



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 July 23, 2024, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor, Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Rachele Denham.

PLEDGE OF ALLEGIANCE:

Mayor, Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten. Not Present: CD/PW Director - Bryan Morris & Legal Counsel, Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting July 9, 2024.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council & operations normal. Funtime Festival was very successful!

Bryan Morris - PW/CD Director

- Report in writing.

Rachele Denham – City Clerk

- It was good to see all the people in Napavine for Funtime Festival and the parade was great!

Michelle Whitten – Treasurer

- Operations normal.

Duane Crouse – Mayor Pro Tem

- Sorry to have missed the Funtime Festival but had a kid get married. Looking forward to next year.

Heather Stewart – Councilor 4

- Attended the Funtime Festival, bummer that there was no dunk tank but really enjoyed the axe throwing. Largest parade she has seen in Napavine.

Ivan Wiediger – Councilor 2

- One of the biggest parades he’s seen here and was glad to see the good turnout.

Brian Watson – Councilor 1

- Funtime Festival was a great event. Enjoyed the band and really enjoyed it.

Shawn O’Neill – Mayor

- Enjoyed Funtime Festival, very good turnout. Looking forward to next year. The City Clerk, Rachelle Denham shared kudos from Lee West regarding how positive the parade was this year.

Planning Commission – Deborah Graham

- Absent last meeting was out of town and missed the Funtime Festival.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- **Rick Carns-Johnson Rd part of Funtime Festival:** The Funtime Festival is wanting to do a lighted Christmas parade in December. They are working on better planning and that is why he spoke to the council proposing the idea and hoping that the city will approve the event. All parade entries must have lights. They would like to have lights all over the new kitchen, trees, shrubs. There would be volunteers to help with place the lights. All council members did not make a vote but did vocalize they are in support of the event to take place. Mayor O’Neill mentioned that the Lions Club would be a great resource. The city clerk asked for a written proposal and then she would bring it to the council for formal action. The mayor stated that they must get a permit for the event and list what they are requesting.

PRESENTATION: LET’S GO TO THE FAIR – EDNA FUND

- Former LC Commissioner Edna Fund and 2024 Miss Lewis County, Katelynn Guenther spoke about the events that will take place at the 2024 fair. presented a flyer for the Southwest Washing Fair that will be held August 13-18. All the council members will be receiving a postcard valid for one parking pass and 2 admission tickets to attend the fair for Opening Ceremonies on August 13th at 11am. You must be through the fair gates prior to 11am to get in free! Free admission is offered to everyone up to 11am. **Edna stepped out of the role of representing the fair and made comment about the prior discussion regarding the Lighted Christmas Parade. She stated “Get Lit in Lewis County” for a parade theme.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payabl	62	20	53,327.14	39154-39173
Payroll Vendors				
Electronic Payme	6	6	12,282.27	EFT*20240713-16/19-20
Electronic Payrol	5	5	32,363.68	EFT*20240710-12/17-18
ACH Direct Depo	16	16	35,400.61	direct deposit 7/19/2024
Total Vouchers	89	47	133,373.70	
Void Check 39042 39085 39132		-94.83		
			\$133,278.87	

MOVED:	Don Webster	Motion: Approval of the Vouchers dated July 2024 Second Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

AM 24-10 LIQUOR LICENSE RENEWAL DOLLAR GENERAL- R. DENHAM

MOVED:	Don Webster	Motion: Approve AM 24-10 liquor license.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:28 p.m.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/mzv6hkriRb>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor

Councilor