



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES  
 July 28, 2020 6:00 P.M.  
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm.

**INVOCATION:** 6:00 pm

Director Bryan Morris performed the invocation.

**PLEDGE OF ALLEGIANCE** 6:00 pm

Mayor O’Neill led the flag salute.

**ROLL CALL:** 6:01 pm

Council members present: Shawn O’Neill Mayor, Don Webster Councilor #1, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

<b>MOVED:</b>	Jim Haslett	Motion: to excuse Councilor Larry Stafford from Regular Council Meeting.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

City staff members present: City Clerk Sharri Salyers, Treasurer Mary Wood, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, City Attorney Jim Buzzard.

**CONSENT/APPROVAL OF AGENDA:** 6:02 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Amended Agenda for July 28, 2020.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Mayor O’Neill requested to cancel the executive session and have Burlingame property be discussed during staff reports. Add item 2 under new business to include Resolution 20-07-110 Basin-wide Solution to Flooding and Aquatic Restoration in support of the Chehalis River Basin Flood Authority.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried: 4 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:** 6:03 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Minutes from Council Meeting on July 14, 2020
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:03 pm

Chief Salyers

- Reported the City received a letter in first-class mail from a party introducing himself as an Attorney representing Ron Kinswa. The letter directed the City to cease and desist abatement of the property at 114 4<sup>th</sup> Ave SE and stated Mr. Kinswa will be seeking damages for the destruction of the house and lost property therein.

**Attorney Buzzard**

- Further explained the letter received by the City. His office sent a response letter to the representing Attorney, advising The City of Napavine has a court order to abate the property at 114 4<sup>th</sup> Ave SE. Notifications were sent to the property owner prior to the abatement and Buzzards office, Lewis County Superior Court and the City did not receive a response back.

**Clerk Salyers**

- Report is in writing

**Treasurer Wood**

- Report is in writing

**Director Bryan Morris**

- Public Workers has been responding and working on multiple water leaks around the City.
- The booster pump has been having problems. Director Morris has been trouble shooting the issues and is hopeful it will not need to be replaced.
- Public Works has completed the abatement of the Burlingame property, there is only a few piles of debris that needs to be hauled off.

**Mayor O’Neill**

- Thanked the Chief, Director Morris, and Attorney Buzzard for the work they performed in cleaning up the Burlingame property.

**OLD BUSINESS:**

**SCHEDULING WORKSHOP FOR PERSONNEL POLICIES AND PROCEDURES** 6:11 pm

<b>MOVED:</b>	Don webster	Motion: Scheduling Workshop for personnel policies and procedures on Wednesday, August 5, 2020 at 6:00 pm
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**NEW BUSINESS:**

**VOUCHERS- M WOOD** 6:14 pm

**Total Voucher Numbers 36160-36182 \$22,372.11, Payroll Vouchers 36151-36159 \$17,015.67 Payroll Electronic 7/16/2020-7/28/2020 \$33,222.52, Electronic payments 7/15/2020-7/28/2020 \$7,319.32 ACH Deposits 7/16/2020 & 7/23/2020 \$28,387.73 Grand Total \$107,968.35 Void Check 00.**

<b>MOVED:</b>	Don Webster	Motion: Approval of July 28, 2020 Vouchers
<b>SECONDED:</b>	Jim Haslett	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**RESOLUTION 20-07-110 Basin-wide Solution to Flooding and Aquatic Species Restoration – Chehalis River Basin Flood Authority** 6:15 pm

<b>MOVED:</b>	Jim Haslett	Motion: in support of Resolution 20-07-110 and directed Mayor O’Neill to sign the document
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Mayor O’Neill presented Resolution 20-07-110 to Council recommending the Council support the Basin-wide Solution to Flooding and Aquatic Species Restoration and direct him to sign the Resolution. Mayor also requested a Council member represent the City and attend meetings of the Chehalis River Basin Flood Authority Board. Councilor Don Webster volunteered to represent the City and attend meetings.</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

**CITIZEN COMMENTS** 6:19 pm

Jerry Nixon from Apex Concrete

- Addressed Council with concerns of his building permit being stalled in Community Development. Mayor O'Neill directed Mr. Nixon to schedule a meeting with Community Development Director Bryan Morris to discuss his project .

**GOOD OF THE ORDER** 6:22 pm

Councilor Jim Haslett

- Thanked the Mayor for the job he has been performing as Mayor.

**ADJOURNMENT:**

<b>MOVED:</b>	Heather Stewart	Motion: To Adjourn
<b>SECONDED:</b>	Don Webster	
<i>Discussion: Meeting Adjourned at 6:23 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [avcaptureall.com](http://avcaptureall.com) at the link provided <https://media.avcaptureall.com/session.html?sessionid=45f4c9a5-3e04-44a0-bedf-6986bef78477&prefilter=212,891>, and [freeconferencecall.com](http://freeconferencecall.com) at the link provided <https://fccdl.in/koYwLIUb7S>*

**Respectfully submitted,**

---

Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor