



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 December 10, 2024, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris. Not Present: Legal Counsel- Jim Buzzard.

CONSENT/APPROVAL OF AGENDA

MOVED:	Ivan Wiediger	Motion: Approval of Agenda- As Presented.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of November 26, 2024, Meeting Minutes for the Regular Council Meeting and the Public Hearing for 2025 Final Budget.
SECONDED:	Don Webster	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried: 5 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, operations are normal.

Rachelle Denham – City Clerk

- Billing report in writing and wished everyone a Merry Christmas.

Bryan Morris - PW/CD Director

- Merry Christmas and his report is in writing.

Michelle Whitten – Treasurer

- No report. Wished everyone a Happy Holidays.

Amy Hollinger - Planning Commission

- At the last meeting worked on the Comp Plan and have set up a workshop on December 16th at 5:30pm to go over the first four chapters. There have been a few amendments to Chapter NMC 16.06 Establishment of Zoning Districts and Maps. Passed NMC Ch. 16.08 Planned Amendments and Zone Changes.

Rick Carns – Funtime Festival

- The lighted Tractor Parade went well, he thanked the city for their help. There were a few issues but all in all went well. He is looking forward to next year and hopes that it will get bigger and better. The vision is to have more lighting and a sign hanging up that says, "Merry Christmas". The Fire Dept looks great.

Heather Stewart – Councilor 4

- The city looks awesome, and fun all decorated! Merry Christmas to everyone.

Don Webster – Councilor 3

- The parade was great. Getting the floats lined up was like herding cats but was a whole lot of fun! Echoed by Councilor Ivan Wiediger.

Brian Watson – Councilor 1

- Sports update: The football team lost the State Champ this year but had a great season. Took 2nd in the State, third year in a row. Now on to Basketball season! Merry Christmas to everyone.

Shawn O'Neill – Mayor

- Looked like the parade was great! Thanked Bryan and his crew for all their help with getting the town all decorated. Definitely will try to figure out a way to get the park lit up without damaging the new kitchen for next year. The end result is the contention is down, and the teamwork is up!

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- None

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	101	36	57,554.95	39438-39473
Electronic Payments	1	1	18.00	EFT*20241202
Payroll Vendors	1	1	975.00	39474

December - December 2024 First Council Meeting December 10, 2024

Reference	Date		Amount	Notes
Electronic Payroll	6	6	45,762.37	EFT*20241201/03-07
ACH Direct Deposit	1	1	36,921.38	Direct Deposit 12/05/2024
Total Vouchers	110	45	\$141,231.70	

MOVED:	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated December 10, 2024, First Council Meeting.
SECONDED:	Heather Stewart	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

TIB GRANT AWARD PROJECT NO. 6-W-963-(I06)-1 – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Grant the Mayor to sign the TIB Grant Award.
SECONDED:	Don Webster	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ORD 655-A: 2024 BUDGET AMENDMENT – M. WHITTEN

MOVED:	Duane Crouse	Motion: Approve Ordinance 655-A 2024 Budget Amendment.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ORD 667: 2025 FINAL BUDGET – M. WHITTEN

MOVED:	Don Webster	Motion: Approve Ordinance 667-2025 Final Budget.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

RESOLUTION 24-12-155: 2025 FEE SCHEDULE – M. WHITTEN

MOVED:	Brian Watson	Motion: Pass Resolution 24-12-155: 2025 Fee Schedule.
SECONDED:	Heather Stewart	
<i>Discussion: Counselor Stewart asked if the fees were increased over 30%. Treasurer Whitten responded, no. Fees that were changed were only the fees that had been discussed in prior meetings.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ORD 668: CITY HALL BUSINESS HOURS AND ORD 669: MUNICIPAL COURT HOURS – R. DENHAM

MOVED:	Don Webster	Motion: Approve Ordinance 668 and 669 Change of City Hall Business Hours.
SECONDED:	Brian Watson	
<i>Discussion: Counselor Stewart asked some questions/concerns about the hours being worked and city hall hours. The City Clerk provided some clarification of the concerns that Counselor Stewart asked about. Bryan and Rachelle will be participating with the Highschool for mock interviews.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye 0 nay.	

ADJOURNMENT: Meeting Adjourned at 6:34 p.m.

MOVED:	Don Webster	Motion: To Adjourn – Close of Meeting
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	5-0 Motion Carried; 5 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freconferencerecall.com or at the link <https://fcdl.in/DaR5DsbAhC> .

Respectfully submitted,

Rachelle Denham, City Clerk

Shawn O'Neill, Mayor

Councilor