



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
July 13, 2021 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Pro-Tem, LaVerne Haslett called regular city council meeting to order at 6:00 pm.

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Pro-Tem, LaVerne Haslett led the flag salute.

ROLL CALL:

Council members present Donald Webster #1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, and Duane Crouse #5.

MOVED:	Donald Webster	Motion: Approval to excuse Mayor Shawn O'Neill.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

City staff members present: Public Works / Community Development Director Bryan Morris, Treasurer Mary Wood, Police Dept. Steve Dawes, and Jim Buzzard City Attorney.

CONSENT/APPROVAL OF AGENDA:

MOVED:	Donald Webster	Motion: Approval of Agenda as Presented
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:

MOVED:	Donald Webster	Motion: Approval of Minutes of Regular Council Meeting from June 22, 2021
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

- City Clerk-Rachelle Denham: Report in writing
- PW/Comm Dev-Bryan Morris: Park Grant-4th Ave project estimated start 08/01/2021. LC has no paint but purchased some from Rodda and doing own striping.
- Treasurer-Mary Woods: Will not be leaving her position as Treasurer until next spring. The Burlingame property sale with LCSO has been delayed and is now projected to close around August 15, 2021. Mary is still working on financial reports. The city is entitled to funds for Covid relief. Mary will look deeper into program and apply for funding by Friday, July 16th. UB2 conversion will take place July 19-21 and training for staff will take place on Thursday, July 22nd. The office may need to be closed since we are short staffed and need to be at the training.
- Police Dept. Sergeant-Steve Dawes: Officer Willey resigned and is now working for the LCSO. Steve read a letter on behalf of Erin Willey to the council.

OLD BUSINESS:

MOVED:	Donald Webster	Motion: Give Bryan authority to add \$550 to Amended budget for new signage
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	Donald Webster	Motion: Paint Pedestrian overpass to cover graffiti
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	Donald Webster	Motion: Request to Table Badger \$1 Fee- exploring different options
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

NEW BUSINESS:

VOUCHERS- M WOOD:

Total Voucher Numbers 36840-36851 & 36951-36965 \$42,090.62; Payroll Vouchers -0-; Electronic Payments dated 6/23/21-7/15/21 \$12, 539.85; Electronic Payroll payment dates 7/7/21-7/9/21 - \$13,907.83; ACH deposit dates 7/8/21 Direct Deposit - \$19,991.32. Vouchers Grand Total = \$88,529.62

MOVED:	Donald Webster	Motion: Approval of the Vouchers
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

MOVED:	Heather Stewart	Motion: Schedule date to have Clear Risk Solution Training-Creating Balance/Executive Session Training on August 17 th , 2021
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

COUNCIL CONSIDERATION

- PW/Comm Dev-Bryan Morris: Would like to ask if the July 29th Budget workshop could be rescheduled. Bryan will be on vacation and there is a lot of projects and info that he'd like to be able to share and discuss.

CITIZEN COMMENTS (NON-AGENDA ITEMS):

- Debbie Graham: Resides at 295 Kirkland Rd. Debbie’s mom passed away on March 13, 2021 and will be having a Celebration of Life, which would have been her 95th birthday. The location is at their place, 5 p.m. and BYOB & lawn chair.

ADJOURNMENT:

MOVED:	Donald Webster	Motion: To Adjourn
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 6:26 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com at the **link** <https://fccdl.in/C8ojHibxfh>*

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor