



NAPAVINE CITY COUNCIL MINUTES
 January 14, 2020 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm and led flag salute.

INVOCATION: 6:00 pm

Pastor Scott Collins performed the invocation.

ROLL CALL: 6:01 pm

Council members present: Mayor Shawn O'Neill, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Jim Haslett Councilor #5.

City staff members present: Interim City Clerk Sharri Salyers, Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers.

CONSENT/APPROVAL OF AGENDA: 6:02 pm

MOVED:	LaVerne Haslett	Motion: Approval of Amended Agenda for January 14, 2020.
SECONDED:	Don Webster	
<i>Discussion: Mayor O'Neill requested to add under Good of the Order Appointments of City Clerk and City Treasurer.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPOINTMENT OF MAYOR PRO TEMPORE – RCW 35A.12.065 6:03 pm

Councilor Jim Haslett Nominated LaVerne Haslett

MOVED:	Jim Haslett	Motion: Approval of appointing LaVerne Haslett as Mayor Pro Tempore.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR AND SPECIAL MEETINGS: 6:04 pm

MOVED:	Jim Haslett	Motion: Approval of Minutes from Special Workshop Meeting on December 10, 2019
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

MOVED:	Jim Haslett	Motion: Approval of Minutes from Regular Council Meeting on December 10, 2019
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

MOVED:	Don Webster	Motion: Approval of Special Meeting on December 30, 2019
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:06 pm

Chief of Police Chris Salyers;

- Will give his report next Council meeting.

Public Works / Community Development Director Bryan Morris;

- Advised Council of Exit 72 traffic revision, WDOT will remove the stop sign at Rush Road westbound lane to alleviate congestion from the off ramps.
- Advised Council his displeasure with the City Attorney’s office not responding to emails, phone calls, or requests and reviews of ordinances. It is hindering the planning commission, public works and community development in performing their duties.
 - Council directed the Mayor to contact the City Attorney regarding the issues the Department Heads are having with his office.

Treasurer Mary Wood;

- Items are on the Agenda
- Will give her report next Council meeting.

Interim City Clerk Sharri Salyers;

- Report is in writing.
- Brought to the Council attention of the required training of Open Public Meetings Act and Public Records Requests. Every member of the governing body including the Planning Commission must complete the training no later than 90 days after the date the member takes oath of office or assumes his or her duties.
 - Mayor O’Neill asked present Planning Commission members along with the Council members to furnish dates that will work for them to attend the mandatory training at the next Council meeting.

Councilor Don Webster

- Will not be at the next Council meeting.

NEW BUSINESS:

VOUCHERS: 6:08 pm

Total Voucher Numbers 36891-336918 \$26,348.97, Payroll Vouchers \$0.00 Payroll Electronic 1/8/20-1/9/20 \$4,778.72, Payroll ACH \$0.00 Electronic payments 12/30/19-1/13/20 \$9,025.18 ACH Deposits 1/9/20 \$20,411.82 Grand Total \$60,564.69.

MOVED:	Jim Haslett	Motion: Approval of January 14, 2020 Vouchers
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

HOME OCCUPATION PERMIT- 335 W WASHINGTON (with FINDINGS AND CONCLUSIONS from PLANNING COMMISSION PUBLIC HEARING) 6:09 pm

MOVED:	LaVerne Haslett	Motion: Denying Home Occupation Permit – 335 W Washington.
SECONDED:	Don Webster	
<p><i>Discussion: Councilor Webster requested Planning Commissioner Chairperson Larry Hamilton to address Council with the Planning Commission’s findings and conclusion. Commissioner Hamilton advised Council the Planning Commission found concerns regarding having an auto repair shop in a residential area, the business being located on one of the main streets going through town with high traffic. Planning Commission conducted a public hearing on December 9, 2019 with a good turnout of people for and against Mr. Tucker having a business at this location. The Planning Commission Voted to deny Mr. Tucker’s Home Occupation Permit.</i></p> <p><i>Councilor Webster state he agreed with the Planning Commissions findings and would deny the home occupation permit.</i></p>		

<p>Councilor Jim Haslett stated his concerns of the property being a rental property and Mr. Tucker not owning the property. Councilor J Haslett referred to a letter from the landlord that was included in the Planning Commission's findings and conclusions packet stating it was not initially agreed upon that Mr. Tucker was going to be using the property as a business and has restricted Mr. Tucker in allowing accumulations of used oil, filters or other hazardous waste. The garage electrical system is not designed to provide the power needed for business use. Councilor J Haslett agree with the Planning Commission's findings and would deny the home occupation permit.</p> <p>Councilor Stafford stated the City is wishing to promote growth and business to the City and is the reason they adopted the home occupation permitting was to allow businesses such as Mr. Tuckers in residential areas. Council Stafford disagrees with the Planning Commission's findings and would approve the home occupation permit.</p> <p>Councilor LaVerne Haslett raised concerns the business would not be in compliance with the municipal code the business would be using more than the one-quarter usable space allowed of the shop which is being used for the business. Councilor L Haslett agreed with the Planning Commission findings and would deny the home occupation permit.</p>	
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye and 1 nay.

SERVICE CONTRACT WITH WAVE 6:20 pm

MOVED:	Jim Haslett	Motion: Approval of Wave 2020 Contract.
SECONDED:	Don Webster	
<i>Discussion: Treasurer Mary Wood presented Council the Wave Broadband contract for 2020.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

RESOLUTION 20-01-103 – DESIGNATING THE CITY CLERK 6:21 pm

Resolution read by Mayor O'Neill

MOVED:	Don Webster	Motion: Approval of Resolution 20-01-103. Designating the City Clerk Sharri Salyers
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

RESOLUTION NO. 20-01-103

A RESOLUTION OF THE CITY OF NAPAVINE, WASHINGTON, DESIGNATING THE CITY CLERK.

RESOLUTION 20-01-104 – DESIGNATING THE CITY TREASURER 6:22 pm

Resolution read by Councilor J Haslett

MOVED:	Jim Haslett	Motion: Approval of Resolution 20-01-104. Designating the City Treasurer Mary Wood
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

RESOLUTION NO. 20-01-104

A RESOLUTION OF THE CITY OF NAPAVINE, WASHINGTON, DESIGNATING THE CITY TREASURER.

RESOLUTION 20-01-105 – WAGE INCREASES PENDING COLLECTIVE BARGAINING AGREEMENT 6:23 pm

MOVED:	LaVerne Haslett	Motion: Approval of Resolution 20-01-105.
SECONDED:	Jim Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

UTILITY BILLING ACCOUNTS WRITE-OFF 6:24 pm

MOVED:	Jim Haslett	Motion: Approval of Write-off Utility Billing Accounts 1609.0, 1924.0, and 1899.0.
SECONDED:	Don Webster	
<i>Discussion: Clerk Salyers addressed Council regarding utility billing accounts returned from Dynamic Collections that are out of statute to collecting. Clerk Salyers requested Council approve writing off 3 accounts totaling in the amount of \$1,479.34</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

COUNCIL CONSIDERATION

110 STADIUM LOOP PERINETER FENCE REQUEST- PATTY ALVORD 6:26 pm

MOVED:	Jim Haslett	Motion: Approving Perimeter Fence to be constructed at 110 Stadium Loop.
SECONDED:	Larry Stafford	
<i>Discussion: Patty Alvord 412 Stadium Loop; requested Council approve her planned perimeter fence on her property at 110 Stadium Loop. Ms. Alvord presented Council a letter and photographs of planned placement of fence and other fences in the area that have been allowed to be constricted.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

UNITED STATES CENCUS BUREAU – RECRUITER BILL GREEAR 6:29 pm

Bill Greear from the United States Census Bureau addressed Council regarding the 2020 Census and the job opportunities the Census Bureau has available. Mr. Greear provided fliers with instructions on how people can get involved with the 2020 Census.

CITIZEN COMMENTS 6:31 pm

Jan Jamerson 118 Haywire Rd, Napavine WA; Ms. Jamerson thanked Council for denying the home occupation permit. And brought to the Council attention a complaint of the cars speeding up and down Haywire Rd.

Councilor Jim Haslett directed attention to a flyer that was provided by Chief of Police Salyers regarding the Supreme Court ruling of not barring the homeless from sleeping outdoors. Chief Salyers addressed Council with further information regarding King County passing a budget line item to buy the homeless bus tickets out of King County and the impact this may cause Napavine and Lewis County.

EXECUTIVE SESSION 6:36 pm

Mayor O’Neill; Called Council into executive session at 6:34 pm for 10 minutes. Council would retire to the Jury Room regarding discussion of the Sale of Real Property (Old City Hall) Sealed Bid Proposal under RCW 42.30.110(1)(b)(c)

Mayor O’Neill; at 6:44 pm called regular Council meeting back to order.

MOVED:	Jim Haslett	Motion: Approve and award bid the Napavine School District in the amount of \$55,000.00
SECONDED:	Don Webster	
<i>Discussion: Mayor O’Neill announced the City accepts a sealed bid from Napavine School District in the amount of \$55,000.00 for the purchase of the Old City Hall building located at 214 2nd Ave NE Napavine, WA.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

GOOD OF THE ORDER

APPOINTMENT OF CITY TREASURER 6:58 pm

Mayor O’Neill swore in Mary Wood as City Treasurer

APPOINTMENT OF CITY CLERK 7:00 pm

Mayor O'Neill swore in Sharri Salyers as City Clerk.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 7:02 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA>.

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor