



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES  
January 14, 2025, 6:00 P.M.  
Napavine City Hall, 407 Birch Ave SW, Napavine, WA

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**CALL TO ORDER:**

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

**INVOCATION:**

The invocation was led by Bryan Morris.

**PLEDGE OF ALLEGIANCE:**

Mayor Shawn O’Neill led the flag salute.

**ROLL CALL:**

**Council members present:** Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Don Webster Councilor #3, Heather Stewart Councilor #4, Duane Crouse, Mayor Pro Tem.

**City staff members present:** City Clerk - Rachele Denham, Chief of Police – John Brockmueller, Treasurer - Michelle Whitten, CD/PW Director - Bryan Morris, and Legal Counsel- Jim Buzzard.

**CONSENT/APPROVAL OF AGENDA**

<b>MOVED:</b>	Duane Crouse	Motion: Approval of Agenda- As Presented.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**APPROVAL OF MEETING MINUTES**

<b>MOVED:</b>	Brian Watson	Motion: Approval of the regular council meeting minutes for December 10, 2024.
<b>SECONDED:</b>	Heather Stewart	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried: 5 aye and 0 nay.	

**STAFF & COUNCIL REPORTS:**

**John Brockmueller – Chief of Police**

- Greetings to the council, operations are normal. Mayor O’Neill thanked the PD for all the work with animal control.

**Jim Buzzard – Legal Counsel**

- Attended the WF West Boys Basketball game. Commented on the national anthem that

**Bryan Morris - PW/CD Director**

- Report is in writing. Brandon passed his cross-connections test for water.

**Rachelle Denham – City Clerk**

- Report is in writing. Will be attending the Presidential Inauguration in DC so please keep us in your thoughts and prayers.

**Michelle Whitten – Treasurer**

- Voucher report looks different this time. Asked the council their preference regarding the type of report they would like to have. Brian Watson and Ivan Wiediger said that they would like to have the detailed report, and all was in agreement. Michelle will continue to provide the detailed voucher report.

**Duane Crouse - Mayor Pro Tem**

- Greetings to the council and looking forward to a fresh start in 2025.

**Shawn O’Neill – Mayor**

- Boys BB is 9-2 Adna beat them. Hans down to the Funtime Festival with the triangle decorations, looked fabulous and hope that everyone continues to work together! Bryan Morris thanked the Funtime Festival for the donation of the beautiful Christmas Tree.

**Sandra White - LCFD 5**

- Three things to report on: There is a unit deployed with 1 engine and 3 staff which are housed in Malibu and assigned to the Palisades fire. The strike force is projected to be there 17-21 days. Please keep them in your thoughts and prayers. Provided year end stats for 2024: Total calls-1238, Total Fire calls-66, EMS calls-830, non-injury or good intent call – 236, service calls (water leaks etc.) – 106, Total \$ loss to fire - \$950,700.00, Avg patient age – 59.67, Avg response time – 6 min 57 seconds, time from notification to apparatus – 1 min 28 sec (new facility should reduce time), Number of calls on E side of railroad tracks at WA Street – 463, Number of calls on W side of railroad tracks at WA Street – 489, Number of resident EMS patients seen 830, non-residents EMS patients seen 134 (roughly 16% of patients seen are non-residents), mutual aid given to other fire districts – 76, Responses to I-5 (not including adjacent streets and businesses off I-5 – 57. Effective January 1, 2025, there is a new billing policy for the district’s ambulance transports to hospitals. Residents of the community served by LCFD 5 will only be asked to pay what their insurance provides as compensation. Legal counsel and the mayor asked a few questions. For more information, please contact LCFD 5.

**CITIZEN COMMENTS – NON-AGENDA ITEMS:** *The recording link can be accessed for entire citizen comments.*

*This is a brief summary and not verbatim.*

- **None**

**NEW BUSINESS**

**VOUCHERS- M. WHITTEN**

**Dec 2024 Open Period**

Number	Name	Print Date	Amount
Accounts Payabl	62 28	196,996.97 39475-39503	
Electronic Payme	14 14	13,110.19 EFT*20241208-20, 29	
Payroll Vendors	2 2	1,698.32 39500/39529	
Electronic Payrol	9 9	66,176.53 EFT*20241221-28/30	
ACH Direct Depo	16 16	35,850.48 Direct Deposit 12/20/2024	
ACH Direct Depo	17 17	44,220.86 Direct Deposit 01/3/2025	
<b>Total Vouchers</b>	<b>120 86</b>	<b>\$358,053.35</b>	

**January 14, 2025, 1<sup>st</sup> Council Meeting**

Number	Name	Print Date	Amount
EFT*20250103	Centurylink	1/13/2025	\$56.37
<b>Total</b>			<b>\$68,432.29</b>
<b>Total</b>			<b>\$68,432.29</b>

The following voucher/warrants/electronic payments are approved for payment:

Type	Invoices	Checks	Total	Voucher Numbers
Accounts Payable	91	25	68,149.92	39504-39528
Payroll Vendors	0	0	-	0
Electronic Payments	3	3	282.37	eft*202501-03
Electronic Payroll	0	0	-	
ACH Direct Deposit	0	0	-	
<b>Total Vouchers</b>	<b>94</b>	<b>28</b>	<b>\$68,432.29</b>	

<b>MOVED:</b>	Don Webster	Motion: Pay the bills. Approval of the Vouchers dated Dec 2024 Open Period and January 14, 2025, First Council Meeting.
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

**ILA LEWIS COUNTY 911 DISPATCH SERVICES – J. BROCKMUELLER**

<b>MOVED:</b>	Duane Crouse	Motion: Approve and allow the mayor to sign ILA.
<b>SECONDED:</b>	Brian Watson	
<i>Discussion: Councilor Wiediger asked that the ILA isn't for what is billed but for administration. The Chief provided a response.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye 0 nay.	

**RESOLUTION 25-01-156 SMALL WORKS ROSTER – B. MORRIS**

<b>MOVED:</b>	Heather Stewart	Motion: Pass Resolution 25-01-156.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye 0 nay.	

**MAYOR PRO TEM ELECTION TWO YEAR TERM- MAYOR O'NEILL**

Councilor Heather Stewart nominated Duane Crouse for Mayor Pro Tem (two-year term), and the motion was seconded by Councilor Don Webster.

<b>MOVED:</b>	Heather Stewart	Motion: Nomination for Mayor Pro Tem-2 year term.
<b>SECONDED:</b>	Don Webster	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye 0 nay.	

**ADJOURNMENT:** *Meeting Adjourned at 6:23 p.m.*

<b>MOVED:</b>	Don Webster	Motion: To Adjourn - Close of Meeting
<b>SECONDED:</b>	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
<b>VOTE ON MAIN MOTION:</b>	5-0 Motion Carried; 5 aye and 0 nay.	

*These minutes are not verbatim. If so desired, a recording of this meeting is available online from [freeconferencecall.com](https://fcdl.in/msSA9d3PH2) or at the link <https://fcdl.in/msSA9d3PH2>.*


Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councilor