUND TABLE DISCUSSION TOPICS:

- **Public Works/Community Development-Bryan Morris**
 - Resurface Estep Rd-Design only
 - New Rush Rd Sewer Station-Design only
 - Resurface & Stripe ALL arterials (TIB Grant)
 - New Drives for Well #6
 - Comp Plan Change (cost for 2022) \$30k?
 - Street money back from Police Dept.
 - Surplus Boom Truck = Vac Truck, striping machine
 - Summer Temp Help July-Sept (WorkSource/ cost)
 - Well #6 Automatic Back Wash
 - Booster Pumps (\$10k)
 - City Hall Carpet – get \$ estimate
 - Platter (maps)
 - .09 Funds-Jefferson Station
 - Mayme Shaddock Park Kitchen
- **Court – Joe Mano**
 - Joe commented that he doesn't foresee the 2022 budget to be much different than the 2021 budget. Joe will be retiring end of 2021. He suggested an increase in pay for new judge, minimum \$1500-\$1600 per month. He has not had an increase in 11 years.
- **Police Department-Steve Dawes**
 - Would like to replace the white car, possibly two vehicles. Personally, would like to see trucks or SUV, \$55k-\$60k equipped.
- **Treasurer-Mary Wood**
 - LEOFF 1 Retiree-Mary would like to have funds put into a Trust Fund as a precaution if the city should have to pay out for care it could be detrimental to the city.
 - Mary mentioned that with the workload of Clerks/Treasurer office it may be beneficial to hire another position, to begin part-time possibly. Also, with Mary retiring April 30th it's imperative to get someone hired early 2021 because the Treasurer position may be challenging to find qualified candidates and a lot of training needs to take place.
 - Mary asked that everyone submit an estimate of expenditures through end of 2021.
- **Clerk's Office- Rachele Denham**
 - Small administrative purchases to include a printer, printer stand and office chair for clerk. No projected large purchases currently.

- **Mayor-Shawn O'Neill**
 - Shawn thanked all of us in attendance for a collaborative and focused meeting. There is a wage reopener meeting on 8/13 and Shawn plans to offer 2.5% cola increase. He is very appreciative of everyone's hard work.

****THIS WAS OPEN DISCUSSION ONLY AND NO VOTES OR DECISIONS WERE MADE ON ANY TOPICS. THE MAYOR ASKED THAT ANOTHER WORKSHOP MEETING BE SCHEDULED AT THE 8/24 COUNCIL MEETING****

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor