



NAPAVINE CITY COUNCIL MINUTES
SPECIAL MEETING (BUDGET & BENEFITS WORKSHOP)
September 27, 2021 5:30-6:30 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

COUNCIL MEMBERS PRESENT:

Mayor Shawn O'Neill, Councilor #1 Don Webster and Councilor #5 Duane Crouse.

CITY STAFF MEMBERS PRESENT: City Clerk Rachele Denham, Treasurer Mary Wood, Public Works/Community Development Director Bryan Morris, Police Chief John Brockmueller, Police Chief's Executive Assistant Judy Godbey and Court Clerk Katie Clark.

ROUND TABLE DISCUSSION TOPICS:

- **Public Works/Community Development-Bryan Morris**
 - Resurface Estep Rd-Design only - \$5,000
 - New Rush Rd Sewer Station-Design only - \$25,000
 - Resurface & Stripe ALL arterials (TIB Grant) - \$50,000 from the Police Department
 - New Drives for Well #6
 - Comp Plan Change (cost for 2022) - \$60,000
 - Street money back from Police Dept. – Police Department agreed to give money back for 2021 and 2022 budget will be as budgeted.
 - Surplus Boom Truck for \$12,500 and purchase striping machine for \$10,000
 - Summer Temp Help July-Sept (WorkSource/cost) - \$5,000
 - Well #6 Automatic Back Wash - \$15,000
 - Booster Pumps - \$10,000
 - City Hall Carpet estimate came in at \$36,285. Will not be replacing carpet.
 - Plotter (maps) - \$10,000
 - .09 Funds-Jefferson Station; \$1,200,000 City will pay the initial cost and will be reimbursed after project is complete
 - Mayme Shaddock Park Kitchen – On hold for engineer redesign hoping to use Bryan's design to cut construction cost below the grant
- **Court – Katie Clark**
 - Highest quote for new sound system, wireless microphones and sound barrier - \$14,000
- **Police Department-Judy Godbey**
 - New patrol car estimated \$30,000 and surplus other patrol cars once they exceed 50-60,000 miles
 - Need to increase body cameras budget by \$5,000
- **Treasurer-Mary Wood**
 - LEOFF 1 Retiree Long-term healthcare fund - \$100,000
 - Budgeted her salary and enough for a part time employee
- **Clerk's Office- Rachele Denham**
 - New office chair for clerk
 - Municode website redesign \$6,900
 - Ordbank \$7,000

- **Mayor-Shawn O'Neill**

- Requested department heads to prioritize their cuts for a balanced budget and would like Mary to prepare a Budget A and Budget B showing the budget with the Municipal Courts and without.

****THIS WAS OPEN DISCUSSION ONLY AND NO VOTES OR FINAL DECISIONS WERE MADE ON ANY TOPICS. THE NEXT BUDGET WORKSHOP MEETING WILL BE OCTOBER 20TH 5:30-6:30****

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor