



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 October 8, 2024, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Pro Tem, Duane Crouse called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Pro Tem, Duane Crouse, led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachelle Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris. ****Not Present:** Legal Counsel, Jim Buzzard.

MOVED:	Don Webster	Motion: Excuse Mayor Shawn O'Neill
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Brian Watson	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of Meeting Minutes - Regular Council Meeting September 24, 2024.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, in writing, operations are normal. Thanked Bryan and the crew for decommissioning the police car.

Michelle Whitten – Treasurer

- No report.

Bryan Morris - PW/CD Director

- Report in writing. Added items: Provided in the council packet that the stakeholders committee has been disband and Planning Commission will take over the duties and hopes to have public input to help plan this town. Sterling Breen has petitioned to bring in 109 acres N of the city limits. The city land capacity analysis has us at excess land to build. Bryan told Breen that he would not accept his application because of time and money and that he would lose. Per the land capacity analysis, the city has excess buildable land, and they (Breen property) are not in our UGA.

Lacie DeWitt – Municipal Court

- Business is usual. There will be a jury trial on Monday which is unusual. The trial begins at 9am.

Deborah Graham - Planning Commission

- Updates and finalize the Sign Code definitions.

Rachelle Denham – City Clerk

- No report. Working on updates to the city policies & procedures hoping to be effective Jan 2025. Business as usual.

LC Fire Dist. 5 – Sandra White

- Calls handled per the Sept 8th report:18 EMS, 3 Fire, 4 others for a total of 25 calls bringing YTD to 994 calls. Mutual Aid was given 4 times and received 1 time. Bid opening day for the new build behind the Administration building to hold the apparatus. The vetting process will begin now. Frank Kirkbride will be the overall project manager out of Lacey. Tomorrow the Washington Surveying & Rating Bureau (WSRB) will be auditing the fire department, this occurs every 5 years. Lastly, Trunk & Treat is on October 31st.

Heather Stewart – Councilor 4

- Reminder to everyone about Trunk & Treat on Oct 31st from 5-6:30pm. Would like to make a comment that she has been contacted by a hand full of people over the last two weeks. She has not gathered any information on the validity of the comments. Make sure that all is adhering to policies and procedures. The job for counsel is to create policies not police it. Be respectful to anyone regardless of whether they are liked or if we don't want to do business with them. Don't show any favoritism or try to explicitly make an example of anybody.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None

NEW BUSINESS

VOUCHERS- M. WHITTEN

October 2024 First Council Meeting October 8, 2024

Reference	Date	Amount	Notes
TOTALS			\$185,707.34
The following voucher/warrants/electronic payments are approved for payment:			
Accounts Payable	27	92	82,750.69 39291-39312
Electronic Payments	2	2	91.70 EFT*20241008-09
Payroll Vendors	1	1	1,204.50 39290
Electronic Payroll	7	7	59,357.63 EFT*20241001-07
ACH Direct Deposit	18	18	42,302.82 Direct Deposit 10/05/2024
Total Vouchers	55	120	\$185,707.34

Void Checks

MOVED:	Don Webster	Motion: Approval of the Vouchers dated October 2024 First Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

ILA COURT SERVICES W/CITY OF MORTON (RENEW)- L. DEWITT

MOVED:	Ivan Wiediger	Motion: Approve ILA Court Services for Morton.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

ILA COURT SERVICES W/CITY OF MOSSYROCK (RENEW)- L. DEWITT

MOVED:	Don Webster	Motion: Approve ILA Court Services for Mossyrock.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

ADJOURNMENT:

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: Meeting Adjourned at 6:12 p.m.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freconferencecall.com or at the link <https://fccl.in/uQW8SVvyK7>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor