



NAPAVINE CITY COUNCIL REGULAR TELECONFERENCE MEETING MINUTES  
January 12, 2021 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

**CALL TO ORDER:**

Mayor Shawn O'Neill called regular city council meeting to order at 6:00 pm.

**INVOCATION:** 6:00 pm

Director Morris performed the invocation.

**PLEDGE OF ALLEGIANCE:** 6:00 pm

Mayor Shawn O'Neill led the flag salute.

**ROLL CALL:** 6:01 pm

Council members present; Shawn O'Neill Mayor, Don Webster Councilor #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Jim Haslett Councilor #5.

City staff members present; City Clerk Sharri Salyers, Chief of Police Chris Salyers, Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, City Attorney Representative Marissa Jay, Judge Mano.

**CONSENT/APPROVAL OF AGENDA:** 6:02 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Agenda for January 12, 2021
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: Mayor O'Neill asked the typo of the date be changed from 2020 to 2021</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:** 6:02 pm

<b>MOVED:</b>	Jim Haslett	Motion: Approval of Minutes of Regular Council Meeting from December 22, 2020
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:** 6:03 pm

Director Morris

- Rush Roads had a mudslide, we are checking with the City's Insurance provider of what liabilities the City could have. We have put warning signs up around the area. We are looking into funding from emergency management for flood damage or hazards. We sent in a quote of \$200,000. We plan to clean it up as soon as it is dry enough.
- There is a RV business planning to open on Hamilton Road by ELRUS. They should be applying for a business license this next week.

Treasurer Wood

- An email was received from the Auditors they have completed the audit and plan to schedule an exit conference. There were no findings. However, they will have some recommendation on a few items.

Clerk Salyers

- Submitted report in writing.

Judge Mano

- Available for questions when Ordinance 619 comes up for direction.

Mayor O'Neill

- I would like to thank Director Morris and Chief Salyers working together on the mudslide problem and thanked Treasurer Wood for working on the audit. They all have been doing an excellent job.

**NEW BUSINESS:**

**VOUCHERS- M WOOD:** 6:08pm

**Total Voucher Numbers 36480 - 36526 \$79,479.08 Payroll Vouchers 36480-36481 \$1,892.50 Payroll Electronic \$42,199.79, Electronic payments 19,103.88 ACH Deposits \$49,737.02 Grand Total \$192,412.27 VIOD Check 36523, 36527**

<b>MOVED:</b>	Jim Haslett	Motion: Approval of the Amended Vouchers for December 2020 Supplemental, December 2020 Open Period and January 12, 2021
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Discussion: Treasurer Wood presented Council the voucher reports for December 2020 Supplemental, December Open Period and January 12, 2021. Treasurer Wood found an error in the December Open Period. One voucher should have been placed in the January 12, 2021 vouchers and asked Council to approve the Mayor to sign the amended vouchers.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE 619 MUNICIPAL COURT OFFICE HOURS** 6:13 pm

<b>MOVED:</b>	LaVerne Haslett	Motion: Approval of Ordinance 619 Municipal Office Hours Reading of Ordinance by Title
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ORDINANCE NO. 619**

**AN ORDINANCE OF THE NAPAIVINE CITY COUNCIL, AMENDING SECTION 2.24 MUNICIPAL COURT OF THE NAPAIVINE MUNICIPAL CODE, ESTABLISHING MUNICIPAL COURT OFFICE HOURS OF OPERATION, AND PROVIDING FOR AN EFFECTIVE DATE AND SEVERABILITY HEREOF.**

**163 HAMILTON ROAD VARIANCE AND BINDING SITE APPLICATION - TRAILER STATION - B MORRIS** 6:15 pm

<b>MOVED:</b>	Don Webster	Motion: Approval 163 Hamilton Road Variance and Binding Site Plan
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: Director Morris presented Council the variance and binding site plan, to construct a 2,880 sq. ft. commercial building for retail sales of utility trailers. They are requesting a variance to wave public frontage improvements with a deferral contract for road widening, curb and gutter improvements along Hamilton Road. Planning Commission recommends Council to approve the variance and binding site plan.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**1166 RUSH ROAD VARIANCE – BURNING BRUSH PILES – B MORRIS** 6:16 pm

<b>MOVED:</b>	Don Webster	Motion: Approval of 1166 Rush Road Variance
<b>SECONDED:</b>	Larry Stafford	
<i>Discussion: Director Morris presented Council the variance of burning brush piles. The applicant desires to burn brush piles on recently logged 14.60 acres and to be replanted back into trees. We are waiting to hear back from DNR and The State Clean Air Department for their approval and permits. The variance is to allow the burn in City limits, City Ordinance only allows for campfires. Planning Commission recommends Council to approve the variance.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

