

## NAPAVINE CITY COUNCIL

April 12, 2016 ~ 6:00 p.m.

City Hall 407 Birch Ave SW, Napavine

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**REGULAR MEETING:** Mayor Sayers called the regular meeting of the City Council to order at 6:00 pm. and led the flag salute.

**ROLL CALL:** Councilmembers present were Slempp, Haslett and McNelly.

### ADDITIONS OR CORRECTIONS

**TO AGENDA:** *Councilor Slempp moved to approve the published agenda as written, seconded by Councilor McNelly, motion passed unanimously.*

**CITIZEN BUSINESS:** Kay-D Edeburn, 423 Stadium – Ms. Edeburn addressed the Council with concerns about the speed limit in her development, stating that at least 30 children live there and she and other citizens are concerned about the safety of children playing. She asked that the Council consider changing the speed limit from 20 to 15 mph, and placing speed bumps on the streets. Council directed Bryan Morris to look into this, and Mark Scheibmeir suggested that Penny Jo consult with the City’s insurance carrier regarding liabilities.

**EXECUTIVE SESSION:** N/A

### STAFF & COUNCIL REPORTS:

Bryan Morris, Public Works Director –

- 1) Reported his department would be chlorinating the reservoirs this week, and that he was nearing completion of Mill Road, and next week a 5/8” layer of topcoat would be applied.
- 2) Informed Council that due to trees on the City’s right-of-way, portions of sidewalk on Meadow Lane are buckling and pushing up the sidewalks. He asked for guidance as to leave the trees or remove them. Council felt that removal was the best solution to prevent further damage and the possibility of roots damaging waterlines.

Councilor Slemp reported that she would be attending the Economic Development Council (EDC) banquet on Friday.

Penny Jo Haney, City Clerk

- 1) Reported that she'd been in contact with the County Commissions office regarding the City's search to fill the vacant Council positions. The Commissioners would go through the same process that the City would to appoint individuals to the positions, and they agreed to allow the City an additional two (2) months to fill the positions.
- 2) On behalf of the Treasurer Penny Jo stated that the Craft3 mortgage loan is due to expire in August, the options are to a) Pay off loan for \$98,000 or b) refinance. No direction was given at this point.
- 3) Reported to Council that the William's whose property is adjacent to the baseball fields are still not satisfied with the tree barrier put in a few years ago. Mr. Williams asked that I bring this back to Council because balls, litter and sometimes people are hopping the fence into their yard. Penny Jo stated that one of the options addressed initially was netting vs. the trees; however, the Council at that time opted for the trees. Council directed staff to research further.

HRN SEXUAL ASSAULT  
PROCLAMATION:

Ruth Alison and Mary Shahan from Human Response Network were present, and Ms. Alison read the Proclamation asking that the City of Napavine proclaim the Month of April as the Sexual Assault Awareness Month. ***Councilor McNelly moved to Proclaim April as the Sexual Assault Awareness Month in Napavine, seconded by Councilor Slemp, motion passed unanimously.*** The Council thanked HRN for their work in the community.

COUNCIL MINUTES:

***Councilor Slemp moved to approve the Minutes of March 22, 2016 as written, seconded by Councilor McNelly, motion passed unanimously.***

VOUCHERS:

***Councilor McNelly moved to approve the vouchers for April 12, 2016; Voucher payments #33201/33225 for \$32,447.43; Electronic Payment 3-23-16/4-7-16 for \$10,092.36 and ACH Deposits for \$14,360.86; Voided check #33209, total distribution of \$56,909.65, seconded by Councilor Slemp, motion passed unanimously.***

**CENTRAL SERVICES  
COST ALLOCATION  
PLAN, RESOLUTION  
16-04-71:**

Penny Jo stated that the Cost Allocation Plan was created by the Treasurer with input from department heads, and that the last three (3) State audits required the plan. *Councilor McNelly moved to approve the Central Services Cost Allocation Plan, seconded by Councilor Slemp, motion passed unanimously.*

**RESOLUTION 16-04-71 – A RESOLUTION OF THE CITY OF NAPA VINE, WASHINGTON ADOPTING CENTRAL SERVICES COST ALLOCATION PLAN AND ESTABLISHING AN EFFECTIVE DATE HEREOF**

**COUNCIL DIRECTION**

**ON BENEFIT ANALYSIS:** Cris Dodd noted that with the Council's acceptance of the Valbridge Benefit Analysis on March 22, 2016, further decisions need to be made a) to move forward with Exit #71 LID, and b) whether to include in the LID water and/or water and wastewater. *Councilor Slemp moved to approve moving forward with the Exit #71 LID, which would include Water and Wastewater, seconded by Councilor McNelly, motion passed unanimously.*

**DEPARTMENT OF  
HEALTH (DOH)  
CONTRACT:**

The DOH Preconstruction Loan consists of \$300,000 that covers the cost of the water design and water formation for the Exit #71 LID. *Councilor Slemp moved to approve the \$300,000 DOH Loan, seconded by Councilor McNelly, motion passed unanimously.*

**H&H BOND REQUEST:** Cris stated that based on the Development Agreement between H&H Napavine 16 and Napavine (Starbucks building) for future traffic control devices, H&H agreed to either post a security bond or pay the cash sum of \$19,500. H&H has since sold the building and is requesting to replace the cash sum of \$19,500 with a bond to be held in place for 10 years. *Councilor McNelly moved to approve the H&H Bond Request to be held for 10 years, seconded by Councilor Slemp, motion passed unanimously.*

**NAPAVINE YOUTH  
BASEBALL (NYB) AGREE-  
MENT:**

Penny Jo stated that the only difference in the 2016 and 2015 was changing the agreement dates, adding the 2016 tournament dates and increasing the electrical deposit from \$250 to \$325, which is based on last year's usage. *Councilor Slemp moved to approve the*

*Napavine Youth Baseball 2016 Agreement as presented, seconded by Councilor McNelly, motion passed unanimously.*

**ORDINANCE 547-A  
SALARY SCALE:**

*Councilor Slemp moved to adopt Ordinance 547-A Salary Scale as presented, seconded by Councilor McNelly, motion passed unanimously.*

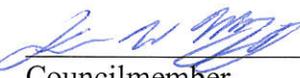
**ORDINANCE 547-A – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, LEWIS COUNTY, WASHINGTON AMENDING THE 2016 SALARY SCHEDULE AND SALARY ALLOCATION; AND PROVIDING FOR THE CITY TREASURER TO IMPLEMENT THESE CHANGES.**

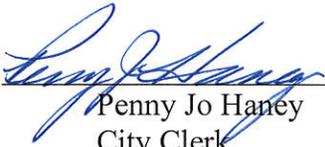
**GOOD OF THE ORDER:** Mayor Sayers asked a young man (dressed in Boy Scout clothing) in the audience to introduce himself and asked why he was in attendance. The young man identified himself as Jessie Folk and that he was attending the meeting as part of completing his Merit Badge.

**ADJOURNMENT:** *Councilor Slemp moved to adjourn the meeting, seconded by Councilor McNelly, motion passed unanimously. Mayor Sayers adjourned the meeting at 6:34 pm*

Respectfully submitted,

  
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John Sayers  
Mayor

  
\_\_\_\_\_  
Councilmember

  
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Penny Jo Haney  
City Clerk