



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
August 24, 2021, 6:00 P.M.
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O'Neill called regular city council meeting to order at 6:00

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Shawn O'Neill led the flag salute.

ROLL CALL:

Council members present Shawn O'Neill Mayor, Don Webster Councilor#1, Larry Stafford Councilor #2, LaVerne Haslett Councilor #3, Heather Stewart Councilor #4, Duane Crouse Councilor #5.

City staff members present: City Clerk- Rachele Denham, Treasurer -Mary Wood, PW/Community Dev -Bryan Morris, Police Dept-Sergeant Steve Dawes & Judy Godbey.

CONSENT/APPROVAL OF AGENDA:

MOVED:	LaVerne Haslett	Motion: Approval of Agenda- Amended Adding MOU w/ Union for Wage Reopener #6 on Agenda
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:

MOVED:	LaVerne Haslett	Motion: Approval of Minutes of Regular Council Meeting from August 10, 2021
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM BUDGET & BENEFIT WORKSHOP:

MOVED:	Duane Crouse	Motion: Approval of Minutes of Workshop from August 12, 2021
SECONDED:	Heather Stewart	
<i>Discussion: LaVerne commented that she was sorry she missed the meeting.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

Mayor-Shawn O'Neill

- Everyone is doing a knockout job, working hard and the city hall is looking good. Also, shared that the Tiger Cards are being sold by students who play sports for Napavine High School. This is a good way to support kids and helps provide safety gear, it really makes a difference. The price is \$20.

Public Works/Comm Development- Bryan Morris

- Will be painting the Second Ave crosswalk due to it being a safety issue. The mayor gave kudos to Bryan and his department for their hard work.

Police Dept-Steve Dawes

- Officer Dawes gave an update on the cougar siting around town, Dept. of Fish and Wildlife have been notified. The mayor thanked the dept for all their hard work.

City Clerk-Rachelle Denham

- Reminder of the upcoming training for mayor and council on September 8th 6-7:30 pm
- The city website is having some issues, some of the minutes & agendas are not opening. I'm working on resolving the issue. I'm also exploring other options for a new website platform.

Treasurer-Mary Wood

- *Report in writing
- Mary checked with legal staff on the status of the Second Ave NE Street fire from 2019; at this time, they are still working on it. They sent Discovery out to the opposing counsel, which has not been responded to at this point.
- Burlingame property, 111 4th Ave SE has sold for \$42,000 at the Sheriff's Sale. The city should receive a refund for overpayment to the Sheriff's Office and the amount owed on the judgement, which was \$35,827.74 with interest accruing at \$10.55 per day. The sale needs to be approved by the judge prior to the check being issued to the city, could take 2-3 weeks. The total cost to the city as of July 26, 2021, was \$39,786.09 plus 12% per day of \$10.55 for 206 days was \$2,173.30. This amount included the LCSO Sale Notice in the amount of \$1,931.24.
- Still working hard to get caught up on financials.

Councilor #5 Duane Crouse

- Attended the Planning Commission meeting on 8/16, EDC luncheon on the 18th and met with Bryan, Mary, and Rachelle at city hall on 8/20 in reference to .09 Funds with Commissioner Pollock from Lewis County. The mayor expressed that Duane has jumped in with his effort and appreciates it.

NEW BUSINESS:

VOUCHERS- M WOOD:

Total Voucher Numbers 34015-37038 \$23,013.65; Payroll Vouchers -0-; Electronic Payments dated 8/11/21-8/31/21 - \$31,219.78 (Feb, Apr, May back payments); Electronic Payroll payment date 8/19/2021 - \$8,821.63; ACH deposit dates 8/19/2021 Direct Deposit - \$20,448.26. Vouchers Grand Total = \$83,503.32

MOVED:	Don Webster	Motion: Approval of the Vouchers dated: August 24, 2021
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Set Budget Workshop #2 Date

MOVED:	Don Webster	Motion: Set budget workshop date #2 (September 27 th) and #3 (October 20 th)
SECONDED:	LaVerne Haslett	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AM 21-15 Liquor License Renewal/ Dollar General

MOVED:	Don Webster	Motion: To approve AM 21-15: Liquor License Renewal
SECONDED:	Larry Stafford	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Buzzard Legal Services Contract (Renewal)

MOVED:	Duane Crouse	Motion: Table the contract renewal to next council meeting on September 14, 2021
SECONDED:	Heather Stewart	
<i>Discussion: The contract that was in council handouts had prior Mayor name, John Sayers and date verbiage that was not clear to council. Obtain new form with current information.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

Resolution #21-08-119: Surplus Equipment/Boom Truck

MOVED:	Duane Crouse	Motion: To approve resolution #21-08-119 to surplus the 1990 boom truck
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

RESOLUTION NO. 21-08-119

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAPAVINE, WASHINGTON, DECLARING CERTAIN PROPERTY TO BE SURPLUS TO THE NEEDS OF THE CITY AND DIRECTING DISPOSAL OF SUCH PROPERTY

MOU-Wage Re-Opener

MOVED:	Don Webster	Motion: To approve the MOU between the Local Union Teamsters #252 and City of Napavine.
SECONDED:	Duane Crouse	
<i>Discussion: The mayor and clerk met with the union to discuss the 2022 wage reopener. During the meeting the mayor offered 2.5% increase and the Union counter offered with a 3% cola increase to begin October 1, 2021, and the new Chief of Police pay scale in one MOU. Mary prepared a salary schedule spreadsheet for 2022 to include the 3% increase and new Chief of Police pay scale. The 2021 Budget for salaries & benefits is \$1,202,135 and with the new MOU the savings in 2022 will be estimated at a savings of \$91,000. LaVerne has concerns and wants to see projections that show this is going to be sustainable in the next five years, projections have always been done in the past. Mary stated that with prior mayor and council, back in 2016/2017 was horribly criticized and told not to do them, she will start doing them with the direction and approval of current mayor. **The first motion was approved and then discussion took place causing confusion on motion so another motion and vote took place.</i>		
VOTE ON MAIN MOTION:	3-2 Motion Carried; Don Webster, Heather Stewart, Duane Crouse vote aye, Larry Stafford and LaVerne Haslett vote nay.	

MOVED:	Don Webster	Motion: *RE-VOTE: To approve the MOU from Union for 3% cola for all employees effective October 1, 2021, and change of the Police Chief pay scale
SECONDED:	Duane Crouse	
<p><i>Discussion: More conversation about the budget and projections that LaVerne wants to see before she will vote. LaVerne can't vote on a motion that she doesn't know if the city will be able to sustain in 2023 and into the future. Citizens, Debbie Graham & Mike Hamilton spoke to the cost that the city is paying Lewis County Sheriff's Office and Steve Dawes stated that it is \$90 per hr with a 2-hr. min. Heather Stewart would like to vote but felt that she did not have enough information at this time.</i></p>		
VOTE ON MAIN MOTION:	2-3 Motion Failed; Don Webster, Duane Crouse vote aye, Heather Stewart, abstained, Larry Stafford and LaVerne Haslett vote nay.	

MOVED:	Don Webster	Motion: *RE-VOTE AGAIN: To approve the MOU between the Local Union Teamsters #252 and City of Napavine.
SECONDED:	Duane Crouse	
<p><i>Discussion: Continued conversation about the MOU and what the vote is for. LaVerne asked if she were to vote yes on the memorandum is that what the budget would be. The motion was for the MOU between the Union and City of Napavine, stated by the mayor not a budget. Larry Stafford and Don Webster said that this is not the budget. Shawn, the mayor clarified that with this approved vote it will be on the budget and included on the Budget Amendment. Heather Stewart commented that it was told to us that we have the money now and with new construction, property tax it's hard to see us going backwards.</i></p>		
VOTE ON MAIN MOTION:	4-1 Motion Carried; Don Webster, Larry Stafford, Heather Stewart, Duane Crouse, aye and LaVerne Haslett nay.	

COUNCIL CONSIDERATION:

Municode Books- R. Denham: Rachele discussed the codes being able to be accessed online and the hard copies are here at city hall. If you want to view a hard copy, please stop in at city hall anytime. Rachele will also send out the Municode link to make it easier for all the council to locate it if needed. Council boxes are in the oak wood cabinet located in the corner of chambers. This is where correspondence can be kept and is placed by city employees. Please check it regularly and clear out to allow room for new stuff. Looking forward Rachele would like to see the council packets be presented via electronic tablets. This will be more effective and save time and cost.

Shawn O'Neill: Once a month Nancy Lucas cuts Shawn's hair and a month ago he was getting his hair cut and was told about an incident with a guy who parks in front of the post office blocking the handicapped parking space. Over the last month the mayor has received emails from citizen and business owners about this issue. The mayor mentioned that he has talked with Bryan and Arnold Haberstroh. Tonight, the truck pulls in and parks right in front of the store. Someone from the post office, appears to be a federal employee said that its acceptable. The post office is the only place of business who has not complained about it. Larry Stafford commented that the size of the marking is not suitable. Heather Stewart looked when she was at the post office and didn't see any signage of handicapped

parking. Clearly there needs to be improved markings and or signage and will have to trust the professionals. Shawn asked Bryan to look into it. Bryan said that he'd reach out to the property owner and provided codes since it is private property about getting the issue resolved.

CITIZEN COMMENTS (NON-AGENDA ITEMS):

GOOD OF THE ORDER:

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn
SECONDED:	Duane Crouse	
<i>Discussion: Meeting Adjourned at 7:47 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com at the link <https://fccdl.in/C8ojHibxfh>

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor