



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
January 25, 2022, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm.

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Larry Stafford Councilor #2, Heather Stewart Councilor #4, and Duane Crouse Councilor #5. Councilor Larry Stafford was delayed due to the train. The meeting was delayed due to lack of a quorum but once Larry arrived, we proceeded with the council meeting.

City staff members present: City Clerk- Rachele Denham, Treasurer -Mary Wood, PW/Comm Dev -Bryan Morris, Police Dept-John Brockmueller.

CONSENT/APPROVAL OF AGENDA:

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Amended
SECONDED:	Heather Stewart	
<i>Discussion: Councilor Duane Crouse asked to add HB1220 under old business #4.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:

MOVED:	Duane Crouse	Motion: Approval of Minutes of Regular Council Meeting from January 11, 2022
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

Police Department-John Brockmueller

- Operations are normal and the new hire is doing well. Monthly stats were provided in writing. The chief will provide in writing an overall total of calls against last year totals.

City Clerk-Rachele Denham

- Report in writing. The Solid Waste Advisory Committee has a vacancy open and is looking for candidates. Don Webster expressed interest and would like to serve on this committee. The mayor will be serving on the .09 Committee with Economic Alliance.

PW/Comm Dev-Bryan Morris

- The backhoe purchase fell through due to delivery of the wrong machine. The original quote was for a different machine than what was delivered. There was a modification in price, Bryan didn't realize that the price adjustment was for a totally different machine. Bryan is exploring different options to find the right machine. The booster pumps had a valve checks yesterday and it went well.

Treasurer- Mary Wood

- Listened to meeting regarding WA Care funds and will possibly be pushed back 18 months. More information will be coming out. The governor has to sign the revised HB before withholdings that have been paid by employees can be refunded.

Council- Duane Crouse

- Attended his first flood authority meeting which was just after a major flood in Lewis County. It was interesting and he looks forward to learning more.

Mayor-Shawn O'Neill

- The City Treasurer position has been posted and an interview panel is being formed. The police dept has a new car ordered and the city hall has a lot of exciting stuff happening.

OLD BUSINESS

Oath of Office: No. 1, No.2, & No.4 – Mayor: Brian Watson, Council Position No.1 and took his seat, Larry Stafford, Council Position No. 2, and Heather Stewart, Council Position No. 4 took Oath of Office.

Appointment Council Position No.3 - Council

MOVED:	Duane Crouse	Motion: Appoint Don Webster to Council Position No. 3
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

Appointment of Mayor Pro Tem - Council

MOVED:	Heather Stewart	Motion: Appoint Duane Crouse as Mayor Pro Tem
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

HB 1220 – B. Morris

MOVED:	Duane Crouse	Motion: Council supports Bryan Morris to apply for HAPI Grant (HB)1923
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS

VOUCHERS- M. WOOD:

December 2021 Open Period (January 25, 2022) Total Voucher Numbers: 37303-37316, moved voucher #37308-37311 to January 25, 2022; Electronic Payments dates EFT*20211223 Voucher Grand Total 12/2021 Open Period = \$28,566.90

January 25, 2022, Total Voucher Numbers 37308-37311 and 37317-37329, \$10,490.05; Electronic Payment Dates: EFT* 20220105-06, \$542.37; Electronic Payroll Payment Dates: EFT* 20220103-04 \$10,093.72; ACH Deposit Dates: 1/20/2022 \$23,979.18. Vouchers Grand Total = \$45,105.32 **VOIDED CHECK: #37301

MOVED:	Larry Stafford	Motion: Approval of the Vouchers dated December 2021 Open Period (Jan 25, 2022) and January 25, 2022, 2 nd Council Meeting
SECONDED:	Duane Crouse	
<i>Discussion: Two sets of vouchers provided to be approved and signed. Revisions made: two entries need to be moved to January 2022 and add 3 utility customers deposits that total \$347.15 in January 25, 2022.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ORD. 629 – R. DENHAM

ORDINANCE NO. 629

AN ORDINANCE OF THE CITY OF NAPA VINE, WASHINGTON, AMENDING SECTION 2.09.050 OF NAPA VINE MUNICIPAL CODE; UPDATING THE DUTIES OF THE CITY TREASURER; AMENDING ORDINANCE NO. 602 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

MOVED:	Don Webster	Motion: Approve updated verbiage in Ord. 629 to reflect Treasurer job description duties
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION:

Citizen Name: Dale Bieber Address: 101 Rush Rd. – Has an old vintage tractor and would like to place it in his front yard. It will not be permanently affixed and can be moved if needed. The council is okay with it if the city is not held liable.

GOOD OF THE ORDER:

Councilor Don Webster stated he would like to serve on the Solid Waste Advisory Committee (SWAC).

ADJOURNMENT:

MOVED:	Larry Stafford	Motion: To Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 6:39 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/C8ojHibxfh) at the link <https://fcdl.in/C8ojHibxfh>

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor