

NAPAVINE CITY COUNCIL
September 27, 2016 ~ 6:00 p.m.
City Hall 407 Birch Ave SW, Napavine

CALL TO ORDER: Mayor Sayers called the regular meeting of the City Council to order at 6:00 pm. and led the flag salute.

ROLL CALL: Councilmembers present were Galaviz, Haslett, Slemp and Sullivan.

ADDITIONS OR CORRECTIONS

TO AGENDA: Mayor Sayers asked that three (3) items be added to the agenda 1) Set public hearing on 2017 Revenues for 10-25-16 at 6:00 pm; 2) Set public hearing on 2017 Preliminary Budget First Reading for 11-22-16 at 6:00 pm; 3) Taco Bell Developers Agreement. *Councilor Slemp moved to approve the published agenda with the addition of the three (3) items, seconded by Councilor Sullivan, motion passed unanimously.*

CITIZEN BUSINESS: 1) Ruth Allison, Human Response Network (HRN) presented the Proclamation Domestic Violence Awareness Month (DVAM), and stated specifics of how the program impacts Lewis County. The Mayor presented Ms. Allison with a signed Proclamation showing Napavine's support for the DVAM in the month of October.
2) Don Reinseth, 114 Gemini Heights, Chehalis – Mr. Reinseth came to express his concern over the amount of wait time he experienced with the train blocking Washington the other night. He waited from 6:50 pm to 8:05 for the train to clear. He asked what the city was doing to eliminate the wait time. The Mayor expressed that “we’ve been down this road before”, while Legal Counsel Scheibmeir provided information and avenues to Mr. Reinseth to make formal complaints to the BNSF administrative offices.

REGULAR SESSION

CLOSED: Mayor Sayers closed the regular session at 6:16 pm stating that council would enter into an executive session to discuss a possible litigation and employment contract that would take 20-25 minutes.

EXECUTIVE SESSION: Council entered into executive session at 6:16 pm. At 6:36 Mayor Sayers announced that they would need an additional 10 minutes.

**RECONVENE REGULAR
SESSION:**

Council returned to chambers and Mayor Sayers stated that no decisions had been made in executive session, reconvening the meeting at 6:45 pm

STAFF & COUNCIL REPORTS:

Bryan Morris, Public Works Director:

- a) AEG is about to complete the work on Second Ave. NE in front of Frank's Mini Mart
- b) We conducted a sewer smoke test last week, and nine (9) leaks were detected. Letters will be sent to the residents informing them of the leaks.
- c) He is going to be working on a water line on Fourth Ave. and would like the blessing of council to close only that portion of the street affected, while allowing those residents access as needed.
- d) He would like to be able to change the signage on Mill Road to include a maximum load limit

Penny Jo Haney, City Clerk

- a) Reported that Jim Pea would like to donate a "12th Man" flag to put on the flagpole at city hall. Council was hesitant to do so without knowing further rules and regulations. Penny Jo will research
- b) Our 2000 F150 Pickup sold for \$600 at auction this past weekend, the net to Napavine was \$498.

Councilor Slemp – Updated council on her activities on community committees, and the participation as well of Councilors Galaviz and Sullivan

COUNCIL MINUTES:

Councilor Slemp moved to approve the Minutes of August 23, 2016 as written, seconded by Councilor Sullivan, motion passed unanimously.

VOUCHERS:

Councilor Slemp moved to approve the vouchers for September 27, 2016; Voucher payments #33486/33487 for \$2,886.98 and #33490/33540 for \$128,668.20; Payroll Vouchers #33488-33490 for /4954.50 and #33500/33501 for \$954.50; Electronic Payments 8-18-16/8-30-16 for \$48,329.59 and 9-7-16/9-24-16 for \$32,815.47; ACH Deposits on 8-26-16 for \$15,041.99 and 9-8-16/9-22-16 for \$30,417.29; Voided Checks #33487 Stop Payment

and reissued on #33490 and #33465, 33466 and 33481, \$4,605 returned to project planning fund; total distribution of \$263,068.52, seconded by Councilor Sullivan, motion passed unanimously.

**LET'S PLAY SOMETHING
AGREEMENT:**

Penny Jo presented the 2016-2017 Let's Play Something Agreement for lease of 214 Second Ave. NE for the period 10-1-16 through 9-30-17, stating that no changes from the prior agreement except for dates of agreement. *Councilor Haslett moved to approve the agreement as written, seconded by Councilor Galaviz, motion passed unanimously.*

**LET'S PLAY SOMETHING
UPSTAIRS LEASE:**

Penny Jo explained that Let's Play Something would like to utilize and lease the additional upstairs space at 214 Second Ave. NE for inventory storage and family activities for the month of December only, and would be willing to pay the additional \$300. *Councilor Sullivan moved to approve the lease of the additional space by Let's Play Something for the period of 12-1-16 through 12-31-16 in the amount of \$300, seconded by Councilor Galaviz, motion passed unanimously.* An addendum will be brought before Council to ratify on 10-25-16.

**NATIONAL FLOOD
INSURANCE PROGRAM
(NFIP):**

Cris Dodd stated that she will have an ordinance ready for the October 25th Council meeting, and asked that Council set a public hearing for 10-25-16. *Councilor Slemm moved to set a public hearing for the NFIP on 10-25-16 at 6:00 pm, seconded by Councilor Sullivan, motion passed unanimously.*

**PHONE SYSTEM
PURCHASE:**

Penny Jo explained that in speaking with the treasurer there were funds in the restricted Capital fund for the purchase of a new phone system in the amount of \$7,600 plus electrical permit and taxes, approximately \$800, and requested consideration for approval. *Councilor Sullivan moved to approve the intent to purchase the phone system from the capital funds in the amount of \$8,400 upon presentation of a budget amendment at the October 25th meeting, seconded by Councilor Galaviz, motion passed unanimously.*

**SET BUDGET WORK-
SHOP:**

The Council set a budget workshop for October 17th at 6:00 pm

**TEAMSTERS MEMORANDUM
OF UNDERSTANDING**

(MOU): After review, comments from legal counsel and brief discussion of the Teamsters' MOU, *Councilor Haslett moved to table the issue until the next meeting on October 25th, seconded by Councilor Slemp, motion passed unanimously.*

VIGRE VARIANCE

REQUEST: Cris Dodd stated that Mr. Vigre submitted a variance request to widen his existing driveway on Estep Road. She requested that a public hearing be set for the variance. *Councilor Slemp moved to set a public hearing for October 25th at 6:00 pm, seconded by Councilor Haslett, motion passed unanimously.*

WSDOT LIGHT SIGNAL

AGREEMENT: Council did not feel that enough information had been provided to make a decision at this time. *Councilor Slemp moved to table this issue until the October 25th meeting, seconded by Councilor Galaviz, motion passed unanimously.*

SET PUBLIC HEARING ON

2017 BUDGET REVENUE: *Councilor Slemp moved to set a public hearing on the 2017 Budget Revenue for October 25th at 6:00 pm, seconded by Councilor Sullivan, motion passed unanimously.*

SET PUBLIC HEARING ON

**2017 BUDGET EXPEN-
DITURES PRELIMINARY**

BUDGET: *Councilor Slemp moved to set a public hearing on the 2017 Expenditures, Preliminary Budget for November 22nd at 6:00 pm, seconded by Councilor Sullivan, motion passed unanimously.*

TACO BELL DEVELOPERS

AGREEMENT: Counsel Scheibmeir apologized for the Council getting this document at such short notice; however, we'd just received from Taco Bell yesterday and timing is of the essence. He explained that the agreement was basically a mirror image of those we'd done previously with other recent new businesses on Rush Road; whereas a security bond is posted for future traffic control devices, in this case Impact Mitigation Fee of \$15,990.00. *Councilor Galaviz moved to approve the Taco Bell Developers Agreement and security bond for \$15,990.00 as written, seconded by Councilor Slemp, motion passed unanimously.*

GOOD OF THE ORDER: Councilor Slemph spoke about the community meeting that took place on September 14th that included discussion regarding the Fun Time Festival and other activities. Vanessa Horning was the evening's facilitator, Rick Jones from school district participated. Another meeting is scheduled to October 18th.

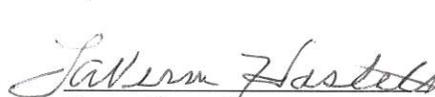
A Halloween "Trunk or Treat" is planned for October 31st.

ADJOURNMENT: *Councilor Galaviz moved to adjourn the meeting, seconded by Councilor Sullivan, motion passed unanimously. Mayor Sayers adjourned the meeting at 7:28 pm*

Respectfully submitted,



John Sayers
Mayor



Taverner Hastett
Councilmember



Penny Jo Haney
City Clerk