

NAPAVINE CITY COUNCIL WORKSHOP MINUTES  
June 22, 2017, 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

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Mayor Sayers called the workshop to order at 6:00 p.m.

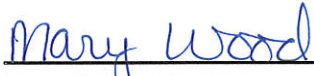
Those present were Mayor John Sayers, Councilor Mike Wood, Councilor Jim Haslett, Clerk-Treasurer Mary Wood and Public Works Director Bryan Morris.

The following Ordinances were reviewed and discussion on direction the city would like to move forward:

- **Ordinance 508** – discussion on rates for hotels for water connection, Public Works Director Bryan Morris and Councilor Jim Haslett researched other jurisdictions (Chehalis, Ridgefield, Kalama, Tumwater and Longview) on their water connections for hotels. Discussion on the connection charges for hotels, based on the meter size needed for the hotel/motel, irrigation and a separate connection for pool/spa as well as a 6" fire connection which the connection charge would represent the current rate for said meter as well as a flat maintenance fee. Discussion on the monthly service fee based on ERU used for the dwelling plus consumption. Example: one hotel may consist of X amount of ERU's would be billed for a base rate per ERU on a monthly basis.
- **Ordinance 509** – discussion on sewer connection rates for hotels, Public Works Director Bryan Morris and Councilor Jim Haslett researched other jurisdictions on their sewer connections for hotels with the same information for sewer as water connections.
- **Ordinance 510** – discussion on Temporary Non-Use Clerk-Treasurer Wood informed those present that the ordinance presented to council for passage on June 13, 2017, was based on information from the June 1, 2017, workshop. The Ordinance was sent to the city attorney for review as to the form and content for passage as is standard practice to adopt ordinances. Wood reminded council the reason for the changes was in regards to abandoned water connections for clearer wording in the ordinance so as to not allow for difference of interpretation and the period of time where a connection would be forfeited.
- **Ordinance 510-A** – is basically the same as 510 with the addition of "J" for Temporary Non-Use Mobile Home Park Lots was already adopted at the request of the owners of the Highland Mobile Home Park.
- **Ordinance 510-B** – amended Section 13.04.020 for wells within the city limits. This ordinance title was poorly written and Mayor Sayers requested this ordinance be referred to the city attorney, which the changes made were the recommendation of the city attorney.
- Clerk-Treasurer Mary Wood and Public Works Director Bryan Morris discussed the different jurisdictions rates, how they bill and what they bill for hotels, motels, multi-dwelling units, RV Parks, etc.
- **Ordinance 511-A** refers to sewer Section 13.08.145 Subsection "G" Temporary Non-Use Mobile Home Park Lots discussion for clearer wording in the ordinance so as to not allow for difference of interpretation of the councils intent.
- **Discussion on "Senior" discount**, Clerk-Treasurer Wood shared with council that during some research on hotel/motel billing rates of other jurisdictions, most cities provide for a disabled rate with the senior rate, Mayor requested to find more information on this subject to prepare an ordinance to amend this section on water and sewer rates for seniors and disabled citizens.

Workshop was adjourned at 7:20 p.m.

Respectfully submitted,



Mary Wood, Clerk-Treasurer



John Sayers, Mayor



Councilor