



NAPAVINE CITY COUNCIL REGULAR MEETING MINUTES

March 11, 2025, 6:00 P.M.

Napavine City Hall, 407 Birch Ave SW, Napavine, WA

CALL TO ORDER:

Mayor Shawn O’Neill called the regular city council meeting to order at 6:00 pm.

INVOCATION:

The invocation was led by Bryan Morris.

PLEDGE OF ALLEGIANCE:

Mayor Shawn O’Neill led the flag salute.

ROLL CALL:

Council members present: Shawn O’Neill Mayor, Brian Watson Councilor #1, Ivan Wiediger Councilor #2, Heather Stewart Councilor #4, and Duane Crouse, Mayor Pro Tem.

City staff members present: City Clerk - Rachelle Denham, Treasurer – Michelle Whitten, Chief of Police – John Brockmueller, CD/PW Director - Bryan Morris, and Legal Counsel- Jim Buzzard.

MOVED:	Heather Stewart	Motion: Excuse Counselor Don Webster.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

CONSENT/APPROVAL OF AGENDA

MOVED:	Duane Crouse	Motion: Approval of Agenda- As Presented.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

APPROVAL OF MEETING MINUTES

MOVED:	Brian Watson	Motion: Approval of the regular council meeting minutes for February 25, 2025.
SECONDED:	Duane Crouse	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried: 4 aye and 0 nay.	

STAFF & COUNCIL REPORTS:

John Brockmueller – Chief of Police

- Greetings to the council, stats in writing and operations are normal.

Rachelle Denham – City Clerk

- The report is in writing.

Bryan Morris - PW/CD Director

- The report is in writing.

Brian Watson – Councilor 1

- Congrats to the Napavine girls’ high school basketball team for placing 3rd during the State Championship games. The boys should be proud as well for making it to the playoff games.

Planning Commission – Deborah Graham

- There will be a Public Hearing on March 17 at 6pm for Walsh Holdings LLC for the 12,500 sq ft metal building.

Sandra White - LCFD 5

- The report is In writing. Topics include Building Construction, Fire Department practice, Continued Fire Chief search, Staffing for Fire Fighter/Emergency Medical Tech, and Equipment.

CITIZEN COMMENTS – NON-AGENDA ITEMS: *The recording link can be accessed for entire citizen comments. This is a brief summary and not verbatim.*

- **NONE**

NEW BUSINESS

VOUCHERS- M. WHITTEN

	<u>TOTAL</u>		<u>AMOUNT</u>	
The following voucher/warrants/electronic payments are approved for payment:				
Accounts Payable	65	25	96,587.87	39607/39609-39631
Electronic Payments	5	5	30,348.73	EFT*20250301-04/11
Payroll Vendors	1	1	1,061.50	39608
Electronic Payroll	6	6	48,214.03	EFT*20250305-10
ACH Direct Deposit	1	1	38,621.32	Payroll 2/16-28, 2025
Total Vouchers	78	38	214,833.45	
Void Check 39596				

MOVED:	Duane Crouse	Motion: Pay the bills. Approval of the Vouchers dated March 2025 First Council Meeting.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

AGREEMENT: MOTT MACDONALD LLC (HYDROGEOLOGIST)– B. MORRIS

MOVED:	Duane Crouse	Motion: Approve Agreement between Mott MacDonald LLC and the city.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AGREEMENT: DRAFT RIGHT OF FIRST REFUSAL LCFD5 – B. MORRIS

MOVED:	Ivan Wiediger	Motion: Accept the draft for LCFD5 Right of First Refusal.
SECONDED:	Heather Stewart	
<i>Discussion: Counselor Stewart commented that it seems like a really good idea for the city. Director Morris provided clarifying information regarding the two parcels.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

RESOLUTION 25-03-158 SURPLUS MASTER METERS – B. MORRIS

MOVED:	Duane Crouse	Motion: Approve Resolution 25-03-158 to surplus master meters.
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AGREEMENT: 2025 NAPAVINE YOUTH BASEBALL – R. DENHAM

MOVED:	Brian Watson	Motion: Approve 2025 Napavine Youth Baseball Agreement.
SECONDED:	Ivan Wiediger	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

AM25-03: POLICE DEPT PROVIDE SECURITY FOR WATER/SEWER SYSTEM – M. WHITTEN

MOVED:	Duané Crouse	Motion: Approve AM 25-03.
SECONDED:	Ivan Wiediger	
<i>Discussion: Counselor Stewart asked the following questions. Who has been doing security and who is responsible for it? Treasurer Whitten responded that the city is trying to be proactive vs. reactive should an issue arise. Counselor Stewart stated, why should we employ the police dept to do this service? Director Morris provided additional information along with Mayor O’Neill and the Chief. Counselor Mayor Pro Tem and the Chief stated the funds will come from water/sewer to general fund.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye 0 nay.	

ADJOURNMENT: Meeting Adjourned at 6:25 p.m.

MOVED:	Ivan Wiediger	Motion: To Adjourn – Close of Meeting
SECONDED:	Brian Watson	
<i>Discussion: No Discussion.</i>		
VOTE ON MAIN MOTION:	4-0 Motion Carried; 4 aye and 0 nay.	

These minutes are not verbatim. If so desired, a recording of this meeting is available online from freeconferencecall.com or at the link <https://fccdl.in/qG1daf0MQI>.

Respectfully submitted,



Rachelle Denham, City Clerk



Shawn O'Neill, Mayor



Councillor