



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 November 26, 2024, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Pro Tem Duane Crouse called the regular city council meeting to order at 6:02 pm directly following a Public Hearing for the 2025 Final Budget.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Pro Tem Duane Crouse led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris, and Legal Counsel- Jim Buzzard.

MOVED:	Don Webster	Motion: Excuse Mayor Shawn O'Neill.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Don Webster	Motion: Approval of November 12, 2024, Meeting Minutes for the Regular Council Meeting, Budget Workshop 2025 Preliminary Budget, Public Hearings for 2025-2030 Capital Facilities Plan and the Public Hearing for 2025 Preliminary Budget.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, nothing to report and operations are normal.

Michelle Whitten – Treasurer

- Wished everyone a happy turkey day. Looking forward to presenting an ordinance at the next council meeting to finalize the budget.

Bryan Morris - PW/CD Director

- Report in writing. Added items: Received Award Letter for TIB Grant for Rush Rd STIP in the amount of \$405,100. The city portion should be around \$21,000.

Rachelle Denham – City Clerk

- No report and wished everyone a Happy Thanksgiving.

LCFD #5 – Sandra White

- Stats presented as of 11/12: 48 calls, 31 EMS, 0 Fire, 3 auto, and 13 others. Wished everyone a Happy Thanksgiving.

Planning Commission – Debbie Graham

- Have completed the sign ordinances and turned over to Jim and will be forwarded to the council. Still working on Zoning Maps, Comprehensive Plan, and Development Regulations. Happy Thanksgiving!

Heather Stewart – Councilor 4

- Happy Thanksgiving!

Don Webster – Councilor 3

- Happy Thanksgiving!

Brian Watson – Councilor 1

- Sports update: Smeared Adna. Napavine Football team will play in Richland on Saturday for the State Semi-Finals. If the team wins, then the following weekend will play at the Husky Stadium for the State Championship. Ten straight years for the Tigers to play in the Semi-Finals, great accomplishment!

Duane Crouse – Mayor Pro Tem

- Wished all a Happy Thanksgiving and expressed to everyone that he is very thankful for them.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- Paula Sandirk, 621 Forest Napavine W:** Asked questions, Director Morris responded to her questions. 1) What is the specific reason to enter into a contract with the hydrogeologist at this time? The city has had to shut down two wells because of PFAS. Through research and analysis it came to Ecology and DOH to move water right to this side of town away from contamination site. The hydrogeologist was recommended by the State to do the modeling to drill a new well. 2) Did the city do any research into installing the appropriate kind of filters to eliminate the PFAS in the water? Yes, the city has looked into it in depth. The decision was not taken lightly to shut down the wells. The treatment for PFAS is not perfected and is not required until 2029. In fact, you can still serve the water infected with PFAS without knowing all the long-term effects will be as long as you send out notices, the city chose not to serve water. The modeling will tell the city where to put the new well and is hoping for it to be in the West part of town. There is a lot of water by the well reports and is hoping to replace about 190 gallons per minute by either one or two wells. 3) What is the city looking at to annex where Jackson Civil was paid \$660 to review on annexation? There is a citizen of Lewis County who lives in the UGA. Since Bryan has been with the city, he has not been part of bringing anyone from the UGA. The county was involved and said that the property was in the city jurisdiction. The only thing the county cares about is Egress/Ingress, perfect. The city started the process of pre app and Jackson Civil being the third party and the money has been refunded back to the man due to the county taking it back from the city.
- Ron Johnson, Woodard Rd:** Noticed there is a road going in above Apex Concrete in the easement area. Does the city have any intention of drilling a well on that easement. Director Morris noticed that night and the city will be taking action on it tomorrow to put a stop on the operation. That is not in the city easement. There are no grade and fill permits, Ecology permits on file. Ron stated he just wants to know where the city plans to drill their wells. Director Morris stated that it's a private well at the top of the hill for the 100 acres and was approved by the council going through the county because the city doesn't have its own Dept. of Health. It has been approved for the well to become a Class B System for those 100 acres. However, Rules and Regulations still need to be followed. You cant fill in critical areas, cant take in over 50 yards of material without a fill and grade permit and none of those have been satisfied.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	66	29	85,804.19	39399/39405-39437
Payroll Vendors	5	5	9,110.49	39400-39404
Electronic Payments	7	7	9,242.60	EFT*20241112-18
Electronic Payroll	2	2	16,172.15	EFT*20244410-11
ACH Direct Deposit	16	16	35,384.17	Direct Deposit 11/20/24
Total Vouchers	96	59	\$155,713.60	

VOID Check 39398

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated November 26, 2024, Second Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AM24-13: LIQUOR LICENSE RENEW PLAZA JALISCO – R. DENHAM

MOVED:	Don Webster	Motion: Approve Liquor License Renewal.
SECONDED:	Heather Sewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AM24-14: LEAK ADJUSTMENT MCDONALDS 120 KIRKLAND RD: R. DENHAM

MOVED:	Brian Watson	Motion: Approve AM24-14 leak adjustment for McDonalds.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AM24-15: ARPA REALLOCATION – M. WHITTEN

MOVED:	Heather Stewart	Motion: Approve AM24-15 ARPA Reallocation.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AM24-16: CHANGE TO CITY HOURS ON FRIDAYS – R. DENHAM

Director Morris, Treasurer Whitten, and Chief Brockmueller all spoke in favor for this change. The city clerk invited citizen Brandon Barnes to share his opinion. He made a comment about the citizens having input on this change and that he feels there should have been a survey or public meeting. Clerk Denham stated that a public hearing is not needed for this type of change. Mayor Pro Tem stated that if this was approved and the city received an uproar that this could be changed back.

MOVED:	Don Webster	Motion: Approve AM24-16 Change to city hours on Fridays.
SECONDED:	Ivan Wiediger	
<i>Discussion: Counselor Stewart asked questions about the hours that will be worked in the work week. All employees will still be working 40 hours per week. She also feels it would have been nice for citizen input as we are here for public service. Legal Counsel made comment to make sure this didn't violate the union bargaining contract. All employees are hourly, not salaried. Clerk Denham clarified that nobody is working 4 hours less and everyone is working 40 hours per week.</i>		
VOTE ON MAIN MOTION:	3-1 Motion Carried; 3 aye (Brian Watson, Ivan Wiediger, Don Webster) 1 nay (Heather Stewart).	

2ND AVE OVERLAY PROJECT FINAL ACCEPTANCE – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Approve Final acceptance letter for 2 nd Ave overlay project.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

MOTT MACDONALD LLC CONSULTANT AGREEMENT FOR HYDROLOGIST: PROJECT DOH GRANT APPLICATION FOR WATER WELLS- B. MORRIS

MOVED:	Heather Stewart	Motion: Approve General Terms and Conditions for Mott MacDonald Consultant Agreement.
SECONDED:	Don Webster	
<i>Discussion: Legal Counsel asked for clarification from Bryan regarding the agreement that was being presented. Director Morris stated that it's for the writing of the Grant to cover the scope etc. Treasurer Whitten explained that Bryan applied for a grant, and he didn't have enough knowledge of the terms that they needed for the application. He wants to hire Mott MacDonald LLC who is a professional in this field as a consultant to apply for the grant with DOH. We will not be reimbursed for this grant. In the procurement policy anything less than \$5k Bryan has authorization to sign. Legal Counsel provided clarification to the council regarding the general terms and conditions that Bryan presented.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

COUNCIL WINTER RECESS CANCEL (12/24) MEETING DISCUSSION: R. DENHAM

MOVED:	Don Webster	Motion: Cancel 12/24 Council Meeting for Winter Recess.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

ADJOURNMENT: Meeting Adjourned at 6:43 p.m.

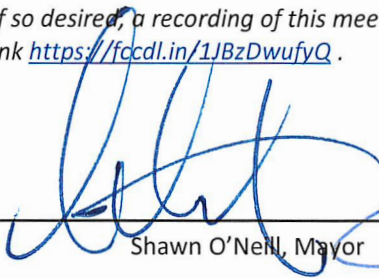
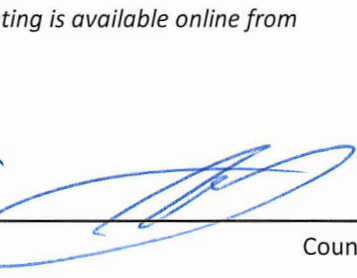
MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/1JBzDwufyQ) or at the link <https://fcdl.in/1JBzDwufyQ>.

Respectfully submitted,



Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor