



NAPAVINE CITY COUNCIL MINUTES
 March 10, 2020 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm and led flag salute.

INVOCATION: 6:00 pm

Councilor LaVerne Haslett performed the invocation.

ROLL CALL: 6:01 pm

Council members present: Mayor Shawn O’Neill, Don Webster Councilor #1, LaVerne Haslett Councilor #3, Jim Haslett Councilor #5

MOVED:	Jim Haslett	Motion: Excuse Councilor Larry Stafford from meeting.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

City staff members present: City Clerk Sharri Salyers, Treasurer Mary Wood, Public Works / Community Development Director Bryan Morris, Chief of Police Chris Salyers, Jim Buzzard City Attorney.

CONSENT/APPROVAL OF AGENDA: 6:02 pm

MOVED:	LaVerne Haslett	Motion: Approval of Amended Agenda for March 10, 2020.
SECONDED:	Don Webster	
<i>Discussion: Mayor O’Neill asked Director Morris to comment about New Business Item #4 Stormwater Agreement with Dollar General, Director Morris requested it be tabled to the next meeting.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

APPOINTMENT AND ADMINISTERING OATH OF OFFICE 6:02 pm

Mayor O’Neill swore in newly appointed Council member Heather Stewart into office. Councilor Heather Stewart took her seat at position #4.

APPROVAL OF MINUTES FROM REGULAR MEETINGS: 6:05 pm

MOVED:	Jim Haslett	Motion: Approval of Minutes from Regular Council Meeting on February 25, 2020
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS: 6:06 pm

Chief of Police Chris Salyers;

- Provided information as the emergency management officer for the City regarding COVID-19, he and the Mayor will be meeting to discuss the options and strategies for the City.
- Attended meeting regarding Dispatch, 7 million dollars is requested for a radio upgrade with a maintenance and upkeep package to cover the next 15 years which has a predicted cost of 14 million dollars.

- Councilor Jim Haslett asked how the new officer recruitment was going? Chief Salyers advised a conditional offer has been given to a candidate, a psychological exam has been scheduled. Due to the COVID-19 outbreak it is undetermined when the recruit will be able to attend the police academy.

Clerk Sharri Salyers;

- Provided Council a ruling from the Attorney General on Open Public Meetings Act and COVID-19, Attorney General suggests at this time, cancelling meetings or having meetings telephonically.

Director Bryan Morris;

- Announced DOT meeting is scheduled for March 17, 2020 at 2:00 pm regarding exit 72, Director Morris asked Council members to attend if they are available.

City Treasurer Mary Wood;

- Will be attending a financial report training tomorrow, beginning to work on the annual report.

Mayor O’Neill;

- Extended a warm welcome and appreciation to Councilor Stewart.
- Thanked Staff, Council and Planning Commission for attending the OMPA and PRA training Saturday morning, March 7, 2020.

Councilor Jim Haslett;

- Thanked Council Stewart for stepping forward and sitting on Council.

OLD BUSINESS:

Napavine Youth Baseball Agreement 6:16 pm

MOVED:	Jim Haslett	Motion: To direct Mayor O’Neill to sign Napavine Youth Baseball agreement.
SECONDED:	Don Webster	
<p><i>Discussion: Mayor O’Neill advised Council the agreement is the standard agreement that has been used between the City and Napavine Youth Baseball since the beginning. Attorney Buzzard stated from his review of the agreement it is the standard agreement with no changes. Director Morris stated the doors to the concession stand, restrooms and cabinets are repaired. Treasurer Wood relayed information regarding the deposit donated by Scott Hamilton has continually rolled over from year to year. A verbal agreement was made with John Moore to pay the PUD bill at the end of the season instead of using the deposit as listed in the agreement.</i></p>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS: 6:25 pm

Total Voucher Numbers 35912-35939 \$213,623.20, Payroll Vouchers 35909 & 35911 \$1,890.50 Payroll Electronic 3/5/20 & EFT 35910 \$362.20, Payroll ACH \$0.00 Electronic payments 2/26/20-3/10/20 \$22,300.54 ACH Deposits 3/5/20 \$20,144.17 Grand Total \$258,320.61 Void Check 35937

MOVED:	Don Webster	Motion: Approval of March 10, 2020 Vouchers
SECONDED:	Heather Stewart	
<p><i>Discussion: No Discussion</i></p>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

LIQUOR LICENSE RENEWAL 6:26 pm

MOVED:	LaVerne Haslett	Motion: Approval of Liquor License Renewal for Loves Travel Stop, Ramblin Jacks Ribeye, Frosty's Saloon & Grill
SECONDED:	Jim Haslett	
<i>Discussion: Clerk Salyers announced the City received a request from the State regarding Liquor License Renewals for Loves, Ribeye and Frosty's all expire on May 31, 2020. Police Chief Salyers and Clerk's office has no objections for the request.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

CONTRACT WITH DYNAMIC COLLECTORS, INC. 6:28 pm

MOVED:	LaVerne Haslett	Motion: Approval Dynamic Collectors Inc Contract.
SECONDED:	Heather Stewart	
<i>Discussion: Treasurer Wood advised the City has continually used Dynamic Collectors for all of it's collection needs and asks the Council to approve the contract.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

CITIZEN COMMENTS 6:30 pm

County Commissioner Bobby Jackson; address the Council of the continued support from the County regarding exit 72 and happy to report the million dollars from the State has been approved for the studies and engineering of the project. COVID-19 is a new strain and may take up to a year to develop a vaccine. State has experienced 23 deaths and over 160 diagnosed as of this date. Regarding county Dispatch, they are asking for a feasibility study for 911 services for towers and equipment.

Dr. Mike Hamilton; Asked Council to continue to work on exit 72. Thanked County Commissioner Jackson for his assistance. Dr. Hamilton spoke regarding the COVID-19 virus.

Fire Chief Mahony; Spoke to Council of being prepared for the COVID-19 virus and suggested everyone review Ready.gov. Chief Mahony stated no cases have been confirmed at this time in Lewis County.

ADJOURNMENT

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Don Webster	
<i>Discussion: Meeting Adjourned at 6:44 pm</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online at <http://media.avcaptureall.com/index.html#/?search=agency:%20City%20of%20Napavine,%20WA>.

Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor