



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 April 26, 2022, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called regular city council meeting to order at 6:00 pm.

INVOCATION:

Invocation was led by Bryan Morris

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Larry Stafford Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, and Duane Crouse Councilor #5.

City staff members present: City Clerk- Rachele Denham, Treasurer-Mary Wood & Michelle Whitten, PW/Comm Dev-Bryan Morris, Police Dept-John Brockmueller.

CONSENT/APPROVAL OF AGENDA:

The mayor proposed to the council that they amend the agenda and table the ARCO AM/PM recommendation. *Larry made a motion, and it was seconded by Brian Watson with no discussion, no vote was made. Immediately after no discussion, councilor Heather Stewart wanted clarification on why we would be tabling item #2 of the agenda. The mayor conversated several reasons including a recent letter received from WSDOT. Then Don Webster commented to just leave it and make a vote. Followed by Larry Stafford making add’l comments. Finally, Larry Stafford made a motion to table item #2, and it was seconded by Brian Watson and vote failed. Brian Watson and Larry Stafford (2-aye) Don Webster, Heather Stewart, and Duane Crouse (3-nay), item #2 stayed on the agenda as presented.*

MOVED:	Don Webster	Motion: Approval of Agenda- As Presented
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MINUTES FROM REGULAR COUNCIL MEETING:

MOVED:	Heather Stewart	Motion: Approval of Minutes - Regular Council Meeting from April 12, 2022
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

Police Department-John Brockmueller

- *Update on Interlocal policing with Toledo. John had a meeting with Toledo council, and they are in approval of next steps to proceed. John has talked with the city of Napavine Treasurer Dept. to gather financial information. Will move forward with the process. Neighborhood watch how to manual has been emailed to the concerned and interested citizens. Judy Godbey has offered to be the liaison for the police dept and will help the citizens as they may need. This is a citizen ran program but with a partnership with the police department. John asked the city clerk to post the manual on the city website. New police cars have been built and should come in May. Operations are normal.*

PW/Comm Dev-Bryan Morris

- *Skate Park has been tagged with graffiti and plans to reach out to the art teacher at the high school to see if they'd want to paint murals. This may help limit the graffiti. If he doesn't hear back from council by Thursday, 4/28 he will proceed with contacting the school and will have it on the next council meeting agenda to further discuss. Bryan read aloud his email response to the letter received from WSDOT dated 4/26.*

City Clerk- Rachele Denham

- *I handed out a flier for Mary's retirement party which will be held on 5/12 from 12-2 at the city hall. Please share the information with people in the community and this will be added to the city website. Rachele introduced Tim White from Acts of Kindness in the audience. He will be sharing information about his event that he'd like the council to consider him having.*

Treasurer- Mary Wood

- *Completed the annual report. Asked council if anyone would like to review the report to ensure accuracy. If it's not reviewed the city could be subject to a fine. The review could take up to two hours. Judy Godbey and Kiandre Crouse agreed to review the annual report.*

Councilor - Duane Crouse

- *Had a question for chief Brockmueller regarding neighborhood watch program. Will there be citizen training? It's a citizen program and the attorney has mentioned that someone from there office would come and talk with the citizens and the meeting could be held at the city hall. Duane offered his help if needed for the neighborhood watch program.*

Councilor – Brian Watson

- *He has received a new meter at his home and downloaded the new app. The app is supposed to inform him of a water leak, and he can also see what his usage is. He's not been able to see any information but more than likely is operator error. Rachele offered for him to call the office and we could help.*

NEW BUSINESS

VOUCHERS- M. WOOD:

April 26, 2022, Total Voucher Numbers: 37486-37514, \$37,649.61, Payroll Voucher Numbers: -0-, Electronic Payments dates EFT*20220410-14 \$2,532.72; Electronic Payroll Payment Dates: EFT*20220408-09 \$17,131.22; ACH Deposit Dates: 4/14/2022 Direct Dep \$25,389.97; Vouchers Grand Total: \$82,703.52.

MOVED:	Don Webster	Motion: Approval of the Vouchers dated April 26, 2022, 2 nd Council Meeting
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

ARCO AM/PM CONVENIENCE STORE PLANNING COMMISSION RECOMMENDATION 1235 RUSH RD PARCEL #018050016005 – B. MORRIS

MOVED:	Duane Crouse	Motion: Approve the planning commission recommendation 1235 Rush Rd. Parcel#018050016005
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	No motion to approve-motion failed	

CITIZEN COMMENTS – NON-AGENDA ITEMS:

- **Dave Woodrum, 411 Zandecki Rd. Chehalis,** *speaking on behalf of LaVerne Haslett, letting us know that Jim Haslett passed away a few months ago and that there is going to be a memorial service on June 25th at the Mayme Shaddock Park. He’s looking for participation of city members to be involved with the memorial. Due to Jim’s involvement with the park Dave is looking working towards a restoration of rebuilding the park. He’d like the plans of the park kitchen so he can try and solicit funds to help go towards the kitchen structure. How should Dave proceed, he’s unclear on how specific he needs to be as he goes out asking other community members such as the commissioners, Assembly of God church etc. for financial support. He came out tonight to inform, involve, and invite for the memorial service and restoration of the park. He plans to reach out to WSU, Master Gardeners, and high school. Everyone can recognize the heritage of the Haslett’s and he’s looking for the legacy of the park. Bryan Morris can provide the plan for the park kitchen. It would be nice to have the plan of the kitchen at the memorial so people can see it, they may contribute financially that way. Councilor Don Webster commented that a plaque will go up when the kitchen is completed dedicating it as the Jim Haslett Kitchen or something along that recognizing Jim’s hard work and dedication.*
- **Tim White (Small Acts of Kindness),** *provided a detailed document that outlines the event and what is needed form the city of Napavine. The event will be on July 16, 2022, at the Napavine Amphitheater. They will have three bands consisting of 2 Rock & Roll bands & 1 Country band. Entertainment to include dunk tank, tornado booth, cornhole etc. There will also be food vendors, portable toilets, light plant for outside lighting, first aid kit on site along with a nurse in case of an emergency, on-site security and have discussed security with chief Brockmueller. The application for the event will take place after approval from council that the event can be held. City Clerk, Rachelle Denham will have and Action Memorandum at the May 10th council meetings with the details so council can vote.*

- Dan Goalwin (ARCO AM/PM),** The recording was hard for Dan to hear and communicate with council during the ARCO AM/PM agenda item. The mayor asked Dan if he heard what happened when item #2 was presented. Dan did not hear discussion/decision. The mayor explained what happened, asked for a motion to approve planning recommendation ARCO AM/PM 1235 Rush Rd. Parcel #018050016005. No motion was made therefore that motion dies. Dan asked where the project stands now. The mayor explained again and said the project is in ether sort of like being tabled and was not denied or approved. No action was made. The mayor aske dan if he had any information to give council before questions. Dan asked if there is still an option for another meeting. The mayor said another meeting is unavoidable. Dan asked what the process is from here because this is a different process. Heather had a question for the mayor, she asked when it came up to vote that he asked for a motion to approve not for a motion to deny it. The mayor clarified the motion. Heather feels that the additional information received should be given back to the planning commission and then they can make another recommendation back to council. Councilor Webster made comment regarding the traffic this project will bring, and the city needs to do what's best for the citizens of Napavine. Repeated conversations took place and in the end no vote was made to table or send back to planning commission, just an understanding that the new WSDOT information would be sent to planning for there meeting on May 2nd at 6:00 PM then they will send another recommendation back to council for the May 10th council meeting for a vote.

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Larry Stafford	
<i>Discussion: Meeting Adjourned at 7:06 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.coml.com at the link <https://fccdl.in/WxJ7wKvmQX>

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O’Neill, Mayor

Councilor