

NAPAVINE CITY COUNCIL REGULAR TELECONFERENCE MEETING MINUTES January 12, 2021 6:00 P.M. Napavine City Hall, 407 Birch Ave SW, Napavine, WA

### CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm.

### INVOCATION: 6:00 pm

Director Morris performed the invocation.

### PLEDGE OF ALLEGIANCE: 6:00 pm

Mayor Shawn O'Neill led the flag salute.

### ROLL CALL: 6:01 pm

Council members present; Shawn O'Neill Mayor, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

City staff members present; City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, City Attorney Representative Marissa Jay, Judge Mano.

### CONSENT/APPROVAL OF AGENDA: 6:02 pm

MOVED:	Jim Haslett	Motion: Approval of Agenda for January 12,
SECONDED:	Heather Stewart	2021
Discussion: Mayor O'Neill asked the typo of the date be changed from 2020 to 2021		
<b>VOTE ON MAIN MOTION:</b>	5-0Motion Carried: 5 aye and 0 nay.	

### APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING: 6:02 pm

MOVED:	Jim Haslett	Motion: Approval of Minutes of Regular
SECONDED:	Larry Stafford	Council Meeting from December 22, 2020
Discussion: No Discussion		
<b>VOTE ON MAIN MOTION:</b>	5-0Motion Carried: 5 aye and 0 nay.	

#### STAFF & COUNCIL REPORTS: 6:03 pm

**Director Morris** 

- Rush Roads had a mudslide, we are checking with the City's Insurance provider of what liabilities the City could have. We have put warning signs up around the area. We are looking into funding from emergency management for flood damage or hazards. We sent in a quote of \$200,000. We plan to clean it up as soon as it is dry enough.
- There is a RV business planning to open on Hamilton Road by ELRUS. They should be applying for a business license this next week.

Treasurer Wood

• An email was received from the Auditors they have completed the audit and plan to schedule an exit conference. There were no findings. However, they will have some recommendation on a few items.

Clerk Salyers

• Submitted report in writing.

Judge Mano

• Available for questions when Ordinance 619 comes up for direction.

Mayor O'Neill

• I would like to thank Director Morris and Chief Salyers working together on the mudslide problem and thanked Treasurer Wood for working on the audit. They all have been doing an excellent job.

### **NEW BUSINESS:**

### VOUCHERS- M WOOD: 6:08pm

# Total Voucher Numbers 36480 - 36526 \$79,479.08 Payroll Vouchers 36480-36481 \$1,892.50 Payroll Electronic \$42,199.79, Electronic payments 19,103.88 ACH Deposits \$49,737.02 Grand Total \$192,412.27 VIOD Check 36523, 36527

MOVED:	Jim Haslett	Motion: Approval of the Amended Vouchers
SECONDED:	Larry Stafford	for December 2020 Supplemental, December
		2020 Open Period and January 12, 2021
Discussion: Discussion: Treasurer Wood presented Council the voucher reports for		
December 2020 Supplemental, December Open Period and January 12, 2021. Treasurer		
Wood found an error in the December Open Period. One voucher should have been		

Wood found an error in the December Open Period. One voucher should have been placed in the January 12, 2021 vouchers and asked Council to approve the Mayor to sign the amended vouchers.

**VOTE ON MAIN MOTION:** 5-0 Motion Carried; 5 aye and 0 nay.

### ORDINANCE 619 MUNICIPAL COURT OFFICE HOURS 6:13 pm

MOVED:	LaVerne Haslett	Motion: Approval of Ordinance 619 Municipal
SECONDED:	Larry Stafford	Office Hours
	-	Reading of Ordinance by Title
Discussion: No Discussion		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 619** 

### AN ORDINANCE OF THE NAPAVINE CITY COUNCIL, AMENDING SECTION 2.24 MUNICIPAL COURT OF THE NAPAVINE MUNICIPAL CODE, ESTABLISHING MUNICIPAL COURT OFFICE HOURS OF OPERATION, AND PROVIDING FOR AN EFFECTIVE DATE AND SEVERABILITY HEREOF.

## **<u>163 HAMILTON ROAD VARIANCE AND BINDING SITE APPLICATION - TRAILER STATION - B MORRIS</u> 6:15 pm**

MOVED:	Don Webster	Motion: Approval 163 Hamilton Road
SECONDED:	Heather Stewart	Variance and Binding Site Plan
Discussion: Director Morris presented Council the variance and binding site plan, to		
construct a 2,880 sq. ft. commercial building for retail sales of utility trailers. They are		
requesting a variance to wave public frontage improvements with a deferral contract		
for road widening, curb and gutter improvements along Hamilton Road. Planning		
Commission recommends Council to approve the variance and binding site plan.		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

### 1166 RUSH ROAD VARIANCE - BURNING BRUSH PILES - B MORRIS 6:16 pm

MOVED:	Don Webster	Motion: Approval of 1166 Rush Road Variance
SECONDED:	Larry Stafford	
Discussion: Director Morris presented Council the variance of burning brush piles. The		
applicant desires to burn brush piles on recently logged 14.60 acers and to be replanted		
back into trees. We are waiting to hear back from DNR and The State Clean Air		
Department for their approval and permits. The variance is to allow the burn in City		
limits, City Ordinance only allows for campfires. Planning Commission recommends		
Council to approve the variance.		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried	l; 5 aye and 0 nay.

### AM 21-01 - SHORELINE MASTER PROGRAM UPDATE 6:17 pm

MOVED:	Don Webster	Motion: Approval of AM 21-01 Shoreline	
SECONDED:	Jim Haslett	Master Program Update. To include the	
		\$11,300.	
Discussion: Director Morris presented Council the Action Memorandum requesting the			
Council approve the additional cost of \$11,300, which will remove the floodway from			
Bond Road, under the freeway and out the fishhook at Rush Road and Hamilton Road.			
The City has been approved grant funding from the Department of Ecology for \$11,200			
which is for the regulation update and the books.			
Treasurer Wood advised Council they approve the additional \$11,300 it will require a			
budget amendment. During the budget process it was not clear how much the City			
would receive in final revenues or have left at the end of the year. The City has an excess			
of \$140,000 that was not anticipated. The General Fund could handle a budget			
amendment increasing the engineer services to \$22,500 and allow the Shoreline Master			
Program update.			
Councilor Webster asked if approved, will this improve the City's chances in building in that			
area? Director Morris yes it would.			
Pastor Scott Collins from Bethel Church thanked the Council and Director Morris in working			
on the Shoreline s		ve forward with their planned developments.	
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carrie	d; 5 aye and 0 nay.	

### ADJOURNMENT:

MOVED:	Jim Haslett	Motion: To Adjourn
SECONDED:	Larry Stafford	
Discussion: Meeting Adjourned at 6:026 pm		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.coml.com at the **link** <u>https://fccdl.in/gHYq3JEdta</u>

### Respectfully submitted,

Sharri Salyers, City Clerk

Shawn O'Neill, Mayor

Councilor