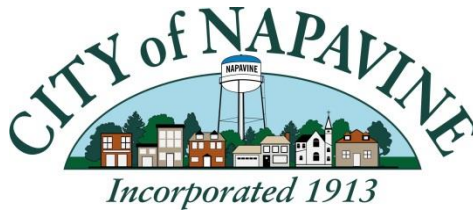


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Napavine, WA 98565  
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Shawn O'Neill, Mayor  
Sharri Salyers, City Clerk  
Mary Wood, City Treasurer  
Bryan Morris, Public Works &  
Community Development Director

**COVID-19  
DEFERRED PAYMENT UTILITY REQUEST**

Application Date: \_\_\_\_\_ Acct #: \_\_\_\_\_  
Name: \_\_\_\_\_  
Service Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**PROPERTY OWNER:** YES  NO

*If applicant is a renter and vacates the property within this timeframe, outstanding balances will be due immediately. If balances are not paid, further collections will be negotiated with an outside collection agency and additional fees.*

**Property Owner Information**

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

**REASON FOR REQUEST:**

- JOB LOSS DUE TO COVID-19  
 REDUCTION OF WORK HOURS DUE TO COVID-19

*On March 18, 2020, the Napavine City Council declared a state of emergency under authority of Chapter 38.52, Revised Code of Washington, as a result of the spread of COVID-19 in Lewis County. The City shall cease charging penalties on any overdue utility accounts or other arrearage. The City shall not suspend any utility service for any reason that threatens the health or safety of the citizens of the City, until further notice. At this time, all outstanding balances will be paid in full within six (6) weeks of the original due date.*

**TOTAL AMOUNT DUE: \$\_\_\_\_\_ for the months of February/March 2020, due April 27, 2020**

I agree to pay the total amount due of \$\_\_\_\_\_ on or before Tuesday, June 9, 2020.

I agree to pay \$\_\_\_\_\_ monthly and further agree to have the total amount due paid on or before Tuesday, June 9, 2020.

*I understand that, should I default on the payment agreed, the City of Napavine will discontinue utility services immediately and service will not be restored until the balance is paid in full. All subsequent billings are payable when due.*

\_\_\_\_\_  
Account Holder Signature

\_\_\_\_\_  
Date

\*\*\* FOR OFFICAL USE ONLY \*\*\*

DATE OWNER NOTIFIED: \_\_\_\_\_

STAFF INITIALS: \_\_\_\_\_

CONTACT MADE BY  PHONE  EMAIL

*The City of Napavine is an equal opportunity employer and provider.  
Incorporated November 21, 1913*