



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

June 25, 2024, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor, Shawn O’Neill called the regular city council meeting to order at 6:02 pm immediately following a public hearing meeting for the Six Year Transportation Improvement Plan 2025-2030.

INVOCATION:

The invocation was led by Scott Collins.

PLEDGE OF ALLEGIANCE:

Mayor, Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, Treasurer - Michelle Whitten. *Not Present- Legal Counsel, Jim Buzzard.

MOVED:	Heather Stewart	Motion: Excuse Councilor Brian Watson.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Don Webster	Motion: Approval of Agenda- As Amended.
SECONDED:	Ivan Wiediger	
<i>Discussion: added item #9.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Heather Stewart	Motion: Approval of Meeting Minutes - Regular Council Meeting June 11, 2024.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, report in writing, and operations normal. Don Webster stated that he had seen a motorcycle and the Chief provided information about the police motorcycle.

Bryan Morris - PW/CD Director

- Report in writing. Additional information: Will be going to advertisement for RFQ’s for hydrologist. Had a meeting with Ecology and Drinking Water. The support is there to move well. Councilor Wiediger asked a question about Jefferson Station and Director Morris answered that it has to do with capacity.

Planning Commission – Deborah Graham

- Working on sewer system codes.

LCFD 5 – Sandra White

- Read stats for the week ending June 25. Responded to 17 EMS calls, 4 Fire, 4 other = 576 calls YTD. Two of the three ambulances are in the shop to be diagnosed and repaired. There are five new volunteers that are attending the Fire Academy and should graduate in November. Once they graduate, she would like to invite them to a council meeting. On June 27th at 7pm Ross Nielsen will be talking about the assessing of property, open to the public. On July 2nd at 6pm in the admin building there will be Levy Open House meeting, open to the public.

Heather Stewart – Councilor 4

- Would like the city to post a Firework Safety Reminder for the Fourth of July.

Shawn O’Neill – Mayor

- Recently attended the BOCC Business meeting to provide an update on the park kitchen. The city clerk reminded everyone about the Ribbon Cutting for the Jim Haslett Kitchen on Thursday.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- NONE

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payabl	100	24	161,570.60	39101-39124
Electronic Payme	3	3	836.52	eft*20240618/21-22
Payroll Vendors				
Electronic Payrol	2	2	16,045.03	eft*20240619-20
ACH Direct Depo	17	17	38,323.78	direct deposit 6/20
Total Vouchers	122	46	\$216,775.93	

MOVED:	Don Webster	Motion: Approval of the Vouchers dated June 2024 Second Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

RESOLUTION 24-06-150 SIX YEAR TRANSPORTATION PLAN 2025-2030 – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Pass Resolution 24-06-150.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 24-06 COUNCIL SUMMER RECESS – R. DENHAM

MOVED:	Heather Stewart	Motion: Pass AM 24-06.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 24-07 ARPA REALLOCATIONS – M. WHITTEN

MOVED:	Duane Crouse	Motion: Approve AM 24-07.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM 24-08 LIQUOR LICENSE RENEWAL ARCO & NAPAVINE DINER – R. DENHAM

MOVED:	Don Webster	Motion: Approve AM 24-08 Liquor License.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORD 661 CROSS CONNECTIONS & BACKFLOW PREVENTION – B. MORRIS

ORDINANCE NO. 661

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, AMENDING AND REAFFIRMING SECTIONS OF NAPAVINE MUNICIPAL CODE CHAPTER 13.05 CONCERNING CROSS-CONNECTIONS AND BACKFLOW PREVENTION; AMENDING AND REAFFIRMING SECTIONS OF ORDINANCE NO. 555 AS NECESSARY; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

MOVED:	Duane Crouse	Motion: Approve Ordinance 661 Cross Connections and Backflow Prevention.
SECONDED:	Don Webster	
<i>Discussion: Councilor Stewart stated that this ordinance is mostly verbiage change. Director Morris provided information and stated that this allows the city to take more control of the backflow prevention process.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ORD 662 FOOD TRUCK MORATORIUM – B. MORRIS

ORDINANCE NO. 662

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON, IMPOSING AN IMMEDIATE MORATORIUM ON THE FILING, ACCEPTANCE, PROCESSING, AND/OR APPROVAL OF APPLICATIONS FOR THE SITING, ESTABLISHMENT, AND OPERATION OF FOOD TRUCKS WITHIN THE CITY LIMITS FOR A SIX-MONTH PERIOD; AND PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

MOVED:	Ivan Wiediger	Motion: Accept Ord 662 Food Truck Moratorium.
SECONDED:	Duane Crouse	
<i>Discussion: Councilor Webster stated that he thinks a workshop is needed. Councilor Wiediger asked Director Morris if this would affect the pizza trailer at the taproom. Councilor Stewart and Mayor Pro Tem had questions about the moratorium and how this is going to affect the food trucks at the football games in the fall. Director Morris agreed that a workshop is needed due to many things that need to get worked out still because the city currently doesn't have a code. In the meantime, he can have food trucks complete the County Checklist. Mayor O'Neill expressed his opinions on the topic. Councilor Stewart asked what the reason was why we didn't have discussion/workshops prior to the moratorium making it to the agenda. The city needs to get a code that outlines the process for food trucks which will accompany the Lewis County packet. The council would like to schedule a workshop with the Planning Commission. More discussion took place.</i>		
VOTE ON MAIN MOTION:	0-4 Motion Failed ; 0 aye and 4 nay.	

BETHEL CHURCH: PARTNERSHIP FOR COST OF LOMAR – K. RASMUSSEN & B. MORRIS

MOVED:	Ivan Wiediger	Motion: Table item until documentation is received from Bethel Church.
SECONDED:	Duane Crouse	
<i>Discussion: Councilor Stewart asked Scott Collins what the intention is for the property. The church would like to develop the property with long term lease opportunity with one or two restaurants. When development begins, the church will connect to the city's sewer. The church also has plans for an RV Park, with short term stays. The reason the church is asking for the city to chip in the cost of LOMR is due to the city's error with prior administration imposing something that was incorrect, specifically the floodway on Bond Rd. which has caused a hardship to develop the property. Councilor Stewart asked Scott to provide any supporting paperwork before the council can meet again to see if this is something the city can do. Councilor Stewart stated that if we do agree to work with the church that it is going to set a precedence and the city needs to have all the documentation. This will be a big tax contributor to the city once development happens. Scott stated that the church will not come after the city. He feels that the paper trail he has would prove that some kind of malfeasance occurred with Steve Ashley when he requested for a floodway to be placed historically where one had never been before. Mayor O'Neill stated that the church has gone above and beyond with the LOMR and in the long run that if this gets corrected it will be beneficial to the city as well. He would like to have a workshop to include legal along with all documentation. Councilor Crouse and Stewart had additional comments. Councilor Stewart stated that their duty is to all the citizens of Napavine and needs to be able to explain, document and show a benefit.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

PUBLIC WORKS BOARD LOAN/GRANT AFFIDAVIT (JEFFERSON STATION) – B. MORRIS & M. WHITTEN

MOVED:	Ivan Wiediger	Motion: Approve the PWB Grant/loan affidavit.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 7:01p.m.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fcdl.in/wSNBuzNaQG> .

Respectfully submitted,





Rachelle Denham, City Clerk Shawn O'Neill, Mayor Councilor