



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
February 8, 2022, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm.

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O'Neill Mayor, Brian Watson Councilor #1, Don Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Councilor #5.

City staff members present: City Clerk- Rachele Denham, Treasurer-Mary Wood, PW/Comm Dev -Bryan Morris, Police Dept-John Brockmueller, Jim Buzzard-Legal Counsel.

ROLLCALL:

MOVED:	Don Webster	Motion: Excuse Councilor Larry Stafford from council meeting.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA:

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:

MOVED:	Don Webster	Motion: Approval of Minutes of Regular Council Meeting from January 25, 2022
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

Police Department-John Brockmueller

- Operations are normal. January monthly call activity report and 2021 yearly call activity report presented in writing.

City Clerk-Rachelle Denham

- Report in writing. The jury box in the chambers is being expanded this will allow more seating and space between each other during meetings.

PW/Comm Dev-Bryan Morris

- The Mayme Shaddock Park kitchen started out as the pretty log structure design put in for the grant and got it, \$386k. In October was \$175k and now the price has increased to \$370k delivered only. It’s hard to stay ahead of inflation and will keep working to see what can be done with the \$380k.
- The glass plant on Avery Rd. is inquiring about the City of Napavine taking them into our UGA and city limits. They want to fill the industrial park area and run sewer & water all the way out to Avery Rd. I know our plans were for Koontz Rd. Bryan has not consulted with anyone to see about taking in all in or if the county would allow for it.
- HAP Grant application has been submitted.
- AT&T wants to move forward and will be attending a meeting regarding the cell tower on Lincoln Ave. behind the feed store. This is a great thing especially with cell reads for the new meters and cell phone coverage. If we extend it out o Koontz as previously discussed there would be no other upgrades needed.

Treasurer- Mary Wood

- Working to complete year end documents and reporting. Starting to make a list of stuff for training when a new treasurer is hired. There is a lot to cover and doesn’t want to forget anything.

Mayor-Shawn O’Neill

- Lady Tigers are at quarter final districts in RA Long playing against Wahkiakum and the Boy Tigers will be playing in Montesano on 2/9. If you can get out and show support!

NEW BUSINESS

VOUCHERS- M. WOOD:

February 8, 2022, Total Voucher Numbers: 37333-37363, \$51,425.37, Payroll Voucher: 37331-37332; \$3,069.50 Electronic Payments dates 1/31/22-2/14/22; \$771.85, Electronic Payroll Payment Dates: 2/3/22; \$24,829.77, ACH Deposit Dates: 2/3/2022 \$24,328.68; Voucher Grand Total: \$104,425.17

MOVED:	Don Webster	Motion: Approval of the Vouchers dated February 8, 2022, 1st Council Meeting
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Council Agenda Format Changes- Mayor

MOVED:	Heather Stewart	Motion: Keep Citizen Comments – Non-Agenda Items at the end of agenda.
SECONDED:	Don Webster	
<i>Discussion: Recently the mayor and council attended Roles and Responsibility of Council Members training. During the training there were a lot of stuff that came up about Robert’s Rules of Order, motions etc. One thing realized is that our agenda is redundant. Currently the agenda has Council Consideration, Citizen Comments, and Good of the Order. The mayor suggested to the council members that he’d like to simplify it and keep Citizen Comments- Non-Agenda Items. This will still allow time for citizens, staff, and council to make comment but simplifies it.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION:

Citizen Name: Shera Havens, 210 W. Washington St. – She is a live in care giver at Rai Angels Adult Family Home. She got served papers on 2/3/2022 stating that she needs to move her travel trailer that is at the property. She lives in the home to provide 24 hr. care and has two children, one in HS and one elementary who stay in the trailer at night. The only time the children are in the trailer is for sleep. The owner told her to come in and share the information to see if something could be done differently. Shera stated that someone has turned her in for having the trailer on property. The chief, John Brockmueller, served the nuisance paperwork to Shera because it was brought to the police departments attention. This is a violation of city nuisance code and now must be handled due to code violation, the trailer must be moved within 14 days. Legal Counsel, Jim Buzzard advised that he didn't think the council should take action on this tonight. The owner should contact the community development department and see if there is any documentation on a permit or anything with this property. Shera stated the trailer has been on the property since August and this has not been an issue until now. The owner originally spoke to someone at the city and told her it was okay. Shera did not have any contact information to provide of who was contacted at the city. The mayor stated the best route would be to contact the community development dept. to see if there are any other options. Bryan Morris stated that if she wanted to try and find a way to fix this issue that he'd be happy to talk with Shera about those options. Bryan provided his business card to Shera.

Citizen Name: Fred Jacques, 212 W. Branch – He is concerned about the break- ins that are occurring in his neighborhood and wants to know what the plan is. His car has been broke into along with other neighbors in the area and is fed up with it. The Chief, John Brockmueller is aware of a few (two) break-ins but only those that are called in. Please call 911 if he sees anything suspicious so police can respond. The mayor also shared ideas about starting a community watch group. Council member, Heather Stewart expressed that she saw a Facebook post about this along with video footage and it brought awareness to her. Please keep posting and sharing this type of information on the Napavine Community FB page because it can be helpful and a way to work together as a community.

Citizen Name: Don Madaris, 220 W Branch – In the same boat as his neighbor, Fred Jacques. Very aggravating that you have to watch your house and if someone breaks his window it's money out of his pocket. He has lived here for years and the only thing that has been taken has been a spare tire off his truck. Sounds like video cameras and a community watch program might help. Don also asked about the railroad track and if they are fixed. Bryan stated they will be fixed this spring/summer by the railroad. The chief said that if anything is suspicious, please call it in and when/if caught they will be prosecuted.

Citizen Name: Jessica Blair, 302 Parkside Loop (Info brought up by Heather Stewart)- Has anyone ever put in a farmer's market? Bryan Morris said that it would not be a city permit, it would have to be permitted through Dept. of Health. and probably be held on private property. Shawn said that a cool spot would be by Chris' spot and between the old bank and Napavine Grill. Legal Counsel, Jim Buzzard suggested for Heather to contact the City of Chehalis and may be able to use their template. This would not be a city held event.

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn
SECONDED:	Heather Stewart	
<i>Discussion: Meeting Adjourned at 6:34 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com at the link <https://fccdl.in/C8ojHibxfh>

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor