



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES
 February 25, 2025, 6:00 P.M.
 Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachele Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris. Not Present: Legal Counsel- Jim Buzzard.

MOVED:	Ivan Wiediger	Motion: Excuse Counselor Don Webster & Heather Stewart.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the regular council meeting minutes for February 11, 2025.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried: 3 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, operations are normal.

Rachele Denham – City Clerk

- No Report.

Michelle Whitten - Treasurer

- No Report.

Bryan Morris - PW/CD Director

- The report is in writing. Added info: LCFD#5 is presenting their new building plans. The new building will be erected between their office building and the city shop on 2nd Ave SE would like the city to consider an ILA with them for the first Right of Refusal for the property when they get ready to sell it. Add it to the other city property. Bryan plans to present something to the council in the next few weeks.

Planning Commission – Deborah Graham

- Still working on the Comprehensive Plan should be completed within the next few meetings then it will come to council.

Sandra White - LCFD 5

- Presented the Preliminary plans for the new apparatus building, addition to Station 5-1. It will be a steel building and will look very nice when completed, more to come. Attendance was light at the Open House where the crew shared their experience in California. They were happy with the coverage of the event from the Chronicle. Making slow but steady progress at Station 5-2 (Jackson Hwy & Pier Rd). Testing and onboarding will be taking place for 8 new firefighters. Testing will be taking place for FT firefighters and paramedics to have an eligibility list on hand. Volunteers who completed the last fire academy in the fall of 2024 are now attending EMT school at Centralia College. The district is looking into a new brush truck to add to the fleet. It would have a daily MOB Only Rate when deployed outside the district of about \$1,600.00. addition of the new volunteers along with paid staff, anticipate keeping the truck very busy over summer. Research has begun into the replacement of one of the older fire engines. Taking into consideration when looking, price ranges vary from \$800k to \$1.4m and delivery time out up to 4 years. For the third time they are well under way to find a replacement for Fire Chief Gregg Peterson.

Lindsey Pollock – Lewis County Commissioner

- Working with the county on the UGA Inter Local Agreement for Urban Growth Management and appreciating Director Morris' participation.

Duane Crouse

- Recognized the efforts that the police provide to the school for the student send off for the State Championship.

Brian Watson – Councilor 1

- Shout out the police department for assisting a citizen when his car broke down on Rush Rd. The officer helped push the car off side of the road and provided the citizen with a ride to Centralia.

Shawn O'Neill – Mayor

- Expressed his gratitude to the Public Works dept for their hard teamwork when the snow hit. They worked together with the police department and kept the city maintained despite the obstacles they had.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- **Jerry Nixon-Apex Concrete/Forest Napavine Rd W:** He made comments regarding billing issues that he received from the city referencing a collection notice for pass through charges. He also stated in August of 2024 that his attorney from the tri-cities emailed Mr. Morris requesting to send all communication regarding Jerry Nixon and Angie Sawyer be sent directly to their office. He also mentioned an agenda item, Ordinance 666 regarding public records just making sure that the city is not getting rid of records.

NEW BUSINESS

VOUCHERS- M. WHITTEN

The following voucher/warrants/electronic payments are approved for payment:

Accounts Payable	93	29	77,225.82	39578-39606
Payroll Vendors				
Electronic Payments	3	3	1,078.12	EFT*20250215-17
Electronic Payroll	2	2	15,902.54	EFT*20250218-19
ACH Direct Deposit	16	16	38,252.26	Payroll 2/1-2/15 2025
Total Vouchers	114	50	132,458.74	

Void Checks 39490/39494/39577

MOVED:	Duane Crouse	Motion: Pay the bills. Approval of the Vouchers dated Feb 2025 2nd Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye and 0 nay.	

ORD 666: PUBLIC RECORDS / INDEX OF RECORDS – R. DENHAM

ORDINANCE NO. 666

AN ORDINANCE OF THE CITY OF NAPAVINE, WASHINGTON CREATING A NEW MUNICIPAL CODE CHAPTER CONCERNING PUBLIC RECORDS AND ESTABLISHING AN EFFECTIVE DATE AND SEVERABILITY.

MOVED:	Duane Crouse	Motion: Approve Ordinance 666 Public Records / Index of Records.
SECONDED:	Ivan Wiediger	
<i>Discussion: A citizen in the crowd, Ron Johnson, wanted clarification on body cams. The police officers are the only employees who have body cams.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye 0 nay.	

AM 25-01: LIQUOR LICENSE RENEWS– R. DENHAM

MOVED:	Ivan Wiediger	Motion: Approve AM25-01.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye 0 nay.	

AM 25-02: JEFFERSON STATION DESIGN 100% – B. MORRIS

MOVED:	Duane Crouse	Motion: Approve AM25-02 Jefferson Station Design 100%.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye 0 nay.	

ADJOURNMENT: Meeting Adjourned at 6:29 p.m.

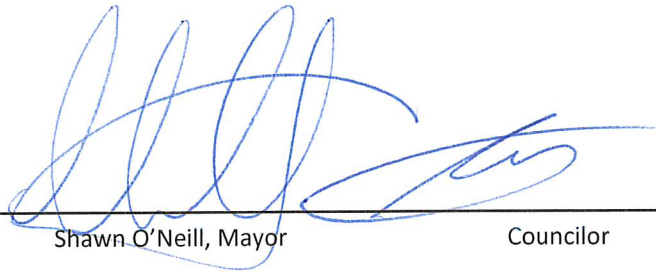
MOVED:	Ivan Wiediger	Motion: To Adjourn – Close of Meeting
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	3-0 Motion Carried; 3 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/VVaams3RqA>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor

Councilor