



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES  
November 10, 2020 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm.

**INVOCATION:** 6:00 pm

Councilor Jim Haslett performed the invocation.

**PLEDGE OF ALLEGIANCE:** 6:00 pm

Mayor Shawn O’Neill led the flag salute.

**ROLL CALL:** 6:01 pm

Council members present; Shawn O’Neill Mayor, Don Webster, Councilor #1, Larry Stafford, Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

City staff members present; City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood.

**CONSENT/APPROVAL OF AGENDA:** 6:01 pm

<b>MOVED:</b>	Heather Stewart	Motion: Approval of Agenda for November 10, 2020
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM PUBLIC HEARING PRELIMINARY REVENUES 2021 BUDGET:** 6:02 pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval of Minutes Public Hearing on Preliminary Revenues 2021 Budget from October 27, 2020 Public Hearing
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM PUBLIC HEARING CAPITAL FACILITIES PLAN** 6:02 pm

<b>MOVED:</b>	Don Webster	Motion: Approval of Minutes Public Hearing on Capital Facilities Plan from October 27, 2020 Public Hearing
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING OCTOBER 27, 2020** 6:03 pm

<b>MOVED:</b>	Don Webster	Motion: Approval of Minutes Regular Council Meeting from October 27, 2020 Public Hearing
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: Councilor LaVerne Haslett requested a word for word account of what was discussed during the Action Memorandum 20-18 section of the meeting due to not being able to hear what was being said in the recording. Clerk Salyers advised Council the audio equipment is having problems picking up everyone's voices. It was budgeted last year and is in the capital facilities plan to be replaced. Mayor O'Neill, This isn't time sensitive, staff are working on other things and asked the City Clerk to provide the transcript as soon as she could.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:05 pm

Chief of Police Salyers

- The officer that was out on injury leave has returned to full duty.
- The academy has closed due to an instructor testing positive for COVID. The Recruit was to graduate on December 1, 2020. It is unknown right now if the academy will postpone the graduation or allow the class to graduate on time. Since Officer Nichols has completed the reserve academy, he is working the road at this time. Chief Salyers will keep the Council updated with more information as it becomes available.
  - Mayor O’Neill advised since Officer Nichols has been back working the road, he has been doing a great job.
  - Councilor LaVerne Haslett asked Chief Salyers the status of the complaint of the vehicles and business at 335 W Washington and if he has received any additional complaints. Chief Salyer advised he is still looking into it and he has not received any other complaints.

Director Morris

- The patch work has been completed on Rush Road in front of Loves.
- Well 6 has been online for two days and is producing clear, drinkable water.
  - Councilor Jim Haslett, how long did it take to get well 6 online? And what was the final cost? Director Morris, it took 6 years, Director Morris did not have the final cost. The City did come in under the projected cost for the treatment system.
  - Councilor Stafford, who will be receiving the water from well 6  
Director Morris, the water lines run from exit 72 up Rush Road to Phipps resident.
  - Councilor Jim Haslett, with well 6 going online does this mean Doctor Hamilton will be required to hook up?  
Director Morris, Doctor Hamilton did state to the Council he would hook up once well 6 was producing good water and well 6 is producing good water.
  - Councilor Jim Haslett, in the past the property owner did not have to hook up until the property sold, they move out, the well is decommissioned or the well fails, or they requested to hook up.
  - Mayor O’Neill the City has heard Doctor Hamilton’s concerns loud and clear. Now that the well is up and running. The City will continue to work with Doctor Hamilton and figure out the next steps to take.

Treasurer Wood

- My report is on the Agenda tonight
- We are still working with the Auditors, they asked for more information today and hopefully we are getting to the end. They are also auditing other Cities as well as ours. So hopefully they will be done this week.
  - Mayor Shawn O’Neill another Department that has been working extra hard the past couple of weeks. Thank you, Mary.

Councilor Jim Haslett

- Thanked the Planning Commission for all they do for the Council and the community.

**NEW BUSINESS:**

**VOUCHERS- M Wood:** 6:17pm

**Total Voucher Numbers 36361-36393 \$39,307.40 Payroll Vouchers 36359-36390 \$1,892.50 Payroll Electronic \$25,101.21, Electronic payments \$863.61 ACH Deposits \$23,007.04 Grand Total \$90,171.76 VIOD Check #36328 US Cellular**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of November 10, 2020 Vouchers
<b>SECONDED:</b>	Heather Stewart	

<i>Discussion: Clerk Treasurer Wood presented Council the voucher report.</i>	
<b>VOTE ON MAIN MOTION:</b>	4-0 Motion Carried; 4 aye and 0 nay.

**CONSULTANT AGREEMENT – TIB GRANT – B MORRIS:** 6:18 pm

<b>MOVED:</b>	Larry Stafford	Motion: Approval of the Consultant Agreement for the TIB Grant
<b>SECONDED:</b>	Heather Stewart	
<p><i>Discussion: Director Morris presented Council the Consultant Agreement for the Engineer portion of the 4<sup>th</sup> Ave project that includes the electronic crosswalk.          Council LaVerne Haslett, why is it for a specific rate of pay?          Director Morris, this is for the design phase of the project and there will be a construction phase after this. This phase is for all of the sub work and improvements. Once it goes into the construction phase there will be another Consultant Agreement.          Councilor Haslett what is the City's match for this          Director Morris 5% and should be around \$24,000          Councilor Stewart asked for clarification under the scope of work the street is listed as Elderberry Ave. and not Park St.          Director Morris, I will ask the engineer to make the changes to the contract.</i></p>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay	

**PLANNED UNIT DEVELOPMENT AND VARIANCE 307 SOMMERVILLE ROAD – B MORRIS:** 6:24 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Planned Unit Development and Variance 307 Sommerville Road.
<b>SECONDED:</b>	Heather Stewart	
<p><i>Discussion: Director Morris presented Council the Planned Unit Development and Variance application and the recommendations from the Planning Commission. It has gone through the Planning Commission three times due to environmental and SEPA issues. It is a multi-family residential with fourteen units and spread out between three separate buildings. It will be a very nice development.</i></p>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**ORDINANCE 617 2021 AD VALORUM TAX – M WOOD:** 6:27 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Ordinance 617 2021 Ad Valorum Tax
<b>SECONDED:</b>	LaVerne Haslett	
<p><i>Discussion: Treasurer Wood presented to Council the Ad Valorum Tax for 2021. This is the property tax for the City with a projected fixed sum of \$334,000 the City will receive.</i></p>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 617**

**AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, DETERMINING AND FIXING THE AMOUNT OF REVENUE TO BE RAISED BY AD VALOREM TAXES DURING THE CALENDAR YEAR 2021**

**RESOLUTION 20-11-114 2021 PROPERTY TAX LEVY – M WOOD:** 6:29 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval Resolution 20-10-114 Property Tax Levy
<b>SECONDED:</b>	Heather Stewart	
<p><i>Discussion: Treasurer Wood presented Council Resolution 20-11-114 2021 Property Tax Levy with increase of \$3,209.08 which is an increase of 1%.</i></p>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CONSENT TO TRANSFER OF LS NETWORK STOCKS TO INSTAR AGF PER FRANCHISE AGREEMENT –**

**S SALYERS:** 6:32 pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Consent Transfer of LS Network Stocks to Instar AGF
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Clerk Salyers presented Council information of the Instar AGF entering into an agreement to acquire 100% of LS Network. The City presently has a Franchise agreement with LS Network and the agreement requires the City's approval of the changes in ownership. While the control of the company will change LS Network, its operation and services will remain the same.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**CITIZEN COMMENTS:** 6:34 pm

Bob Bozarth – Planning Commission and Concerned Citizen

- Raised concerns from the last Council meeting that Mr. Bozarth was unable to attend. There seems to be some confusion of the Action Memorandum that was presented to Council from the Planning Commission. Planning Commission's intention were to bring their concerns of a property having junk vehicles and conducting business without a business license in a residential area. The Planning Commission was not trying to go outside their scope by asking the Council to take action and not follow the proper procedures set in place.

**ADJOURNMENT:**

<b>MOVED:</b>	Don Webster	Motion: To Adjourn
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:06 pm</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [avcaptureall.com](http://avcaptureall.com) at the [link https://media.avcaptureall.com/session.html?sessionid=bf32a3fd-18c7-4d57-bb58-3cee6bd88d46&prefilter=212,891](https://media.avcaptureall.com/session.html?sessionid=bf32a3fd-18c7-4d57-bb58-3cee6bd88d46&prefilter=212,891)

Respectfully submitted,

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Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor